



COLUMBIA COUNTY

Board of Supervisors

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Columbia County Ad Hoc Building Committee Minutes September 9, 2015

Members present: Kirk Konkell, Andy Ross, Teresa Sumnicht, Fred C. Teitgen

Ex officio Members present: Mary Cupery, Vern E. Gove

Absent with Notice: Mike Weyh

Also in attendance during all or portions of the meeting: Nancy Long, John Hartman, John Miller, Krista Miller, Sue Moll, Shonna Neary, Cory Wiegel, Dawn Woodard; Mike Bartel, John Feller and John Tucker (Findorff); David Dodge, Ron Locast, Beth Prochaska, Cindy Howery, Brian Reed (Potter Lawson); Lyn Jerde (Portage Daily Register)

The meeting of the Ad Hoc Building Committee was called to order by Chair Konkell at 1:03 p.m. The meeting was properly noticed as required by the Wisconsin Open Meetings Law. The meeting was held at the Law Enforcement Center, John Roche Community Room, 711 E. Cook Street, Portage, WI.

Teresa Sumnicht will act as secretary for the meeting.

Approve Agenda

Motion by Ross to approve the agenda as published. Second by Teitgen. Motion carried.

Approve Minutes

Motion by Teitgen to approve the August 20, 2015 minutes of the Ad Hoc Building Committee.

Second by Sumnicht. Motion carried.

Vouchers/Expenditure Report

Motion by Teitgen to approve the Expenditure Report for 8/14/15-9/04/15. Second by Ross. Motion carried. A Summary of Building Projects-Phase I, Through September 4, 2015 was distributed by email to the Committee.

Update on Property Acquisitions

Motion by Teitgen to go into closed session pursuant to Wisconsin State Statute Section 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session" [Update on Property Acquisitions]. The Committee will return to open session. Second by Ross. Roll call vote was unanimous by those present. The Ad Hoc Building Committee went into closed session at 1:05 p.m. with Konkell, Ross, Sumnicht, Teitgen, Cupery, Gove, Long, J. Miller, K. Miller, Moll, and Neary attending.

Motion by Teitgen to return to open session. Second by Ross. Motion carried. The Ad Hoc Building Committee returned to open session at 1:18 p.m.

Review Cost Estimate

Tucker distributed the Program Budget Dashboard for the Columbia County Building Projects. He also distributed the Design Development Budget Columbia County Building Projects PH II along with a detailed report on Design Development Estimate and Program Detail. Tucker stated the total cost of the projects is on target is within 1% of the budgeted amount, which included a 5% contingency. A Value Engineering Scope Workshop with the consultants and the Committee was scheduled for Wednesday, September 16th at 1 p.m. The meeting should last approximately 3 hours.

Interior Design and Finishes

Cindy Howerly gave an overview of the main entrance areas at Health and Human Services and the Administration Building using 3D diagrams in a PowerPoint presentation. Floor and wall finish samples were also on display.

Casework Items

Moll will coordinate individual meetings with department heads and representatives from Potter Lawson on September 24th and September 25th to review casework needs. Most individual meetings will last approximately half an hour each and will be held in the Chair's Conference Room in the County Clerk's Office. Meetings with the Health and Human Services and FSA/NRCS will be held at their building locations.

Outside Brick Color

Brick samples were reviewed. The Committee chose the darker colored brick as an option for the exterior of the buildings.

Door Hardware and Keying

Door hardware is currently being reviewed.

Site Items

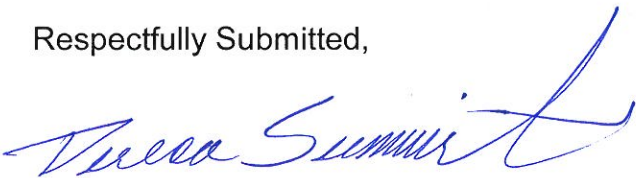
Nothing to report.

Set Next Meeting Date

A Value Engineering meeting will be held on September 16, 1 p.m., at the Highway Shop. Potter Lawson and Findorff will give a presentation at the County Board meeting on September 16th to show the exterior/interior design, review costs, and address questions regarding the building projects. Potter Lawson will send updated budget sheets to be included in the county board packets. Meetings have been scheduled for September 30, 1 p.m., at the Law Enforcement Center; October 7, 10:30 a.m., at the Administration Building (tentative date); and October 14, 1 p.m., at the Law Enforcement Center.

Motion by Sumnicht to adjourn the meeting. Second by Ross. The meeting adjourned at 3:46 p.m.

Respectfully Submitted,



Teresa Sumnicht
Acting Ad Hoc Building Committee Secretary

These minutes were recorded by Susan M. Moll, County Clerk.