

PROCEEDINGS  
OF THE  
BOARD OF SUPERVISORS  
Columbia County, Wisconsin

Portage, Wisconsin  
December 21, 2016  
9:45 a.m.

The Board of Supervisors of Columbia County convened in regular session at the Carl C. Frederick Administration Building in Portage pursuant to law. The meeting was called to order by Chair Gove and was certified to be in compliance with the Wisconsin Open Meetings Law.

All Supervisors were present, except Zander, absent with notice.

Members stood and recited the Pledge of Allegiance.

A motion was made by Drew, second by Foley to approve the Journal of November 15, 2016. Motion carried.

A motion to approve the agenda as printed was made by Weyh, second by De Young. Motion carried.

Aaron Brower, Provost and Vice Chancellor for UW-Extension, was unable to attend the meeting and will reschedule the status update on the nEXT Generation Project at a later date.

Chair Gove gave recognition for years of service to the County for the following employees:

- (1) Patti Herman, UW-Extension, was presented with a plaque in appreciation of her service to Columbia County. Matt Hanson, Southwest Regional Director of UW-Extension, gave the presentation.
- (2) Dawn Barden, Solid Waste Department (not present)
- (3) Kim Bauer, Columbia Health Care Center
- (4) Leonard Schlender, Columbia Health Care Center
- (5) Cindy Devine, Accounting Department
- (6) Susan Runnion, Planning and Zoning Department (not present)
- (7) Barb Salna, Health and Human Services Department (not present)
- (8) Fred Taylor, Highway Department

Respective Department Heads of those in attendance, thanked retirees for all their years of service and wished them well.

Chair Gove recognized and congratulated the Columbia Health Care Center for being named a "Best Nursing Home 2016-2017" with a rating of 4.9 (out of a possible 5) by U.S. News & World Report.

Konkel gave an update of the Ad Hoc Building Committee, stating the committee reviewed furniture bids and will need to make a determination to use alternate furniture systems, that didn't meet the basis of design requirements, for a cost savings to the project. Konkel also provided an overview of upcoming bids for the DHIA/Shop building, audio system, and courthouse remodel.

The following appointments were announced:

- 1) County Surveyor: Jim Grothman, term January 1, 2017 to December 31, 2018. Motion by Teitgen, second by Pufahl, the appointment was approved.
- 2) Highway Commissioner: Chris Hardy. Motion by Foley, second by De Young, the appointment was approved.
- 3) Veterans Service Commission: Norm Bednarek, reappointment term to December, 2019. Motion by Hutler, second by McClyman, the appointment was approved.
- 4) Zoning Board of Adjustment: Helen McDonald Rawson, from alternate to permanent, term to July, 2018 and Norm Wills from permanent to alternate, term to July, 2019. Motion by Teitgen, second by Kessler, the appointments were approved.

Joseph Ruf, Corporation Counsel/Human Resources Director, reported on the proposed 2017 Sheriff's Sworn Union Contract (WPPA-LEER). A handout was provided to supervisors in their board packets for review. Motion by Drew, second by Konkel, to ratify the Contract. Motion carried.

**RESOLUTION NO. 48-16**

WHEREAS, the Town of Courtland has been granted the authority to exercise village powers under Wis Stat. § 60.12(2)(c); and

WHEREAS, a public hearing was held and the Courtland Town Board, on August 2, 2016 voted to approve the ordinance amendment; and

WHEREAS, the Columbia County Board of Supervisors approved the Town of Courtland Zoning Ordinance on December 18, 2013; and

WHEREAS, Wis Stat. § 60.62(3) states that no town zoning ordinance or amendment to a town zoning ordinance may be adopted unless approved by the county board in counties having a county zoning ordinance in effect; and

WHEREAS, your Committee, based upon the facts of the request, does recommend that the amendment to the Town of Courtland Zoning Ordinance, as referenced in "Exhibit A", be approved.

NOW, THEREFORE, BE IT RESOLVED, by the Columbia County Board of Supervisors that the amendment to the Town of Courtland Zoning Ordinance which rezones 2 acres of parcel 576 from A-1 Agriculture & Farmland Preservation to R-1 Rural Residential as represented by "Exhibit A" attached to and made a part of this resolution be approved effective upon filing the Certified Survey Map.

