

PROCEEDINGS
OF THE
BOARD OF SUPERVISORS
Columbia County, Wisconsin

Portage, Wisconsin
March 16, 2011
9:50 A.M.

The Board of Supervisors of Columbia County convened in annual session at the Carl C. Frederick Administration Building in Portage pursuant to law. The meeting was called to order by Chair Westby and was certified to be in compliance with the Wisconsin Open Meetings Law.

All Supervisors were present, except DeYoung, Hutler and Richmond, absent.

Members stood and recited the Pledge of Allegiance.

A motion was made by Boockmeier, second by Cupery to approve the Journal of January 19, 2011. Motion carried.

A motion to approve the agenda, as printed, with the addition of Utility Tax Report. Motion to approve the agenda as amended was made by Baumgartner, second by Hamele. Motion carried.

Chair Westby reported that Todd Rietmann, Conservation Technician for the Land & Water Conservation Department was recognized by the Wisconsin Association of Land Conservation Employees (WALCE) to receive the 2011 Outstanding Technician Award. This recognition is by his peer group for the outstanding work he has done not only for Columbia County, but for conservation throughout Wisconsin.

Supervisor Tramburg gave a brief report on the history and basis for calculation of the utility tax.

An invitation to attend a breakfast provided by the 2010-2011 F.L.A.G. students prior to the next County Board meeting on Tuesday, April 19, 2011, at 8:15 a.m. in the Annex Building was placed on supervisor's desks.

The F.L.A.G. students visit to the Capitol with State legislators and WCA representatives was rescheduled to Wednesday, April 6, 2011. Anyone interested in attending should complete and return the card placed on supervisor's desks to the UW-Extension office.

A handout regarding the Columbia County Food & Nutrition Resources Program was also placed on supervisor's desks by the UW-Extension office.

Chair Westby commended the Accounting Department, Emergency Management and Economic Development Corporation for their hard work in obtaining disaster relief recovery funds for the flooding that took place in June of 2008. Columbia County has received two additional awards from the State of Wisconsin-Department of Commerce. The first award received was in the amount of \$558,916 and the second for \$1,715,010.

Chair Westby gave a brief report on the Sauk County Board of Supervisors meeting him and Supervisor Ross attended.

Chair Westby invited anyone interested (supervisors, county employees, department heads and citizens) to remain after the conclusion of the County Board meeting for an open discussion on how the county as a workplace would be affected by the budget repair law. He reiterated this would be informational only and non-binding with no action being taken.

Neil Rainford, AFSCME representative on behalf of public employees union, addressed the County Board and referred to a handout regarding the Coordinated Proposals of Columbia County AFSCME Employees' Unions. It was proposed that the County adopt a contract that gives them the flexibility to determine wages, health-care benefits and contribution to retirement plan, while preserving other employee provisions that pertain to the working conditions, vacation, seniority and criteria for layoffs.

Bob Noldan, jailer and president of the AFSCME local that represents the jail employees, thanked the Board ahead of time for settlement of 2009-2010 contract and spoke in favor of the proposed contract.

REPORT OF THE PLANNING AND ZONING COMMITTEE

The Planning and Zoning committee having held a public hearing thereon pursuant to Section 59.69 Wisconsin Statutes, notice thereof have been given as provided by law and being duly advised of the wishes of the people in the areas affected hereby recommend as follows:

- (1) A petition by James & Mary Sanderson, Columbus, WI, Petitioners and Owners, to rezone from Agricultural to Rural Residential and Agriculture to Agriculture with Agricultural Overlay, Parcels 334.02 & 337, Section 21, T10N, R10E in the Town of Columbus on the 13th day of December, 2010 to be approved as follows: To change from Agricultural to Rural Residential and Agriculture to Agriculture with Agricultural Overlay, Parcels 334.02 & 337, Section 21, T10N, R10E, Town of Columbus.

~~Douglas Richmond~~
 Harlan Baumgartner
 Debra L. Healy Wopat
 Fred C. Teitgen
 Mike Weyh
 PLANNING AND ZONING COMMITTEE

Upon hearing no objection, Chair Westby directed the report be accepted and placed on file.

