



Columbia County

Temporary Occupancy Permit

Mobile Home for Farm Labor

Planning & Zoning Department

Pursuant to Columbia County Ordinance 16-125-020(A)(5)

Phone: (608) 742-9660

Fax: (608) 742-9817

www.co.columbia.wi.us

112 E. Edgewater St.
Portage, WI 53901

-----Shaded Area For County Use Only -----

Parcel #: _____ Permit #: _____

Notes:

\$150.00 Temporary Occupancy Permit
(Requires Annual Town Approval and Renewal)

Make checks payable to "Columbia County Treasurer". Credit Cards accepted. We do not issue refunds.

This application is for those individuals who have a mobile home on an operating farm for the purpose of providing housing for farm labor. The application must be complete in its entirety, including a notarized signature of the farm operator, before a Temporary Occupancy Permit will be issued. In addition, since the permit authorizes occupancy, the mobile home must have a connected private sewage system prior to issuance of the permit. Incomplete applications will be returned. Your property tax bill should contain all the information necessary to complete this form. You may also contact the Land Information Department at (608) 742-9616 or the Planning & Zoning Department at (608) 742-9660 for this information.

The Zoning Ordinance allows mobile homes for farm labor as follows:

1. It must be on an operating farm and no more than one is permitted
2. The Town Board must verify the need for such housing for farm labor on the farm annually. A written statement, resolution or copy of the Town Board minutes must be submitted.
3. The farm operator, on forms provided by the County, must submit a sworn (notarized) statement annually that the occupant of the mobile home is employed in the farm operation.
4. Any mobile home permitted under this section that is found to be occupied other than as permitted by ordinance will be deemed to be in violation and shall be removed from the farm within 90 days of receiving notice of such violation.

This form MUST be completed by farm operator only

Name of Farm Operator: _____

Occupant of Mobile Home: _____

Date Mobile Home placed on property: _____

Description of Mobile Home (Size, Color): _____

I, _____ (print name), do hereby swear that the information given above is correct to the best of my knowledge and that the mobile home located on the above-described lands will be occupied by a person or persons employed in my farm operation.

Property Owner Signature _____ Date _____

Print Name: _____

Subscribed and Sworn to before me
this _____ day of _____, 20_____.

Notary Public, State of Wisconsin
My Commission Expires/Is: _____



Columbia County General Information

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The owner hereby authorizes access to the property described herein, by authorized representatives of the Planning & Zoning Department, for the purpose of gathering or verifying information relating to the application, and for verifying compliance with any approval or permit that may be granted. The applicant further agrees that the site is staked and an inspection of such proposed structure may be made by the Columbia County Planning & Zoning Department between the hours of 8:00 am and 4:30 pm, Monday through Friday.

Pursuant to §59.691(3) Stats, the applicant must sign below to indicate acknowledgement of the following, "You are responsible for complying with state and federal laws concerning construction near or on wetlands, lakes and streams". Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Dept. of Natural Resources web page at: <http://dnr.wi.gov/wetlands/programs.html> or contact a Dept. of Natural Resources service center.

The undersigned hereby applies for a permit to do work herein described. The undersigned agrees that all work will be done in accordance with the Columbia County Zoning, Floodplain and Shoreland-Wetland Protection Ordinances, and with all laws of the State of Wisconsin, applicable to said premises.

1. Contact Information

Property Owner Information

Property Owner Name: _____

Mailing Address: _____

City, State, Zip: _____

Telephone: _____

E-Mail Address: _____

Applicant/Contractor Information (if different than Property Owner)

Applicant Name: _____

Mailing Address: _____

City, State, Zip: _____

Telephone: _____

E-Mail Address: _____

2. Property Description (parcel information can be obtained at www.co.columbia.wi.us)

Site Address: _____

Town of _____

Section _____ Town _____ N Range _____ E

Subdivision _____ CSM _____ Lot _____

Parcel # _____ Acreage _____

Mail Permit(s) to: Owner Applicant/Contractor or **Pick Up Permit(s):** Owner Applicant/Contractor

Property Owner Signature _____ **Date** _____

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Existing Zoning: _____ Permit(s): _____ STAMP

Wetland Status: _____

Flood Plain Status: _____ Permit #(s): _____

Septic Permit #: _____ Evaluation? Yes No _____

Driveway Permit #: _____ Town Permit: _____ Amount Paid: _____

NOTES:

Department Signature _____ Date: _____