Fiscal Impact: None

Fred C. Teitgen  
Susanna R. Bradley  
Harlan Baumgartner  
Kevin Kessler  
John A. Stevenson  
PLANNING AND ZONING COMMITTEE

Motion was made to adopt the Resolution by Wingers, second by Cupery. The resolution was adopted.

**RESOLUTION NO. 49-16**

WHEREAS, Columbia County has the authority to accept land dedicated as a public road under Columbia County Code of Ordinances § 16-205-050 D and Chapter 236, Wis. Stats.; and,

WHEREAS, the land owner, David and Judith Leege Joint Revocable Trust has caused the creation of the attached certified survey map, which dedicates land described by that certified survey map; and,

WHEREAS, the certified survey map has been reviewed by the Planning and Zoning Committee under Columbia County Code of Ordinances § 16-205-050 D; and,

WHEREAS, the Columbia County Highway and Transportation Department is aware of the land dedicated for use by the public as County Highway WD.

NOW, THEREFORE, BE IT RESOLVED, that the Columbia County Board of Supervisors accepts dedication of land in of the NW ¼ of the SW ¼ & the SW ¼ of the SW ¼ Section 12, T. 13 N., R. 6 E., for a public road, known County Highway WD, and as described in Exhibit A; and,

BE IT FURTHER RESOLVED, that the Director of Columbia County Planning and Zoning Department is authorized to sign the County Highway Acceptance Certificate that appears on the certified survey map.

Fiscal Impact: None

Fred C. Teitgen, Chair  
Kevin Kessler  
Susanna R. Bradley  
Harlan Baumgartner  
John A. Stevenson  
PLANNING AND ZONING COMMITTEE

Motion was made to adopt the Resolution by McClyman, second by Teitgen. The resolution was adopted.

**ORDINANCE NO. 171-16**

The Columbia County Board of Supervisors do ordain as follows: That Title 3, Chapter 1, Code of Ethics, is hereby amended as follows:

- 3-1-1 Declaration of Policy
- 3-1-2 Purpose
- 3-1-3 Responsibility of Public Office
- 3-1-4 Coverage
- 3-1-5 Exemptions
- 3-1-6 Definitions
- 3-1-7 Fair and Equal Treatment
- 3-1-8 Conflicts of Interest
- 3-1-9 Financial Interest in Legislation
- 3-1-10 Disclosure of Privileged Information
- 3-1-11 Gifts and Favors
- 3-1-12 Kickbacks Prohibited
- ~~3-1-12~~13 Nepotism
- ~~3-1-13~~14 State Statutes Incorporated
- 3-1-15 Disclosure to Federal Government
- ~~3-1-14~~16 Investigations and Enforcement

Sec. 3-1-1 Declaration of Policy.

To ensure that the public can have complete confidence in the integrity of Columbia County Government, each elected official and employee shall respect and adhere to the fundamental principals of ethical service. The proper operation of county government demands that:

- (a) Columbia County officials and employees be independent, impartial and responsible to the people;
- (b) Decisions be made in the proper channels of the county governmental structure;
- (c) County offices should not be used for personal gain;
- (d) County business should be conducted in such a way so as to re-enforce the public's confidence in its integrity.

In recognition of these fundamental principles, there is hereby created a Code of Ethics.

Sec. 3-1-2 Purpose.

The purpose of this Code is to establish ethical standards of conduct for all County officials and employees by identifying those acts or actions that are not compatible with the best interests of the County. Because representatives of the County are drawn from society, they cannot and should not be without all personal and economic interest in the decisions and policies of government. Citizens who are appointed to serve as County officials and employees retain their rights as citizens to personal and economic interests. Therefore, the standards of ethical conduct for County officials and employees must distinguish between minor and inconsequential conflicts which are unavoidable and those conflicts which are substantial and material. The provisions of this Code, and such rules and regulations which may be established, are to be interpreted in the context of the above principles and are deemed to be in the best interest of the public.

Sec. 3-1-3 Responsibility of Public Office.

County officials and employees are agents of public purpose and hold office to serve the public interest. They are bound to uphold the Constitution of the United States, the Constitution of the State of Wisconsin and to carry out efficiently and impartially all laws of the United States, the State of Wisconsin, and the Ordinances of Columbia County. Further, they are bound to observe in their official acts, the standards of ethics set forth in this Code and to faithfully discharge the duties of their office. The public interest must be their primary concern.