RESOLUTION NO. 2-11

WHEREAS, Federal monies administered by the Wisconsin Department of Commerce were made available to establish a revolving loan fund for economic development in Columbia County, and

WHEREAS, Columbia County currently has \$333,362 of funds available in its revolving loan fund, and

WHEREAS, Andrew and Jamie Murphy, have recently leased property located at W7245 Country Club Road, Portage, Wisconsin, for the purpose of opening a higher-end restaurant to be named Foursome Food, LLC, doing business as Murph’s North Shore, and

WHEREAS, Andrew and Jamie Murphy, are in need of funding to provide start-up working capital, and

WHEREAS, additional funds in the amount of \$20,000 are being committed by the following sources:

- Andrew and Jamie Murphy \$5,000
- Summit Credit Union \$15,000

WHEREAS, after due consideration by the Columbia County Revolving Loan Fund/ Housing Committee, it is recommended that Murphy’s application in the amount of \$20,000 be approved by the Columbia County Board, and

WHEREAS, in accordance with the Columbia County Economic Development Revolving Loan Program Policies and Procedures Manual, it is necessary for the Columbia County Board to approve all County loans from the County’s Revolving Loan Fund before an applicant can receive funds from the program.

NOW, THEREFORE, BE IT RESOLVED, that the Columbia County Board of Supervisors does approve and authorize the release of funds from the Columbia County Revolving Loan Fund to Andrew and Jamie Murphy in the amount of \$20,000 provided that the applicants are in full compliance with the Columbia County Economic Development Revolving Loan Fund Policies and Procedures Manual, and the terms of the loan agreement, as set forth by the Revolving Loan Fund/Housing Committee.

BE IT FURTHER RESOLVED, that the Columbia County Board Chairman and County Clerk are hereby authorized to sign all necessary documents on behalf of Columbia County.

Fiscal Note: None

Fiscal Impact: Using \$20,000 of designated RLF Funds.

Robert R. Westby
~~Mark A. Witt~~
Robert L. Hamele
Andy Ross
John H. Tramburg
REVOLVING LOAN FUND/HOUSING COMMITTEE

Motion was made to adopt the Resolution by Gorsuch, second by Konkel.

Andrew Murphy updated the supervisors on his revolving loan for Murph's Chop Shop and current plans for opening Murph's North Shore Restaurant. He thanked and entertained questions of the Board.

The Resolution was adopted.

RESOLUTION NO. 3-11

WHEREAS, Interest Arbitration Awards have been issued for the Courthouse, Health Care Center, Highway, Professional, Nurse, and Non-Sworn Union Contracts for 2009 and 2010, and

WHEREAS, the Sheriff Sworn Contract for 2009/2010 was previously settled and is not included in this resolution, and

WHEREAS, the total cost of these Interest Arbitration Awards is \$1,360,000 and,

WHEREAS, the following funding sources are available to offset these costs:

- 2009 wage increase estimate set aside in vouchers payable: 1% of wages
- 2010 wage increase estimate in departmental budgets: 1% of wages
- Health Care Center and Highway Department Budgets/Internal Accounts

WHEREAS, in consideration of the above funding sources, a total of \$552,000 remains unfunded and must be transferred from the County's General Fund.

NOW, THEREFORE, BE IT RESOLVED, that the sum of \$1,360,000 be incorporated into the various department budgets and funded through the 2009 vouchers payable set aside, the 2010 departmental budgets, and the Highway Department and Health Care Center internal accounts, and the remaining balance of \$552,000 be transferred from the General Fund.

Fiscal Note: Transfer \$552,000 from the General Fund Account No. 100.341100 and allocate to department budgets as required.

Fiscal Impact: Total Cost – 2009-2010 Union Contract Interest Arbitration Awards is \$1,360,000.

Vern Gove
Neil M. Ford
Barry Pufahl
~~Douglas S. Richmond~~
Susan G. Martin
HUMAN RESOURCES COMMITTEE

Motion was made to adopt the Resolution by O'Neil, second by Pufahl.

Joseph Ruf, Corporation Counsel/Human Resources Director explained that the County is legally obligated to comply with the state arbitrator's ruling that employees receive a 2 percent pay increase in January and 1 percent increase in July for 2009 and 2010. He recommends the request to approve and indicated that a two-thirds vote of the entire Board is required.

The Resolution was adopted on a roll call vote as follows:

AYES: 28, NOES: 0, ABSENT: 3

AYES: Konkel, Lane, Martin, McClyman, O'Neil, Pufahl, Ross, Salzwedel, Sleger, Stevenson, Sumnicht, Teitgen, Tramburg, Weyh, Wingers, Wopat, Westby, Andler, Baebler, Baumgartner, Boockmeier, Cupery, Field, Ford, Gorsuch, Gove, Hamele and Healy.

