

Columbia County
PUBLIC SAFETY COMMITTEE
August 13, 2018

Present: Barry Pufahl, Adam Field, Keith Miller, Tom Borgkvist, Gary Leatherberry
Also Present: County Board 1st Vice Chair Drew, Krista Miller, Shonna Neary, Sheriff Richards, Chief Deputy Kuhl, Det. Lt. Brandner, Lt. Stilson, EM Coordinator Johnson, Deputy EM Coordinator Darling Ellis, ME Hinze, CD ME Sopha, ES Giuffre, Baycom representatives: Scott Johnson, Derek Foster, Dave Steinhoff, PDR Jonathan Stefonek

Monthly Agenda Items:

- 1) Call to Order. Meeting called to order at 8 a.m. by Pufahl.
- 2) Compliance with Open Meeting Law. Posting compliance was met per Open Meetings Law.
- 3) Approval of Agenda. *Motion was made by Borgkvist to approve the agenda. Seconded by Miller. Motion carried.*
- 4) Approval of Previous Committee Meeting Minutes. Pufahl explained that a correction needed to be made to the 07/09/18 minutes in item #4) under the Sheriff's Office/Jail portion. The motion should have read "Motion by Miller to accept the revised position request of two Deputies or two Lieutenants for the 2019 budget new position request process." "And/or" should be removed and replaced with "or." *Motion made by Field to approve the 07/09/18 minutes as amended and the 07/18/18 as presented. Seconded by Miller. Motion carried.*
- 5) Approval of Expenditure Reports. Reports will be reviewed by each office.
- 6) Public Input: None.
- 7) Chair's Comments: Pufahl thanked all of the departments for their hard work in their budget preparations. A tour of the Medical Examiner's Office will be held following the September 2018 PSC meeting. Depending on the agenda, the Jail tour will likely be held in October.

Medical Examiner. (Hinze, Sopha)

- 1) **General Review of Department Activities.** Handout provided and viewed overhead. Discussion.
- 2) **Expenditure Report.** Report was viewed overhead. *After a review of the Medical Examiner expenditure report, a motion was made to approve the July report by Miller. Seconded by Borgkvist. Motion carried.*
- 3) **On-Call/Per Diem Charges.** Viewed documentation overhead. On-call responsibilities were explained. Questions about increases and the anticipated budget impacts were discussed. *Motion by Pufahl to raise the On-call Availability rate from \$2 to \$5 per hour and the Holiday On-call rate from \$4 to \$10 per hour. Seconded by Borgkvist. Motion carried.* Further discussion ensued regarding tracking retention of staff. *Motion by Field to increase the Scene Investigations rate and the Cremation Investigations rate to \$10 and increase the Holiday Scene Investigations rate to \$20. Seconded by Miller. Roll call vote: Pufahl-no; Field-yes; Borgkvist-yes; Miller-yes; Leatherberry-yes. Motion carried.*
- 4) **Review/Approval of 2019 Budget.**
Medical Examiner (1270). *Motion by Field to approve the 2019 Medical Examiner Goals, Budget, and Outlay as presented. Seconded by Miller. Discussion. Roll call vote: Pufahl-yes; Field-yes; Borgkvist-yes; Miller-yes; Leatherberry-yes. Motion carried.* County Appropriation: \$235,530; Capital Outlay: \$700.

Emergency Management. (Johnson, Darling Ellis)

- 1) **General Review of Department Activities.** Monthly activity report viewed overhead. Discussion.
- 2) **Expenditure Reports.** Reports viewed overhead. *After a review of the Emergency Management July expenditure reports, a motion was made by Field to approve the report. Seconded by Miller. Motion carried.*
- 3) **All-Hazard Mitigation Grant Application Update.** Discussion. Chair Gove will need to review and sign when it is completed.

4) **Review/Approval of 2019 Budget.**

Emergency Management (2115). *Motion by Field to approve the 2019 Goals and Budget as presented. Seconded by Borgkvist. Discussion. Motion carried.* County Appropriation: \$67,330; Capital Outlay: \$0.

SARA (2116). *Motion by Borgkvist to approve the 2019 Superfund Amendments and Reauthorization Act (SARA) Budget as presented. Seconded by Miller. Discussion. Motion carried.* County Appropriation: \$51,380.

HazMat Program (2117). *Motion by Leatherberry to approve the 2019 HazMat Program Budget as presented. Seconded by Borgkvist. Discussion. Motion carried.* County Appropriation: \$0.

Sheriff's Office/Jail. (Richards, Kuhl, Brandner, Stilson)