Sec. 3-1-4 Coverage.

This Code governs all County officials, whether elected or appointed, paid or unpaid, including members of boards, committees and commissions, department heads, and other County employees.

Sec. 3-1-5 Exemptions.

Political contributions which are reported under Chapter 11, Wis. Stats., are exempt from the provisions of this Code.

Sec. 3-1-6 Definitions.

(a) Person: Any individual, corporation, partnership, joint venture, association or organization.

(b) Financial Interest: Any interest which yields, directly or indirectly, a monetary or other material benefit to the County officer or employee or to any person employing or retaining services of the County officer or employee.

(c) Anything of Value: Any money or property, favor, service, payment, advance forbearance, loan or promise of future employment, but does not include such things as compensation and expenses paid by the State or County, fees, honorariums and expenses, unsolicited advertising or promotional material such as pens, pencils, notepads, calendars, informational or educational materials of unexceptional value, plaques, other advertising giveaways or any other thing which is not likely to influence the judgment of individuals covered by this Code.

(d) Privileged Information: Any written or oral material related to County government which has not become part of the body of public information and which is designated by statute, court decision, lawful orders, ordinances, resolution or custom as privileged.

(e) Official: All County department heads or directors, County supervisors, and all other County elected and appointed officers, except judges and district attorneys.

(f) Employee: All persons filling an allocated position of County employment and all members of boards, committees, and commissions.

(g) Immediate Family: An official's or employee's spouse, children, stepchildren, parents, stepparents, or other legal relation who contributes more than one-half of the support of the official or receives that level of support from the official or employee.

Sec. 3-1-7 Fair and Equal Treatment.

(a) Use of Public County Property: An official or employee shall not use, or knowingly permit the use, of County services or County-owned property, vehicles, equipment, or materials for ~~unauthorized~~ non-governmental purposes or for ~~unauthorized~~ personal convenience, gain, or for profit; ~~unless such services or use are available to the public generally and consistent with practices and policies of the County of the public official, employee, or members of their immediate family.~~

(b) Obligations to Citizens: An official or employee shall not grant any special consideration, treatment or advantage to any citizen beyond that which is available to every other citizen. This section does not affect the duty of County supervisors to diligently represent their constituency.

Sec. 3-1-8 Conflicts of Interest.

(c) Receipt of Gifts and Gratuities Prohibited: An official or employee shall not accept anything of value whether in the form of a gift, service, loan or promise from any person which may impair his or her independence of judgment or action in the performance of his or her official duties.

(d) Exception: It is not a conflict of interest for an official or employee to receive a gift or gratuity that is an unsolicited item of insignificant value or anything which is given to them independent of their position as an official or employee. For the purposes of this Code, "insignificant value" shall be defined as a maximum of Ten Dollars (\$10.00).

(e) Business Interest: An official or employee shall not engage in any business or transaction or act in regard to any financial interest, direct or indirect, which:

(1) is incompatible with the proper discharge of his or her official duties for the benefit of the public;

(2) is contrary to the provisions of this Code; or

(3) may impair his or her independence of judgment or action in the performance of his or her official duties.

(f) Employment: An official or employee shall not engage in or accept any private employment or render any service for a private interest when such employment or service is incompatible with the proper discharge of his or her official duties or which may impair his or her independence of judgment or action in the performance of his or her official duties unless otherwise permitted by law or unless disclosure is made as hereinafter provided. An employee shall obtain prior written approval from their Department Head Corporation Counsel, or in the case of a Department Head, from the ~~applicable oversight committee~~ County Board Chair, before engaging in outside employment.

(g) Contracting: An official or employee or a business in which an official or employee holds a 10% or greater interest, may not enter into a contract with the County involving a payment or payments of more than \$1,000 ~~amount~~ within a twelve (12) month period unless the official or employee has made a written disclosure of the nature and extent of such relationship or interest to the ~~County Clerk~~ Corporation Counsel and reported such interest to the County Board Chair. ~~Further, pursuant to s. 946.13, Wis. Stats., an official or employee is prohibited from participating in the formation of a contract or contracts with Columbia County involving the receipts or disbursements of more than \$15,000 in any year.~~

(1) Contractors and Vendors. Contractors and Vendors are required to disclose personal interests that may be created with any County official or employee.

