



# COLUMBIA COUNTY

Board of Supervisors

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## Columbia County Ad Hoc Building Committee Minutes May 5, 2017

Members present: Kirk Konkol, Fred C. Teitgen, Mike Weyh

Ex officio members present: Mary Cupery

Members absent with notice: Andy Ross, Teresa Sumnicht, Vern E. Gove (Ex officio member)

Also in attendance during all or portions of the meeting: John Hartman, Sue Moll, Shonna Neary, Joe Ruf, Judge Voigt, Cory Wiegel; Tanner Davis (Findorff); Ron Locast (Potter Lawson); John Regent-Smith and Kedrick Strutz (Coakley Brothers)

The meeting of the Ad Hoc Building Committee was called to order by Chair Konkol at 1:07 p.m. The meeting was properly noticed as required by the Wisconsin Open Meetings Law. The meeting was held in Meeting Room 1 at the Administration Building, 400 DeWitt Street, Portage, WI.

### **Approve Agenda**

Motion by Weyh to approve the agenda as published. Second by Teitgen. Motion carried.

### **Approve Minutes**

Motion by Teitgen to approve the April 20, 2017 minutes of the Ad Hoc Building Committee. Second by Weyh. Motion carried.

### **Vouchers/Expenditure Report**

Motion by Teitgen to approve the Capital Projects Expenditure Report for 4/14/17-4/27/17. Second by Weyh. Motion carried.

Neary reviewed changes to the April 26, 2017 Expense Report for Building Projects-Phase I/II/III-Owner Costs and distributed an updated list.

Motion by Konkol to approve the budget transfers as reviewed. Second by Teitgen. Motion carried.

The Administration and Health and Human Services Owner Contingency Tracking Report tracked by Findorff was also distributed by email to committee members.

### **Update on Pictures at Administration and Health and Human Services**

Teitgen shared photo ideas which could be used as a photo grouping in the breakroom at the Administration Building. He also shared photos of the entryway artwork at the Health and Human Services Building and the flag lighting at the Administration Building.

### **Moving RFP and Award**

One bid for Relocation Services was received. The bid in the amount of \$190,000 was from Coakley Brothers Company. John Regent-Smith and Kedrick Strutz from Coakley Brothers were present at the meeting and introduced themselves and gave a brief summary of their company. Konkol stated a meeting was held earlier with the Coakley representatives to review the proposal and it was agreed to bill an hourly rate for services.

Motion by Konkel to recommend Coakley Brothers Company for Relocation Services at an hourly rate for services. Second by Teitgen. Motion carried.

Locast will provide Coakley Brothers with a drawing of the furniture systems to be moved.

### **Courtroom Monitor Systems**

Judge Voigt stated that at the previous meeting, Ross requested a cost comparison of using the monitor system versus transporting prisoners to the courthouse. He is currently working on a cost comparison, however, Judge Voigt did state that costs would be over \$40,000 each year just for staff time.

Judge Voigt was advised to ask for direction from the Judiciary Committee on how to proceed with the courtroom monitor systems. If the Judiciary Committee recommends the purchase of new equipment, an RFP could be sent out for additional quotes, with the approval to purchase the equipment voted on by the full county board. It was recommended to advise the county board members of this at the May meeting.

### **Construction Update**

No update.

### **Abatement Bid and Award**

Davis reported six abatement bids were received by the deadline. He recommended awarding the contract to the lowest bidder, Badger Environmental Services in the amount of \$54,900.

Motion by Weyh to recommend Badger Environmental Services for abatement services in the amount of \$54,900. Second by Teitgen. Motion carried.

### **Signage Update**

Davis showed a photo of the monument sign in progress.

### **Administration, Health and Human Services, Courthouse Updates**

Locast stated the furniture meetings with courthouse staff started on May 3 and will continue on May 8<sup>th</sup>. There were some minor changes requested which involved adding a work station and other furniture modifications in Child Support and coordinating or relocating power and data; marker boards for the District Attorney; additional coat hooks for Register of Probate. He will compile a complete list of requests for the Committee to review after the meetings are completed.

### **Courthouse Security Station**

Courthouse Security would like to request a monitor at the security check point, which would require some power and data, along with modifications to workstations. Locast will put together the final modifications for the Committee to review. If approved, it could require a construction bulletin for modifications.

### **Next Meeting**

The next meeting will be held on May 18<sup>th</sup> at 1 p.m. in Meeting Room 1 at the Courthouse. A meeting will also be held on June 9 at 9 a.m., with the location to be determined.

Motion by Teitgen to adjourn the meeting. Second by Weyh. The meeting adjourned at 2:21 p.m.

Respectfully Submitted,



Mike Weyh  
Ad Hoc Building Committee Secretary