

COLUMBIA COUNTY

Board of Supervisors

112 E. Edgewater Street
Portage, WI 53901

608-742-9654

FAX: 608-742-9602

WEBSITE: www.co.columbia.wi.us

Columbia County Ad Hoc Building Committee Minutes October 31, 2017

Members present: Kirk Konkell, Andy Ross, Teresa Sumnicht, Fred C. Teitgen

Members absent with notice: Mike Weyh

Ex officio members present: Mary Cupery, Vern E. Gove

Also in attendance during all or portions of the meeting: Don De Young, Barry Pufahl, Dave Drews, Gretchen Halvorsen, John Hartman, Sue Moll, Shonna Neary, Joe Ruf, Judge Voigt, Cory Wiegel, Dawn Woodard; Tanner Davis and Steve Klaven (Findorff); Ron Locast and Beth Prochaska (Potter Lawson); Lyn Jerde (Portage Daily Register)

The meeting of the Ad Hoc Building Committee was called to order by Chair Konkell at 1:00 p.m. The meeting was properly noticed as required by the Wisconsin Open Meetings Law. The meeting was held at the Administration Building, Meeting Room 114, 112 E. Edgewater Street, Portage, WI.

Teresa Sumnicht will act as secretary in Mike Weyh's absence.

Approve Agenda

Motion by Teitgen to approve the agenda as published. Second by Sumnicht. Motion carried.

Approve Minutes

Motion by Teitgen to approve the October 11, 2017 minutes of the Ad Hoc Building Committee. Second by Ross. Motion carried.

Vouchers/Expenditure Reports

The Summary of Building Projects-Phase I/II/III-Owner Costs Through October 26, 2017 was distributed by email to committee members. Neary stated an Art Budget Tracking Report was also included. She reported \$1,824 was transferred from the Art Budget to the Owner Contingency, and \$24,850 for the parking design fees was added to bring the project overage at \$464,660. An invoice for \$135,000 was sent to the City of Portage for their cost share of the street utility work.

Motion by Teitgen to approve the vouchers on the Capital Projects Expenditure Report for 10/6/17-10/26/17. Second by Sumnicht. Motion carried.

Motion by Ross to approve the Building Projects Expense Report as presented. Second by Teitgen. Motion carried.

The Administration and Health/Human Services and Courthouse Owner Contingency Tracking Reports tracked by Findorff were also distributed by email to committee members.

Update on Land Purchase

Ruf gave an update on a proposed intergovernmental agreement with the City of Portage regarding the underground public parking ramp and the proposed shared surface parking lot. The design of the parking lot and required approvals continue to move forward.

Health and Human Services Mural Grant

Woodward and Halvorsen gave an overview of the proposed mural to be located at the second floor waiting room in the Health and Human Services building. Halvorsen distributed handouts with information on trauma informed environments, along with a brief history of the mural project and questions to be addressed. Wiegel stated painting over electrical outlet covers would be acceptable as long as the electrical sockets were not painted. Additional questions and concerns related to the painting of the mural were discussed. Ross suggested Health and Human Services work with the Information Services and Property Committee to address further details about when to paint the mural and security concerns. The Art Committee was awarded a grant in the amount of \$3,720 towards the total cost of \$9,500 for the mural project. The County would be responsible for the remaining \$5,780.

Motion by Teitgen to recommend the expenditure of \$5,780 from the Art budget to proceed with the mural as presented. Second by Ross. Motion carried.

Administration and Health and Human Services Punch Lists

Davis stated he should be contacted on any outstanding punch list issues.

Construction Manager Courthouse Update

Davis reported the sally port addition is being enclosed; exterior masonry being completed; mechanical units were installed; and finalizing interior framing with drywall to start next week.

Construction Manager/Architect Courthouse Security Fencing

Locast presented opaque security fencing options to include a PVC type fence or metal louvered fence. The PVC fence was removed from consideration due to concerns regarding the long term durability. Davis will have an estimated cost for a metal louvered fence by the next meeting to decide on one of three options: No fence, open fence (as currently budgeted), or metal louvered fence.