(2) Employees. No official or employee may participate in the selection, award, or administration of contracts, agreements, or any similar business relationship with the County in which that person has an actual or apparent conflict of interest.

(h) Annual Conflict of Interest Disclosure Statement: All County Elected Officials, Department Heads, Managers and Staff who have responsibility over contracts or purchasing shall be required to complete an Annual Conflict of Interest Disclosure Statement on a form provided by the County and shall file that Statement in the Corporation Counsel's Office by January 1 of each year.

#### Sec. 3-1-9 Financial Interest in Legislation.

A member of the County Board who has a financial interest in any proposed action before the County Board shall disclose the nature and extent of such interest to the ~~County Clerk~~ Corporation Counsel and the County Board Chair prior to or during the initial discussion of such action and shall refrain from participating in the discussion of and/or voting on such action. A member of the County Board shall request to be excused by the Board or Committee chairperson for the duration of any deliberations concerning such action in which the member has a financial interest. Any other official or employee who has a financial interest in any proposed action before the County Board, and who participates in discussion with or gives an official opinion or recommendation to the County Board, shall first disclose the nature and extent of such interest to the County Board Chair.

#### Sec. 3-1-10 Disclosure of Privileged Information.

An official or employee shall not knowingly disclose or permit the disclosure of privileged information to any person not lawfully authorized to receive such privileged information. An official or employee shall not use privileged information to advance his or her personal financial interest or that of his or her immediate family.

#### Sec. 3-1-11 Gifts and Favors.

An official or employee shall not accept, from any person or organization directly or indirectly, anything of value without full payment, if it could reasonably be expected to influence his or her vote, governmental actions or judgments or is provided to such official or employee because of their position or office and could reasonably be considered as a reward for any governmental action or inaction.

#### Sec. 3-1-12 Kickbacks Prohibited

It is prohibited for any payment, gift, or gratuity to be made to a County official or employee, by or on behalf of, a potential vendor, contractor, or subcontractor, as an inducement for selection.

Sec. 3-1-~~12~~13 Nepotism.

(a) Department Heads are prohibited from hiring a person related to them for County employment.

(b) No person shall be employed, promoted, or transferred to any department, division, or work unit when, as a result, the employee would be directly supervising or receiving direct supervision from a related person.

(c) "Related person" shall mean spouse, parents, children, siblings, uncle, aunt, nephew, niece, grandparents, grandchildren, father-in-law, mother-in-law, stepchildren, stepparents and any person sharing the employee's residence.

Sec. 3-1-~~13~~14 State Statutes Incorporated.

(a) Statutes Incorporated by Reference: The following sections of the Wisconsin Statutes are hereby incorporated by reference and made a part of this Code of Ethics:

§19.01 (Oaths and Bonds)

§19.21 (Custody and Delivery of Official Property and Records)

§19.81-§19.~~89~~98 (Open Meetings of Governmental Bodies)

§19.59 (Codes of Ethics for Local Government Officials, Employees and Candidates).

§~~946.10-946.18~~ (Bribery and Misconduct).

(b) Violation of Incorporated Statutes: Officials shall comply with the sections of the Wisconsin Statutes incorporated in this Code and failure to do so shall constitute a violation of this Code ~~of Ethics~~.

Sec. 3-1-15 Disclosure to Federal Government.

Under the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR Part 100.113, any violations of law, fraud, or bribery in any Federally funded grant program shall be reported to the Federal grantor agency or pass through entity. Failure to report such violations could result in remedies against the County including suspension and debarment.

Sec. 3-1-~~14~~16 Investigations and Enforcement.

(a) Advisory Opinions: Any person governed by this Code ~~of Ethics~~ may apply in writing to the ~~County~~ Corporation Counsel for an advisory opinion and shall be guided by any opinion rendered. The applicant shall present his or her interpretation of the facts at issue and of the applicability of provisions of this Code before the advisory opinion is rendered. All requests for opinion and opinions rendered shall be in writing.

