



Columbia County  
**ERN Application**  
*Emergency Response Number*

Phone: (608) 742-9660  
[www.co.columbia.wi.us](http://www.co.columbia.wi.us)

**Planning & Zoning Department**  
 Pursuant to Columbia County Ordinance 18.1

112 E. Edgewater St.  
 Portage, WI 53901

-----Shaded Area For County Use Only -----

Parcel #: \_\_\_\_\_ Assigned ERN: \_\_\_\_\_

\$75.00  
 Emergency Response Number

Make checks payable to "Columbia County Treasurer". Credit Cards accepted. We do not issue refunds.

Note: This application must be completed accurately before the issuance of a Zoning Permit and ERN. Please *do not* estimate the distance between drives. An accurate measurement is needed to ensure a uniform numbering system and quick emergency services. You will need to provide distances from 2 surrounding neighbors' ERN addresses.  
**A copy of your approved driveway permit must be attached to this application prior to submitting.**

**1. Closest Neighbors Address/ERNs:** Complete the chart below with accurate information-see page3 for directions.

	ERN/Address	Road Name	Distance from new driveway	Direction from new driveway (circle one)	Side of Road (circle one)
Neighbor #1			ft.	North East South West	Same Opposite
Neighbor #2			ft.	North East South West	Same Opposite

**2. Your Driveway Location Site Plan:** (see next page for site plan example)

*I certify that the above information is true, accurate and complete.*

**Property Owner Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Print Name** \_\_\_\_\_

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Date Received: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date Logged: \_\_\_\_/\_\_\_\_/\_\_\_\_

Date Mailed: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date Mapped: \_\_\_\_/\_\_\_\_/\_\_\_\_



# Columbia County General Information

Planning & Zoning Department

Phone: (608) 742-9660  
www.co.columbia.wi.us

112 E. Edgewater St.  
Portage, WI 53901

## 1. Contact Information

### Property Owner Information

Property Owner Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

### Applicant/Contractor Information (if different than Property Owner)

Applicant Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

## 2. Property Description (parcel information can be obtained at www.co.columbia.wi.us)

Site Address: \_\_\_\_\_

Town of \_\_\_\_\_

Section \_\_\_\_\_ Town \_\_\_\_\_ N Range \_\_\_\_\_ E

Subdivision \_\_\_\_\_ CSM \_\_\_\_\_ Lot \_\_\_\_\_

Parcel # \_\_\_\_\_ Acreage \_\_\_\_\_

**Mail Permit(s) to:**  Owner  Applicant/Contractor or **Pick Up Permit(s):**  Owner  Applicant/Contractor

A permit issued by the Planning & Zoning Department is issued reflective of the information and statements provided by the applicant. The provision of false, misleading, or fraudulent statements may cause a permit to be later revoked. With this understanding, I certify that all information provided in support of my application is true, accurate, and complete to the best of my knowledge.

**Property Owner Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

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Existing Zoning: \_\_\_\_\_

Permit # (s): \_\_\_\_\_

**STAMP**

Wetland Status: \_\_\_\_\_

Flood Plain Status: \_\_\_\_\_

Septic Permit #: \_\_\_\_\_ Evaluation? Yes No

Driveway Permit #: \_\_\_\_\_ Town Permit: \_\_\_\_\_

Amount Paid:\$ \_\_\_\_\_

NOTES:

Department Signature \_\_\_\_\_ Date: \_\_\_\_\_



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A permit issued by the Planning and Zoning Department may not encompass all matters necessary to be permitted in regards to the project. It is the applicant's sole responsibility to comply with applicable law and to review whether a permit(s) from any other Federal, State, County, Town (or other Municipality), or other applicable regulatory agency may be required. In addition, all applicants should contact their Town governments to review whether any additional building or UDC permits are required.

The owner hereby authorizes access to the property described herein, by authorized representatives of the Planning & Zoning Department, for the purpose of gathering or verifying information relating to the application, and for verifying compliance with any approval or permit that may be granted. The applicant further agrees that the site is staked and an inspection of such proposed structure may be made by the Columbia County Planning & Zoning Department between the hours of 8:00 am and 4:30 pm, Monday through Friday.

Applicant agrees to and assumes all responsibility for the matter contemplated by the Application. Such includes, but is not limited to, those factual, alleged or otherwise asserted by any party, legal, monetary, or other considerations applicable to the performance, quality, sustainability or permanence, liability, timeliness, and/or legal compliance of the matter describe within the Application.