Courtroom #3 Judge Entrance

Locast showed a revised plan of the judge entrance in Courtroom #3. The plan was reviewed and approved by the judges. The cost for the revised plan will need to be determined.

Motion by Teitgen to move forward with the modified changes to the judge's entrance in Courtroom #3. Second by Sumnicht. Motion carried.

Back Wall Courtroom #2 and Hearing Room

Locast stated as a cost saving measure it was previously considered to add drywall with wood trim in place of wood panels on the back wall of Courtroom #2 and the hearing room. The judges reviewed the idea and suggested keeping the wood panels in Courtroom #2 and adding the drywall with wood trim in the hearing room.

Motion by Teitgen to go with the option proposed to keep the wood panels in Courtroom #2 and use drywall with wood trim in the hearing room. Second by Ross. Motion carried.

Security Office Wall

Locast presented a cost savings option to install fully grouted CMU (concrete masonry unit) and marble instead of ballistic panels at the first floor security office. He referenced an article in which hand gun and rifle rounds did not pass through the CMU. Security staff were in agreement of the CMU.

Motion by Ross to install the fully grouted CMU wall with the marble at the security office. Second by Teitgen. Motion carried.

Determine Mailroom Final Location

Locast presented two options for the location of the mailroom, to include using a portion of the Clerk of Courts conference room, or the Clerk of Courts suggestion of using the old phone room in the basement which was designated as a storage room. The purpose of the mailroom is a place for staff to drop off or meter outgoing mail. The mailroom is not accessed by the public.

Motion by Teitgen to approve locating the mailroom at the vacated phone room in the basement. Second by Sumnicht. Motion carried.

Potter Lawson will verify the monitor and phone line are included in the Clerk of Courts conference room and the required power and data are included in the designated mailroom.

Furniture, Power, Data Points

Locast gave update on the furniture meetings. M&M will be drawing up the plans as if using all new furniture. The County will need to review the list and determine if existing furniture could be used. Power and data points were also determined and the construction bulletin will be sent out Friday. Locast will provide Hartman and Drews with the technology and electrical floor drawings in pdf format.

Sound Proofing Jury Rooms

Wiegel had concerns about the acoustics between the jury rooms, courtrooms and judge's chambers. Davis stated additional acoustic panels could be added for approximately \$14,000. Locast suggested lowering the costs by removing some of the acoustical walls and adding acoustical walls to other crucial areas. Klaven recommended going forward with adding the additional layer of acoustical wall with spacing as it would be cheaper to do it now vs later. Davis stated this option would cost approximately \$10,000.

Motion by Teitgen to approve going forward with the wall modifications as recommended to improve the acoustical values. Second by Ross. Motion carried.

Courtroom Monitors

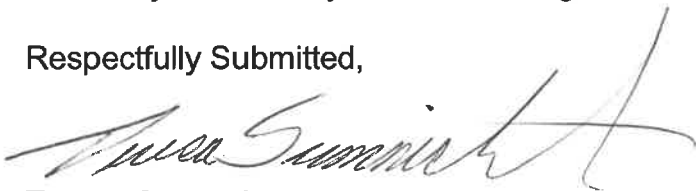
Hartman would like to determine the height of the monitors to be installed in the courtrooms. Locast will meet with Hartman and Findorff to review the code requirements. Hartman and Locast will meet with the judges to coordinate the power and data at the courtrooms. Hartman stated Dave Drews will be taking over responsibilities and should be included in all meetings.

Next Meeting Date

The next meeting of the Ad Hoc Building Committee was scheduled for Thursday, November 9, 2017 at 1 p.m. in Meeting Room #115 at the Administration building.

Motion by Ross to adjourn the meeting. Second by Konkel. The meeting adjourned 2:58 p.m.

Respectfully Submitted,



Teresa Sumnicht
Acting Ad Hoc Building Committee Secretary