Records of the Corporation Counsel's opinions, opinion requests and investigations of violations shall be closed to public inspection, as required by Chapter 19, Wis. Stats. However, such records may be made public with the consent of the applicant.

(b) Complaints: The Corporation Counsel shall accept from any person a verified written complaint which states the name of the officer or employee alleged to have committed a violation of this Code and sets forth the material facts involved in the allegation. The Corporation Counsel shall forward a copy of the complaint to the accused officer or employee and the County Ethics Inquiry Board Chair, within ten (10) business days. ~~If no action on the verified complaint is taken by the Ethics Inquiry Board within thirty (30) days, the complaint shall be dismissed.~~

(c) Preliminary Investigations: Following the receipt of a verified complaint, the ~~Ethics Inquiry Board~~ Corporation Counsel may make preliminary investigations with respect to alleged violation of this Code. A preliminary investigation shall not be initiated unless the accused officer or employee is notified in writing. The notice shall state the exact nature and purpose of the investigation, the individual's specific action or activities to be investigated and a statement of such person's due process rights. If the ~~Ethics Inquiry Board~~ Corporation Counsel finds probable cause to believe the allegations contained in the complaint, then the Corporation Counsel shall recommend that the County Board Chair refer the complaint shall be referred to hearing pursuant to 3-1-~~14~~16(e) below before the Ethics Inquiry Board. If probable cause is not found, then the complaint shall be dismissed.

(d) Time Limitations: The ~~Ethics Inquiry Board~~ Corporation Counsel may investigate any complaint properly filed ~~with it~~ under this Code. However, no action may be taken on any complaint ~~which that~~ is filed more than one (1) year after a violation of the ~~Ethics~~ this Code is alleged to have occurred.

(e) Ethics Inquiry Board: ~~There is hereby created~~ After a finding of probable cause to believe the allegations contained in a complaint, an Ethics Inquiry Board ~~to consisting of three (3) members and one alternate, one of whom shall be an attorney licensed to practice law in the State of Wisconsin, shall be appointed by the County Board Chairperson with the approval of the County Board Executive Committee.~~ The members of the Ethics Inquiry Board shall be residents of the Columbia County and shall not be County Public Officials during the time of appointment, ~~and shall serve staggered three year terms expiring on the third Tuesday in April of the third year following their appointment except as otherwise provided in the implementation of this ordinance.~~ The Corporation Counsel shall provide legal advice, ~~secretarial~~ administrative services and assistance to the Ethics Inquiry Board. The Ethics Inquiry Board shall be entitled to mileage and per diem payments for its meetings and hearings ~~of the Board~~ on the same basis as is provided to other Columbia County Boards, Committees or Commissions.

(1) Powers and Duties: The Ethics Inquiry Board shall ~~be responsible for investigating a complaint, and conducting a fact finding hearing pursuant to subparagraph 3-1-1416(e)(3) below, in any case where the Ethics Inquiry Board Corporation Counsel has found that probable cause exists for to believing the allegations of a complaint referred to the Ethics Inquiry Board after preliminary review pursuant to subparagraph 3-1-1416(b) through (d) above.~~

(2) Burden of Proof: The burden of proving a violation alleged in the complaint shall be on the complainant. Violations shall be proved by evidence that is clear, satisfactory and convincing.

(3) Hearing: The Ethics Inquiry Board may hold, and an individual against whom a complaint has been made and where the complaint has been referred to the Ethics Inquiry Board may request, a hearing before the Board. The Board shall keep a record of the hearing. The Board shall have the power to compel the attendance of witnesses and to issue subpoenas as granted to other boards and commissions under Section 885.01 Wisconsin Statutes.

(a) Within ten (10) ~~work~~ business days of the conclusion of the hearing, the Ethics Inquiry Board shall ~~file~~ issue its written findings and recommendations signed by all participating Board members, together with findings of fact and conclusions of law, concerning the propriety of the conduct of the public official. If the Board determines that no violation of ~~theis~~ this Code of Ethics has occurred, it shall dismiss the complaint, ~~and if requested to do so by the accused, issue a public statement.~~

(b) No recommendation of the Board becomes effective until twenty (20) ~~work~~ business days after it is issued, or while an application for rehearing or rehearing before the Board is pending, or the Board has announced its final determination on rehearing.