ABSENT: Richmond, DeYoung and Hutler.

RESOLUTION NO. 4-11

WHEREAS, on October 17, 2001, the Columbia County Board of Supervisors ("County Board") adopted Resolution No. 52-01 which created a Non-Represented Staff Classification and Compensation Plan ("Plan") developed by Carlson, Dettman Associates, LLC; and,

WHEREAS, on October 21, 2009, the County Board adopted Resolution No. 32-09 which suspended the annual step increase portion of the Plan effective on December 31, 2009, pending further action of the County Board; and,

WHEREAS, since December 31, 2009, all unionized County employees and County elected officials have continued to receive payroll step increases pursuant to applicable collective bargaining agreements and other County Board resolutions; and,

WHEREAS, the 2009-2010 collective bargaining agreements for the County's unionized workforce were recently resolved by interest arbitration awards which included salary increases for 2009 and 2010; and,

WHEREAS, lifting the 2009 payroll step freeze for non-represented County employees is required to limit wage compression between unionized and non-represented staff, to maintain a level of parity and fairness between the union and non-union wage scales and to facilitate the retention and recruitment of non-represented County employees.

NOW THEREFORE BE IT RESOLVED, that the payroll step freeze for non-represented County employees that was adopted by the County Board on October 21, 2009, as Resolution No. 32-09 is hereby lifted effective on January 1, 2011; and,

BE IT FURTHER RESOLVED, that all other aspects of the Plan as approved and adopted by the County Board on October 17, 2001, in Resolution No. 52-01 shall remain in full force and effect; and,

BE IT FURTHER RESOLVED, that the Plan shall continue to be implemented and administered by the County Human Resources Department under the direction of the County Human Resources Committee.

Fiscal Note: Total cost of step implementation is \$92,585. Transfer \$50,400 from the General Fund Account #100.341100 and allocate to applicable departmental accounts. The Health Care Center and Highway Department respective totals of \$34,906 and \$7,279 are to be funded through their reserves.

Fiscal Impact: Total cost of increased expenditures to the 2011 Budget is \$92,585.

Vern E. Gove
Neil M. Ford
Barry Pufahl
~~Douglas S. Richmond~~
Susan G. Martin
HUMAN RESOURCES COMMITTEE

Andy Ross
Vern E. Gove
Debra L. H. Wopat
Harlan Baumgartner
John H. Tramburg
FINANCE COMMITTEE

Motion was made to adopt the Resolution by Martin, second by Gove.

Attorney Ruf explained that the Human Resources Committee determined that the freeze should be lifted for non-union employees based on the arbitrator's decision regarding the union-represented employees, in an effort to create a level of fairness between union and non-union wages. Again this would require a two-thirds vote of entire Board for approval.

The Resolution was adopted on a roll call vote as follows:

AYES: 27, NOES: 0, ABSENT: 4

AYES: Lane, Martin, McClyman, O'Neil, Pufahl, Ross, Salzwedel, Slegler, Sumnicht, Teitgen, Tramburg, Weyh, Wingers, Wopat, Westby, Andler, Baebler, Baumgartner, Boockmeier, Cupery, Field, Ford, Gorsuch, Gove, Hamele, Healy and Konkel.

ABSENT: Richmond, DeYoung and Hutler. Supervisor Stevenson was unavailable during the roll call vote.

RESOLUTION NO. 5-11

The Columbia County Board of Supervisors hereby amends Section 7.05 of the Personnel Policies and Procedures Manual as follows:

Sec. 7.05 Authorization to Fill New or Vacant Positions.

(a) All New or Vacant Positions shall be subject to the following requirements except for union vacancies at the Columbia Health Care Center.

(b) New Positions.