Pursuant to §59.691(3) Stats, the applicant must sign this application to indicate acknowledgement of the following, "You are responsible for complying with state and federal laws concerning construction near or on wetlands, lakes and streams". Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Dept. of Natural Resources web page at: <http://dnr.wi.gov/wetlands/programs.html> or contact a Dept. of Natural Resources service center.

The undersigned hereby applies for a permit to do work herein described. The undersigned agrees that all work will be done in accordance with the Columbia County Zoning, Floodplain and Shoreland-Wetland Protection Ordinances, and with all laws of the State of Wisconsin, applicable to said premises.

Zoning Permits issued by the Planning & Zoning Department must be posted in a prominent place on the premises prior to, and during the period of construction, alteration or movement.

A permit issued by the Planning & Zoning Department is issued reflective of the information and statements provided by the applicant. The provision of false, misleading, or fraudulent statements may cause a permit to be later revoked. With this understanding, I certify that all information provided in support of my application is true, accurate, and complete to the best of my knowledge.



<b>TOWNSHIP(S):</b>	<b>CONTACT:</b>	
<b>DRIVEWAY PERMIT FOR TOWN ROADS (E.G JOHNSON DRIVE)</b>		
Arlington, Courtland, Dekorra, Fountain Prairie, Hampden, Leeds, Lowville, Wyocena	General Engineering Co.	(608) 745-4070
Caledonia, Lewiston, Marcellon, Newport, Otsego, Pacific, Randolph	Columbia County Highway Dept.	(608) 429-2156
Columbus	Darren Schroeder	(920) 623-4616
Fort Winnebago	William Schroeder	(608) 742-2981
Lodi	Town of Lodi	(608) 592-4868
Scott	James Nelson	(608) 284-0388
Springvale	Scott Link	(920) 382-5323
West Point	Michael Wipperfurth	(608) 643-6757
<b>DRIVEWAY PERMIT FOR COUNTY HIGHWAY (E.G COUNTY HIGHWAY "U")</b>		
All Townships	Columbia County Highway Dept	(608) 429-2156
<b>DRIVEWAY PERMIT FOR STATE HIGHWAYS</b>		
All Townships	Scott Hinkle	(608) 246-5334
<b>TOWN BUILDING PERMIT/UNIFORM DWELLING CODE</b>		
Arlington, Caledonia, Columbus, Courtland, Dekorra, Fort Winnebago, Fountain Prairie, Hampden, Leeds, Lewiston, Lodi, Lowville, Marcellon, Newport, Otsego, Pacific, Randolph, Scott, Springvale, Wyocena	General Engineering Co	(608) 745-4070
West Point	Stephanie Potter <a href="mailto:spotter@msa-ps.com">spotter@msa-ps.com</a>	(608) 617-5691
<b>TOWN CONTACTS</b>		
Arlington	Nate Moll, Chair	(608) 445-7813
Caledonia	Steve Pate, Chair	(608) 963-2684
Columbus	Darren Schroeder, Chair	(920) 623-4616
Courtland	Jill Hahn, Chair	(608) 417-9873
Dekorrra	Kyle Knuteson, Chair	(608) 617-3670
Fort Winnebago	William Schroeder, Sr., Chair	(608) 742-2981
Fountain Prairie	Ron Huebner, Chair	(920) 484-3187
Hampden	David Tuschen, Chair	(920) 697-0864
Leeds	Mark Frank, Chair	(608) 575-6192
Lewiston	Thomas Klappstein, Chair	(608) 697-3089
Lodi	Town of Lodi Municipal Office/Hall	(608) 592-4868
	James Brooks, Chair	(608) 445-1974
	Harmony Grove & Okee Sanitary Districts	(608) 592-5795
Lowville	Curt Walters, Chair	(920) 992-3040
Marcellon	Neal James, Chair	(608) 429-3603
Newport	Mat Brunn, Chair	(608) 697-0327
Otsego	Harlan Baumgartner, Chair	(920) 992-5180
Pacific	William Devine, Chair	(608) 742-3398
Randolph	James Sanderson, Chair <i>(issues non-dwelling &amp; demolition permits)</i>	(920) 344-6900
Scott	James Nelson, Chair	(608) 284-0388
Springvale	Scott Link, Chair	(920) 382-5323
West Point	Ashley Nedeau-Owen, Chair	(608) 381-1414
Wyocena	Airling Gunderson, Chair	(608) 429-9960