(4) Enforcement and Penalties: If the Ethics Inquiry Board finds that clear, satisfactory and convincing evidence exists ~~for to believing~~ the allegations of the complaint, ~~then the Ethics Inquiry Board shall refer its findings and recommendation to the Executive Committee.~~ The Executive Committee may:

(a) Order the officer or employee to conform his or her conduct to the Ethics Code or recommend that the official or employee be censured, suspended, removed from office, be issued a private reprimand, public reprimand, and in the case of an employee, may also recommend denial of merit increase, suspension without pay, discharge, or other appropriate disciplinary action.

(b) The Ethics Inquiry Board may also refer the matter to the District Attorney to commence enforcement pursuant to the procedures and remedies of §19.59, Wis. Stats.

(5) Discharge of Ethics Inquiry Board Following Final Determination: The County Board Chair shall discharge the members of the Ethics Inquiry Board following the Board's final determination on a complaint made under this Code.

Fiscal Note: None  
Fiscal Impact: None.

Vern E. Gove, Chair  
COLUMBIA COUNTY  
BOARD OF SUPERVISORS  
Susan M. Moll  
COLUMBIA COUNTY CLERK

DATE PASSED: December 21, 2016  
DATE PUBLISHED: December 27, 2016

Motion was made by Foley, second by Rashke, to approve. Motion carried. The Ordinance was declared passed and is to be known as Ordinance 171-16.

**ORDINANCE NO. 172-16**

The Columbia County Board of Supervisors do ordain as follows: That Section 9-1-12 of the County Code, is hereby amended as follows:

Annual Permits

Temporary Trailer for Farm Labor	\$ 100.00	03/16/11
Licensed Campground		
1-99 Campsites	\$ <del>100.00</del> <u>150</u>	<u>12/21/16</u>
100-199 Campsites	\$ <del>150.00</del> <u>275</u>	<u>12/21/16</u>
200-299 Campsites	\$ <del>200.00</del> <u>400</u>	<u>12/21/16</u>
300+ Campsites	\$ <del>250.00</del> <u>525</u>	<u>12/21/16</u>
Licensed Tourist Rooming House	\$ 110.00	07/24/12
Year-round Camping	\$ 250.00	07/24/12
Licensed Bed and Breakfast	\$ 100.00	03/19/14

All remaining sections of Title 9, Chapter 12 are unchanged and remain in full force and effect.

Fiscal Note: None  
Fiscal Impact: Estimated \$2500 increase in fees annually

Vern E. Gove, Chair  
COLUMBIA COUNTY  
BOARD OF SUPERVISORS  
Susan M. Moll  
COLUMBIA COUNTY CLERK

DATE PASSED: December 21, 2016  
DATE PUBLISHED: December 27, 2016

Motion was made by Teitgen, second by Weyh, to approve. Motion carried. The Ordinance was declared passed and is to be known as Ordinance 172-16.

**ORDINANCE NO. Z455-16**

The Columbia County Board of Supervisors do ordain as follows: That Columbia County Ordinance Z453-16, as passed by the Board of Supervisors on October 19, 2016 is hereby amended to read as follows:

- (1) "To change from ~~GC-2 General Commercial~~ and ~~AO-1 General Agriculture and Open Space~~ to AO-1 General Agriculture and Open Space", (Patrick R. and Lori B. Brackman, Petitioners and Owners) a parcels of land located in Section 3, T13N, R6E, Town of Newport, described as follows: Land to be Rezoned from C-2 General Commercial and AO-1 General Agriculture and Open Space to AO-1 General Agriculture and Open Space - Part of the Northeast Quarter of the Northeast Quarter of Section 3, Township 13 North, Range 6 East, Town of Newport, Columbia County, Wisconsin, described as follows: Commencing at the Northeast Corner of said Section 3; Thence S87°34'15"W along the north line of the Northeast Quarter of said Section 3 a distance of 1003.73 feet; Thence S00°10'53"E a distance of 75.06 feet; Thence N87°34'15"E a distance of 358.05 feet to the Point of Beginning; Thence continuing N87°34'15"E a distance of ~~435.79~~ 481.27 feet to the centerline of 9<sup>th</sup> Avenue; Thence S41°03'29"~~w~~W along the centerline of 9<sup>th</sup> Avenue a distance of 429.49 feet to said north line of Waubeek Road; Thence S88°19'48"W a distance of 64.95 feet along the north line of Waubeek Road; Thence N23°39'59"W a distance of 333.39 feet to the Point of Beginning; Containing 1.95 acres. All effective upon recording of the Certified Survey Map. All remaining portions of Z453-16 are unchanged and remain in full force and effect.

