

Time of Request: _____

Date of Request: _____

MABAS DIVISION 135 BOX ALARM REQUEST WORKSHEET

****Contact the on call emergency management person on all MABAS calls. They will take care of notifying Wisconsin Emergency Management when required for a MABAS call.**

INFORMATION TO OBTAIN:

Requesting Agency: _____

Box Alarm Number: _____

Box Level: _____
(MABAS Box Alarm, MABAS 2nd Alarm, MABAS 3rd Alarm, etc.)

Type of Incident: _____
(Structure Fire, Hazardous Materials Spill, etc.)

Location: _____
(Address/Business Name, Intersection, etc.)

Staging Area: _____

DISPATCH PROCEDURES:

- **Locate and Review Appropriate Box Alarm Card**
- **Activate MABAS Tones on IFERN two times**
- **Announce Box Alarm once on Tosa IFERN as follows:**

"THIS IS MABAS DIVISION 135 TO ALL LOCALS. THE _____ (Agency)

FIRE DEPARTMENT IS REQUESTING MABAS BOX # _____

TO THE _____ LEVEL,
(Box, 2nd Box , 3rd Box, etc.)

FOR A _____
(Incident Type-e.g. Structure Fire, Mass Casualty, etc.)

AT _____
(Location)

STAGING WILL BE AT _____ "
(Staging Area Location)

" THE FOLLOWING DEPARTMENT VEHICLES ARE DUE TO RESPOND":

(Read List of Resources/Departments and Change of Quarters from Box Card)

"ALL RESPONDING DEPARTMENT VEHICLES MUST SWITCH TO AND ACKNOWLEDGE MABAS DIVISION 135 DISPATCH ON IFERN".

DISPATCHING PROCEDURES FOR STRIKING OUT A BOX ALARM:

- **MABAS tone should be activated two (2) times, then announce the following:**

"This is MABAS Division 135 to all locals: _____
(Name of Community with Box Alarm)

Fire Department has struck out Box Alarm Number: _____
by authority of the Incident Commander."

Repeat the message.