(1) Requests for new positions shall be made by July 1, prior to the fiscal year in which such position is to be filled, and shall be filled after January 1 of the following year. The following provisions shall apply;

a. A New Position/Replacement Analysis Form shall be submitted to the Human Resources Director by the Department Head after approval by the governing committee.

b. The Department Head and the Chair of the governing committee shall present the request to a joint meeting of the Human Resources Committee and the Executive Committee. The Joint Committee will review new position requests to create a priority list of new hires. Prior to the joint meeting, the proposed positions are to be analyzed by the Human Resources Committee to determine the workload and duties to be performed following the same procedure as is used for replacement position requests.

c. If the position is approved by the Joint Committee, the Human Resources Committee shall allocate it to one of the classes in the Position Classification and Compensation Plan.

d. The funding for the new position shall be approved by the Finance Committee as part of the budget preparation.

e. Departmental Annual Reports shall include information as to new positions and the funding sources for those positions.

(2) New positions which are one hundred (100%) percent funded through non-county sources can be requested at any time during the year by a Department Head and must receive governing committee, Executive Committee, Human Resources Committee and Finance Committee approval.

(c) Vacant Positions.

(1) When a Department Head becomes aware that a position will open due to staff leaving Columbia County employment, a New Position/Replacement Analysis Form shall, if the position is to be refilled, be submitted to the Human Resources Director by the Department Head.

(2) At the time a request comes in for replacement hiring, the Human Resources Committee will conduct a hiring analysis and approve the job description, in conjunction with the Department Head and governing committee, to determine whether the position should be filled.

(3) The Human Resources Committee shall make a recommendation on its finding to the Executive Committee.

(4) Once approval to refill the vacant position has been received from the governing committee, Human Resources Committee, Executive Committee and Finance Committee, in that order, recruitments, as set forth in Section 7.07, shall be instituted to refill the position.

(5) During the recruitment process to refill a vacant position, Departments are authorized to hire a qualified Limited Term Employee to temporarily refill the position, if necessary, upon request of the Department Head to the Human Resources Director provided there is sufficient funding in the department budget to pay the costs of the Limited Term Employee and approval of the governing committee, Human Resources Committee, Executive Committee and Finance Committee has been obtained.

(6) If an employee does not complete the probationary period, the Department Head can utilize a six month eligibility list created by the original vacancy to refill the position without following the approval process set forth in 7.05 (c) (1-4).

Fiscal Note: NONE
Fiscal Impact: NONE

Vern Gove
Neil M. Ford
Barry Pufahl
Douglas S. Richmond
Susan Martin
HUMAN RESOURCES COMMITTEE

Motion was made to adopt the Resolution by Cupery, second by Pufahl.
A motion by Teitgen, second by Ross, to amend Sec. 7.05(c)(1) by inserting "Governing Committee Chair" after "Human Resources Director". The amendment failed.
The Resolution was adopted.

RESOLUTION NO. 6-11

BE IT RESOLVED, that effective January 1, 2011, the following accounts be designated as continuing appropriation accounts:

Wellness Funds	1271	Project Lifesaver	2246
Copy Machine Clerk's Office	1412	Sheriff's Inmate Trust	2252
Election Incentive Funds	1420	Solid Waste Container Rental	3632
Unemployment Control	1432	Comprehensive Planning Grant	6312
Employee Retirement Payout Pool	1433	U.W. Extension Seminars	6712
PC Maintenance Reserve	1455	U.W. Grant Accounts	various
Printer Maintenance Reserve	1456	U.W. Extension - Farm Books	6713
GASB Implementation Plan	1511	Pesticide Program	6714
Revolving Loan Fund Program	1513	Conservation Fund	7410
Environmental Assessments	1564	LWCD Tree Sale Program	7424
Land Records Trust	1721	Nonpoint Watersheds	7445
County Owned Lands Inventory	1725	Tree Planter - Rental Program	7449
Sheriff Donations	various	Clean-up Underground Tank	7450
Dive Team Donations	2226	Capital Outlay Pool	8000
Circles of Support	2235	Accounting/HR Computer System	9910
Drug Education	2240	Health & Human Services Restricted Funds	
Sheriff Federal Drug Seizures Trust	2241	Health Care Center - All Accounts	
Sheriff State Seizures Trust	2242	Highway - All Accounts	
CEASE Program	2243		

Fiscal Note: None
Fiscal Impact: None

Andy Ross
Vern E. Gove
Debra L. Healy Wopat
Harlan Baumgartner
John H. Tramburg
FINANCE COMMITTEE

Motion was made to adopt the Resolution by Tramburg, second by Wopat. The Resolution was adopted.