Vern E. Gove, Chair  
COLUMBIA COUNTY  
BOARD OF SUPERVISORS  
Susan M. Moll  
COLUMBIA COUNTY CLERK

DATE PASSED: December 21, 2016  
DATE PUBLISHED: December 27, 2016

Motion was made by Baumgartner, second by Teitgen, to approve the rezone request for Patrick R. and Lori B. Brackman, Petitioners and Owners. The motion carried. The Ordinance was declared passed and is to be known as Ordinance Z455-16.

**ORDINANCE NO. Z456-16**

The Columbia County Board of Supervisors do ordain as follows: That Columbia County Ordinance Z447-16, as passed by the Board of Supervisors on May 18, 2016 is hereby amended to read as follows:

...

- (4) "To change from A-1 Agriculture to RR-1 Rural Residence and A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay", (Robert and Linda Hahn, Petitioners and Owners) parcel of land located in Section 7, T11N, R9E, Town of Dekorra more particularly described as follows: Land to be Rezoned from A-1 Agriculture to RR-1 Rural Residence - Being a part of Lot 2, Certified Survey Map No. 4333 as recorded in Volume 30 of Certified Survey Maps, page 88 as Document No. 725944 located in the Southeast Quarter of the Northwest Quarter and the Southwest Quarter of the Northwest Quarter of Section 7, Town 11 North, Range 9 East, Town of Dekorra, Columbia County, Wisconsin, described as follows: Commencing at the North Quarter corner of said Section 7; thence South 00°24'34" East along the North — South Quarter line, 1,827.48 feet to the Southeast corner of Lot 2, Certified Survey Map No. 4227 and the Northeast corner of Lot 1, Certified Survey Map No. 4333; thence North 83°55'46" West along the South line of Lot 2, Certified Survey Map No. 4227 and the North line of Lot 1, Certified Survey Map No. 4333, 266.83 feet; thence South 82°00'24" West along the South line of Lot 2, Certified Survey Map No. 4227 and the North line of Lots 1 and 2, Certified Survey Map No. 4333, 603.35 feet to a point in the West line of lands described in Document No. 869908 and the point of beginning;

