



COLUMBIA COUNTY

Board of Supervisors

112 E. Edgewater Street
Portage, WI 53901

608-742-9654

FAX: 608-742-9602

WEBSITE: www.co.columbia.wi.us

Columbia County Ad Hoc Building Committee Minutes September 28, 2017

Members present: Kirk Konkell, Andy Ross, Teresa Sumnicht, Fred C. Teitgen, Mike Weyh
Ex officio members present: Mary Cupery, Vern E. Gove

Also in attendance during all or portions of the meeting: Barry Pufahl, John Hartman, Judge Hepler, Sue Moll, Shonna Neary, Joe Ruf, Judge Voigt, Cory Wiegel; Attorney Hazelbaker; Tanner Davis, Steve Klaven (Findorff); Ron Locast (Potter Lawson); Lyn Jerde (Portage Daily Register)

The meeting of the Ad Hoc Building Committee was called to order by Chair Konkell at 1:00 p.m. The meeting was properly noticed as required by the Wisconsin Open Meetings Law. The meeting was held at the Administration Building, Meeting Room 115, 112 E. Edgewater Street, Portage, WI.

Approve Agenda

Motion by Weyh to approve the agenda as published. Second by Ross. Motion carried.

Approve Minutes

Motion by Ross to approve the September 7, 2017 minutes of the Ad Hoc Building Committee. Second by Teitgen. Motion carried.

Vouchers/Expenditure Reports

Neary reviewed the Capital Projects Expenditure Report for 9/1/17-9/21/17.

Motion by Sumnicht to approve the Capital Projects Expenditure Report for 9/1/17-9/21/17. Second by Ross. Motion carried.

The Summary of Building Projects-Phase I/II/III-Owner Costs Through September 22, 2017 was distributed by email to committee members.

The Administration and Health and Human Services Owner Contingency Tracking Report tracked by Findorff was also distributed by email to committee members.

Confer with Attorney Mark Hazelbaker Concerning Columbia County Case No. 16 CV 138 & Update on Land Purchase

Motion by Teitgen to go into closed session pursuant to Wis. Stats. Section 19.85(1)(g), Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved [Confer with Attorney Mark Hazelbaker concerning Columbia County Case No. 16 CV 138]; and to Wisconsin State Statutes Section 19.85(1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session [Update on Land Purchase]. The Committee will return to open session. Second by Weyh. Roll call vote was unanimous. The Ad

Hoc Building Committee went into closed session at 1:02 p.m. with Cupery, Gove, Konkel, Pufahl, Ross, Sumnicht, Teitgen, Weyh, Hazelbaker, Moll, Neary, and Ruf attending.

Klaven, Davis, and Locast, joined the meeting at 1:21 p.m. Hazelbaker left the meeting.

Motion by Teitgen to return to open session. Second by Weyh. Motion carried. The Ad Hoc Building Committee returned to open session at 1:46 p.m.

Installation of Ceiling Speakers for Administration and Health and Human Services

Hartman asked for funds to cover wiring costs to relocate speakers to office lobbies. The proposal for the scope of the work was \$6,407.

Motion by Teitgen to approve the request of \$6,407 to cover the cost of wiring the speakers. Second by Weyh. Motion carried.

Administration and Health and Human Services Punch List Costs: Furniture Additions & Striping

The cost to replace the chairs in Meeting Room 115 to match the chairs in Meeting Rooms 113 & 114 was quoted at \$5,500, to be paid from the furniture budget.

Motion by Weyh to keep the existing chairs in Meeting Room 115. Second by Sumnicht. Motion carried.

Konkel reported the quote from an outside vendor to paint stripe Parking Lot D and along Edgewater Street was approximately \$2,500-\$3,000. The County Highway Department could paint stripe Parking Lot D and along Edgewater Street at \$1,000, to include patching the radius.

Motion by Teitgen to recommend the County Highway Department provide paint striping and patching of Parking Lot D and along Edgewater Street at a cost of \$1,000. Second by Sumnicht. Motion carried.

Construction Manager Courthouse Update

Davis gave a project update, he stated the sally port framing was up and will be bricked in the next 2 weeks; Crews were able to salvage all the marble needed for the project; and interior walls are starting to go up. A walkthrough of the Courthouse will be held following the October 11th Ad Hoc Committee meeting, around 3 pm.

Construction Manager/Architect: Courthouse Walls and Furniture Usage

Locast gave a furniture update, stating M&M Furniture Co. will be finishing up the floor plans to be distributed to the departments for review around October 6th, with departments to respond by October 13th.

Locast will work with Wiegel to identify furniture which could be reused at the Courthouse.

Locast gave an update on the wood paneling in the courtrooms. He distributed a project estimate and an email with suggestions to reduce costs. The items were reviewed.

Motion by Teitgen to move forward with Items #3 and #4, installing drywall returns instead of wood returns at the windows in Courtrooms 1, 2 and 3. Second by Weyh. Motion carried.

Motion by Teitgen to proceed with Item #6, installing a solid surface material at the open stairs leading to the basement at the Clerk of Courts and DA departments. Second by Weyh. Motion carried.

Item #7 - Courtroom #2 and Hearing Room: A cost savings option would be to replace the wood paneled wall backdrop behind the Judge's bench with a drywall design with ballistic panels and wood trim. Pufahl expressed concern with the drywall option looking tacky/cheap. Locast will provide a visual and a cost savings amount at the next meeting.

Locast shared an issue found in Courtroom #3. A column sits where the door entry behind the Judge's bench was planned. Relocating the column would be a major expense. Locast will meet with the Judges and other key members to discuss options and determine an alternative solution. He will send a notice of the meeting to Gove, Konkel, and Pufahl.

Weyh inquired about the relocation of county departments and if requests for proposals should be posted soon to obtain competitive bids. The Health and Human Services Department will need to give the State a 6 month notice of the move to the new location. Davis stated the Courthouse project completion is set for mid to late May, 2018, and the moving date is on schedule for June/July, 2018. There will be two separate moving dates, approximately a month apart as some remodeling will need to be completed at the Health and Human Services building after the courts move out and prior to the HHS departments moving in. Target date for moving the Court related departments will be early June, 2018, and Health and Human Services moving around July 15, 2018.

Davis suggested the bid proposal should be two separate bids: 1) move Court related departments back to Courthouse, 2) move Health and Human Services to the new Health and Human Services building; with bidders having the option to submit a combined bid for both moves.

Motion by Weyh to post a request for proposals to relocate the Court related departments to the Courthouse and move the Health and Human Services Department to the new Health and Human Services building, as two separate bid proposals with the option to combine both proposals. Second by Ross. Motion carried.

Next Meeting Date

The next meeting was scheduled for October 11, 2017 at 1 p.m. in Meeting Room #115 at the Administration building. A walkthrough tour of the Courthouse will be held following the meeting.

Motion by Teitgen to adjourn the meeting. Second by Ross. The meeting adjourned 2:54 p.m.

Respectfully Submitted,



Mike Weyh
Ad Hoc Building Committee Secretary