- 1) **General Review of Department Activities.** Monthly report viewed overhead. Discussion.
- 2) **Inmate Count and General Review of Jail Operations.** Inmate Count: 154. Jail staff update: three tentative offers. Two offers were retracted due to failing the background investigations and one is still ongoing and will likely be hired.
- 3) **Radio Tower Project/Baycom Representatives.** Representatives from Baycom were present to provide information and answer questions about the upcoming radio tower project. Baycom documentation was viewed overhead. CD Kuhl explained the pending project and the necessity of the upgrades. The committee discussed the challenge of the new policy requiring multiple bids and how the financing of this project does not conform because of the State of Wisconsin's exclusivity of using Baycom as the sole source for the resources needed. Therefore with the constraints of the upgrade/maintenance project, Columbia County does not have the ability to be in harmony with the stated policy. This project will provide system maintenance, replace portable radios, squad radios, add one new frequency, add coding to two existing frequencies, and tower site updates.
 -) **New 911 System.** Based on the previous Baycom and radio tower project discussion, this upgrade/maintenance project was recommended to be placed into a bonding the county has been planning for in the near future. *Motion by Miller to put out for bonding in April 2019 the proposed \$2,817,300 for improvements of the radio system, maintenance, and enhancements. Seconded by Borgkvist. Discussion. Roll call vote: Pufahl-yes; Field-yes; Borgkvist-yes; Miller-yes; Leatherberry-yes. Motion carried.*
- 5) **Jail Nurse Health Care Services Administrator – Compensation Review Update.** The Sheriff updated the committee that five candidates applied; two RNs and three LPNs. Both RNs already advised they would not consider taking the position at the current pay scale. Interviews of five candidates will be held 08/15/18.
- 6) **Expenditure Reports.** Reports viewed overhead. *After a review of the Sheriff's Office's July expenditure reports, a motion was made by Borgkvist to approve report. Seconded by Miller. Motion carried*
- 7) **Review/Approval of 2019 Budget.** Sheriff's Administration (2222). *Motion by Field to approve the 2019 Sheriff's Administration Goals and Budget as presented. Seconded by Miller. Discussion. Roll call vote: Pufahl-yes; Field-yes; Borgkvist-yes; Miller-yes; Leatherberry-yes. Motion carried.* County Appropriation: \$5,128,310.

Boat Patrol (2224). *Motion by Borgkvist to approve the 2019 Boat Patrol Goals, Budget, and Outlay as presented. Seconded by Miller. Discussion. Roll call vote: Pufahl-yes; Field-yes, Borgkvist-yes; Miller-yes; Leatherberry-yes. Motion carried.* County Appropriation: \$15,980; Capital Outlay Non-Pool: \$4,090.

Dive Team (2226). *Motion by Miller to approve the 2019 Dive Team Goals, Budget, and Outlay as presented. Seconded by Borgkvist. Discussion. Roll call vote: Pufahl-yes; Field-yes; Borgkvist-yes; Miller-yes; Leatherberry-yes. Motion carried.* County Appropriation: \$39,300; Capital Outlay Non-Pool: \$8,500.

Drug Education and Enforcement (2240). *Motion by Borgkvist to approve the 2019 Drug Education and*

Enforcement Goals, Budget, and Outlay as presented. Seconded by Field. Discussion. Roll call vote: Pufahl-yes; Field-yes; Borgkvist-yes; Miller-yes; Leatherberry-yes. Motion carried. County Appropriation: \$84,130; Capital Outlay Non-Pool: \$2,880.

County Jail (2250). **Motion by Borgkvist to approve the 2019 County Jail Goals and Budget as presented. Seconded by Miller. Discussion. Roll call vote: Pufahl-yes; Field-yes; Borgkvist-yes; Miller-yes; Leatherberry-yes. Motion carried.** County Appropriation: \$6,173,090.

911 (2911). **Motion by Borgkvist to approve the 2019 911 Goals, Budget, and Outlay as presented. Seconded by Pufahl. Discussion. Roll call vote: Pufahl-yes; Field-yes; Borgkvist-yes; Miller-yes; Leatherberry-yes. Motion carried.** County Appropriation: \$112,610; Capital Outlay Non-Pool: \$14,740.

Capital Outlay:

8000.844000.401 Sheriff's Administration. **Motion by Miller to approve the Sheriff's Administration 2019 Capital Outlay request of \$224,220 as presented. Seconded by Leatherberry. Discussion. Roll call vote: Pufahl-yes; Field-no; Borgkvist-yes; Miller-yes; Leatherberry-yes. Motion carried.**

8000.844000.402 County Jail. **Motion by Miller to approve the County Jail 2019 Capital Outlay request of \$42,930 as presented. Seconded by Borgkvist. Discussion. Roll call vote: Pufahl-yes; Field-yes; Borgkvist-yes; Miller-yes; Leatherberry-yes. Motion carried.**

8000.844000.406 Sheriff's Autos. **Motion by Miller to approve the Sheriff's Auto 2019 Capital Outlay request of \$294,660 as presented. Seconded by Borgkvist. Discussion. Roll call vote: Pufahl-yes; Field-yes; Borgkvist-yes; Miller-yes; Leatherberry-yes. Motion carried.**


2019 New Positions:

Discussion. The Sheriff's Office has an appointment at the Joint Executive Committee and Human Resources Committee meeting on 08/17/18 at 9:15 a.m. Sheriff Richards had a brief conversation with the committee regarding the positions. CD Kuhl will be representing the Sheriff's Office as the Sheriff will be out of county.

Motion by Pufahl to adjourn the meeting at 12:46 p.m. Seconded by Field. Motion carried.

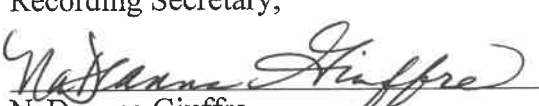
Next meeting date: Monday, September 10, 2018 at 9 a.m.

Secretary of Record,



Supervisor Keith Miller
Committee Secretary

Recording Secretary,



NaDeanna Giuffre
Assistant to Sheriff Richards

cc: Public Safety Members
Chair Gove
1st Vice Chair Drew
2nd Vice Chair Foley
Internet