



COLUMBIA COUNTY

Board of Supervisors

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Columbia County Ad Hoc Building Committee Minutes June 9, 2017

Members present: Kirk Konkol, Andy Ross, Teresa Sumnicht, Fred C. Teitgen
Ex officio members present: Mary Cupery, Vern E. Gove
Members absent without notice: Mike Weyh

Also in attendance during all or portions of the meeting: Nancy Long, Barry Pufahl, John Hartman, Sue Moll, Shonna Neary, Joe Ruf, Judge Voigt; Tanner Davis and Steve Klaven (Findorff); Ron Locast (Potter Lawson)

The meeting of the Ad Hoc Building Committee was called to order by Vice Chair Teitgen at 9:03 a.m. The meeting was properly noticed as required by the Wisconsin Open Meetings Law. The meeting was held at the Administration Building, Meeting Room 3, 112 E. Edgewater Street, Portage, WI.

Sumnicht will be acting secretary in the absence of Mike Weyh.

Approve Agenda

Motion by Ross to approve the agenda as published. Second by Sumnicht. Motion carried.

Approve Minutes

Motion by Sumnicht to approve the May 18, 2017 minutes of the Ad Hoc Building Committee. Second by Ross. Motion carried.

Vouchers/Expenditure Reports

The Summary of Building Projects-Phase I/II/III-Owner Costs Through May 31, 2017 was reviewed and Neary explained the budget transfers.

Motion by Ross to approve the budget transfers as reviewed. Second by Sumnicht. Motion carried.

Motion by Sumnicht to approve the Capital Projects Expenditure Report for 5/12/17-6/1/17. Second by Ross. Motion carried.

The Administration and Health and Human Services Owner Contingency Tracking Report tracked by Findorff was also distributed by email to committee members.

Land Acquisition Update

Motion by Sumnicht to go into closed session pursuant to Wisconsin State Statute Section 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session" [Land Acquisition Update]. The Committee will return to open session. Second by Ross. Roll call vote was unanimous. The Ad Hoc Building Committee went into closed session at 9:06 a.m. with Ross, Sumnicht, Teitgen, Cupery, Gove, Long, Pufahl, Moll, Neary and Ruf attending. Konkol arrived at 9:16 a.m.

Motion by Sunnicht to return to open session. Second by Ross. Motion carried. The Ad Hoc Building Committee returned to open session at 9:23 a.m.

Motion by Teitgen to approve the terms of the settlement with Mr. Gruber as discussed in Closed Session. Second by Sunnicht. Motion carried.

Moving Update

Konkel gave an update on the upcoming move. He is working with the moving company on a cost estimate on keeping library carts during the courts temporary location or unloading the carts and reloading them for the move back to the remodeled courthouse. The courts are still on schedule to move on July 5-6. C-Cap did a walkthrough of the temporary courts and addressed some minor issues. The moving company will start tearing down existing furniture for storage, to be reused at the courthouse.

Gove mentioned Coakley did a good job of moving the administrative offices. He also praised the employees who stepped up and cooperated and pitched in on the move, especially Hartman and staff and Wiegel and staff for doing a great job.

Construction Progress, Health and Human Services and Courthouse

Klaven thanked everyone who made the new building possible and pointed out we were sitting in the fruit of our work.

Davis gave an update on the Health and Human Services building. Final grading of the parking lots should be completed by the end of next week. There are a few interior finishes to be completed. Following inspection, the building should be turned over to the County by June 21.

The room number signs for the Administration building are in progress. Planning continues on the Courthouse remodeling project. Abatement on the Annex will begin on June 26th with teardown around July 10th.

Bond Waiver

Klaven stated Portage Glass was the low bidder for glazing and aluminum entrances, however, during the review it was noted a bond was not included. Klaven recommended the County to continue working with Portage Glass and waive the bond requirement. He stated the next lowest bid was approximately \$70,000 higher.

Motion by Teitgen to waive the bond requirement for Portage Glass. Second by Ross. Motion carried.

Courthouse Progress/Security Redesign/Other Courthouse Redesigns

Locast acknowledged the completion of the Administration building, stating Potter Lawson has been involved with the project for the last 4 years (and over 15,000 emails). Locast will meet later today with the Courthouse Security staff to discuss the front desk design. He will share the final courthouse plans with the Judiciary Committee on July 10th.

Locast distributed a list of requested items/modifications. He stated any additional items should be emailed to him, as well as Building and Grounds.

Gove reminded everyone that we need to keep costs in line as there are other project costs to be considered.

Administration Building Wall Art

Teitgen stated the artwork at the main entrance has been completed. He requested to have some light fixtures adjusted. The boardroom photos are being installed and the framed art for the department entries are ready and will be installed next week.

Teitgen shared 4 artwork options for the employee breakroom in Administration. Moll was directed to survey the employees for their artwork choice and report the results at the next meeting.

Landscaping Upkeep and Flower Beds

Sumnicht reported on discussion with UW-Extension and Master Gardeners regarding the care of the landscaping and flower gardens. UW-Extension did not want to partner on the project at this time, due to budget concerns. Sumnicht suggested the Master Gardeners could work directly with the Building and Grounds Department. She will pursue this further.

Set Next Meeting

The next meeting will be held on June 22 at 1 p.m., in Meeting Room #115 at the Administration building. Updates on the Master Gardeners, Artwork, Courthouse redesign, and AV bids will be given.

Motion by Teitgen to adjourn the meeting. Second by Ross. The meeting adjourned at 10:50 a.m.

Respectfully Submitted,

Teresa Sumnicht
Acting Ad Hoc Building Committee Secretary

A handwritten signature in cursive script, appearing to read "Teresa Sumnicht", written in black ink.

Recorded by Sue Moll, County Clerk