

**Town of Lewiston Board Meeting Minutes
January 9, 2019**

Attending: Thomas Klappstein, Chair; Dean Walker, Supervisor 1; Jack Jensen, Supervisor 2; Stephanie Warren, Treasurer; Kurt Kassner, Clerk. Two (2) interested citizens.

Call to Order: Chair Klappstein called the meeting to order at 6:30 pm at the Lewiston Elementary School.

Review of Agenda: Motion by Jensen to approve the agenda as printed; seconded by Walker. Motion carried.

December 13, 2018 Board Meeting Minutes: Read by Clerk Kassner. Motion by Walker to approve as read; seconded by Jensen. Motion carried.

Treasurer's Report: Presented by Treasurer Warren. Minor typos corrected; no other questions from the Board.

Memorandum of Understanding (MOU) with Columbia County for the Statewide Voter Registration (WisVote): reviewed by Chair Klappstein. The MOU is \$750 for the County (the provider) to maintain Town voter data for calendar year 2019. The Town (the relier) would be responsible for collecting the information, sending the original to the County, and to verify the information was entered into WisVote. Motion by Kassner to approve the MOU as presented; seconded by Jensen. Motion carried with a vote 3-0.

Replacement of AutoMark voting equipment: It is an ADA requirement to have this type of equipment. Motion by Walker to approve the proposal to purchase the machine for \$5,145 (includes installation) plus \$162.50 annually for the extended warranty. Seconded by Jensen; motion carried.

Roads: a) No major issues with snowplowing b) Klappstein reiterated 2018-19 Brushing Plan for Schultz Road, Cheese Factory Road and Simonson Road.

The Town Board Meeting was adjourned at 7:00 pm for the 2019 Caucus.

Call back to order: Chair Klappstein called the meeting to order at 7:11 pm.

Humane Society 2019 Service Agreement: Motion by Jensen to approve the 2019 Service Agreement as presented; seconded by Walker. The agreement is for \$2,900 plus \$80 per pick-up during non-business hours and \$50 during business hours. Motion carried.

Updating Clerk Computer: Motion by Jensen to approve up to \$700 for replacing the pc (without Microsoft package that will be purchased separately as an annual update); seconded by Walker. Motion carried.

Concerns from Towns People: none presented

Bills Presented for Payment: No questions from the Board. Motion to pay by Walker; seconded by Jensen. Motion carried.

Adjourn: A motion by Walker; seconded by Jensen; motion carried to adjourn the meeting at 7:53 pm. The next meeting will be held on February 14 at 6:30.

Respectfully Submitted by Clerk Kurt Kassner