ORDINANCE NO. 123-11

The Columbia County Board of Supervisors hereby amends Title 9, Chapter 1, entitled "Planning & Zoning Fee Schedule", Section 14, as follows:

Section 9-1-14 Planning and Zoning

<u>Zoning Permits</u>	<u>New Fee</u>
Annual Permit Fee Temporary Trailer For Farm Labor	\$100.00

Fiscal Note: None

Fiscal Impact: Estimated annual collected fee \$3,500.

Robert R. Westby, Chair
COLUMBIA COUNTY
BOARD OF SUPERVISORS
Susan M. Moll
COLUMBIA COUNTY CLERK

DATE PASSED: March 16, 2011

DATE PUBLISHED: March 24, 2011

Motion made by O'Neil, second by Teitgen, to adopt. Motion carried, not unanimously. The Ordinance was declared passed and is to be known as Ordinance 123-11.

ORDINANCE NO. Z388-11

The Columbia County Board of Supervisors do ordain as follows: That Title 16 – Chapter 1, entitled "Zoning", of the County Code, as passed by the Board of Supervisors on February 16, 1972 is hereby amended and added thereto as follows:

- (1) "To change from Agricultural to Rural Residential and Agriculture to Agriculture with Agricultural Overlay", (James & Mary Sanderson, Petitioners and Owners) parcel of land located in Section 21, T10N, R12E, Town of Columbus more particularly described as follows: Land to be Rezoned from Agricultural to Rural Residential: Being a part of the Northeast Quarter of the Northeast Quarter of Section 21, Town 10 North, Range 12 East, Town of Columbus, Columbia County, Wisconsin, described as follows: Commencing at the northeast corner of said Section 21; thence South 00°20'13" East along the center line of Schaeffer Road and the east line of the Northeast Quarter of said Section 21, 33.00 feet to the point of beginning; thence continuing South 00°20'13" East along the center line of Schaeffer Road and the east line of said Section 21, 699.77 feet; thence South 89°39'47" West, 115.21 feet; thence North 54°58'56" West, 79.10 feet; thence North 77°11'49" West, 151.35 feet; thence North 00°20'13" West, 617.54 feet; thence North 89°18'07" East, 327.11 feet to the point of beginning. Containing 217,800 square feet, (5.00 acres), more or less. Land to be rezoned from Agriculture to Agriculture with Agricultural Overlay - The Southeast Quarter of the Northeast Quarter of Section 21, Town 10 North, Range 12 East except a tract of land located in the Southeast Quarter of the Northeast Quarter of Section 21 conveyed to the Town of Columbus by Deed as recorded in Volume 75 of Deeds, page 79 being one-half acre more or less and being subject to an easement to Wisconsin Power & Light Company as recorded in Volume 171 of Deeds, page 176 all in Columbia County, Wisconsin. Also being the Northeast Quarter of the Northeast Quarter of Section 21, Town 10 North, Range 12 East, Town of Columbus, Columbia County, Wisconsin, except Lot 1, Certified Survey Map, No. 5115 as recorded in Volume 36, page 46 as Document No. 807267 and further excepting the following described parcel: Commencing at the northeast corner of said Section 21; thence South 00°20'13" East along the center line of Schaeffer Road and the east line of the Northeast Quarter of said Section 21, 33.00 feet to the point of beginning; thence continuing South 00°20'13" East along the center line of Schaeffer Road and the east line of said Section 21, 699.77 feet; thence South 89°39'47" West, 115.21 feet; thence North 54°58'56" West, 79.10 feet; thence North 77°11'49" West, 151.35 feet; thence North 00°20'13" West, 617.54 feet; thence North 89°18'07" East, 327.11 feet to the point of beginning.

Robert R. Westby, Chair
COLUMBIA COUNTY
BOARD OF SUPERVISORS
Susan M. Moll
COLUMBIA COUNTY CLERK

DATE PASSED: March 16, 2011
DATE PUBLISHED: March 24, 2011

Motion made by O'Neil, second by Wopat, to adopt. Motion carried. The Ordinance was declared passed and is to be known as Ordinance Z388-11.

Wingers moved adjournment of this meeting to Tuesday, April 19, 2011, at 9:45 a.m. Second was made by Teitgen. The motion carried. The meeting adjourned at 11:25 a.m.

Minutes of Columbia County Board of Supervisor meeting are considered Draft until approved at a subsequent County Board Meeting. Complete minutes are on file in the County Clerk's Office or can be viewed on the County Website at www.co.columbia.wi.us after publication