thence South 10°11'40" West, along the West line of lands described in Document Number 869908 and a true Southerly Extension thereof, 200.00 feet; thence North 89°06'05" West, 479.00 feet; thence North 10°11'40" East, 183.83 feet; thence South 89°06'05" East, 379.64 feet to the South line of Lot 2, Certified Survey Map No. 4227 and the North line of Lot 2, Certified Survey Map No. 4333; thence North 82°00'24" East along the South line of Lot 2, Certified Survey Map No. 4227 and the North line of Lot 2, Certified Survey Map No. 4333, 103.21 feet to the point of beginning. Containing 87,693 square feet, (2.01 acres), more or less. Being subject to servitudes and easements of use or record if any. Land to be Rezoned from A-1 Agriculture to A-1 Agriculture with A-4 Agricultural Overlay - Being part of Lot 2, Certified Survey Map No. 4333 as recorded in Volume 30, Page 88 as Document No. 725944, located in the Southwest Quarter of the Northwest Quarter, the Southeast Quarter of the Northwest Quarter, the Northeast Quarter of the Southwest Quarter, and the Northwest Quarter of the Southwest Quarter of Section 7, Town 11 North, Range 9 East, Town of Dekorra, Columbia County, Wisconsin, described as follows: Commencing at the North Quarter corner of said Section 7; thence South 00°24'34" East along the North - South Quarter line of said Section 7, 1,827.48 feet to the Southeast corner of Lot 2, Certified Survey Map No. 4227 and the Northeast corner of Lot 1, Certified Survey Map No. 4333; thence North 83°55'46" West along the South line of Lot 2, Certified Survey Map No. 4227 and the North line of Lot 1, Certified Survey Map No. 4333, 266.83 feet; thence South 82°00'24" West along the South line of Lot 2, Certified Survey Map No. 4227 and the North line of Lots 1 and 2, Certified Survey Map No. 4333, 706.56 feet to the point of beginning; thence North 89°06'05" West, 379.64 feet; thence South 10°11'40" West, 183.83 feet; thence South 89°06'05" East, 479.00 feet; thence North 10°11'40" East, 135.30 feet to the Southwest corner of lands described in Document No. 869908; thence North 85°02'53" East along the South line of lands described in Document No. 869908, 237.57 feet to the West line of Lot 1 and the East line of Lot 2, Certified Survey Map No. 4333; thence South 24°08'10" East along the West line of said Lot 1 and the East line of said Lot 2, 322.46 feet; thence South 05°58'12" West along the West line of said Lot 1 and the East line of said Lot 2, 390.88 feet; thence South 73°31'17" West along the West line of said Lot 1 and the East line of said Lot 2, 287.13 feet; thence South 89°45'07" West along the West line of said Lot 1 and the East line of said Lot 2, 273.04 feet; thence South 00°24'34" East along the West line of said Lot 1 and the East line of said Lot 2, 488.92 feet to the centerline of County Trunk Highway V; thence South 66°24'59" West along the centerline of County Trunk Highway V, 173.98 feet; thence South 68°27'05" West along the centerline of County Trunk Highway V, 409.65 feet to the West line of Lot 2, Certified Survey Map No. 4333 and the East line of Lot 1, Certified Survey Map No. 729; thence North 23°05'46" East along the West line of said Lot 2 and the East line of said Lot 1, 352.33 feet; thence North 39°17'48" East along the West line of said Lot 2 and the East line of said Lot 1, 98.00 feet; thence North 37°14'58" East along the West line of said Lot 2 and the East line of said Lot 1, 254.98 feet; thence South 72°12'19" West along the West line of said Lot 2 and the East line of said Lot 1, 334.58 feet; thence South 44°36'06" West along the West line of said Lot 2 and the East line of said Lot 1, 169.72 feet to the East line of Lot 1, Certified Survey Map No. 4279; thence North 09°28'04" West along the West line of Lot 2, Certified Survey Map No. 4333 and the East line of Lot 1, Certified Survey Map No. 4279, 1,146.95 feet; thence North 76°34'58" West along the West line of said Lot 2 and the East line of said Lot 1, 57.00 feet to the East line of Lot 1, Certified Survey Map No. 3579; thence North 28°50'02" East along the West line of said Lot 2 and the East line of Lot 1, Certified Survey Map No. 3579, 331.45 feet to the North line of Lot 2, Certified Survey Map No. 4333 and the South line of Lot 2, Certified Survey Map No. 4227; thence South 89°44'10" East along the North line of Lot 2, Certified Survey Map No. 4333 and the South line of Lot 2, Certified Survey Map No. 4227, 712.30 feet; thence South 21°34'49" East along the North line of Lot 2, Certified Survey Map No. 4333 and the South line of Lot 2, Certified Survey Map No. 4227, 331.19 feet to the point of beginning. Containing 1,465,856 square feet (33.65 acres), more or less.

All effective upon recording of the Certified Survey Map.

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All remaining portions of Z447-16 are unchanged and remain in full force and effect.

Vern E. Gove, Chair  
COLUMBIA COUNTY  
BOARD OF SUPERVISORS  
Susan M. Moll  
COLUMBIA COUNTY CLERK

DATE PASSED: December 21, 2016

DATE PUBLISHED: December 27, 2016

Motion was made by Teitgen, second by Baumgartner, to approve the rezone request for Robert and Linda Hahn, Petitioners and Owners. The motion carried. The Ordinance was declared passed and is to be known as Ordinance Z456-16.

### **ORDINANCE NO. 173-16**

The Columbia County Board of Supervisors do ordain as follows: That Title 16 – Chapter 200, entitled “Land Division and Subdivision”, of the County Code, as passed by the Board of Supervisors on May 18, 2016 is hereby amended and added thereto as follows:

#### 16-205-030 NONCONFORMING PROVISIONS

- A. No division of land shall be allowed which would create a nonconforming parcel, structure or use under the provisions of Title 16 Chapters 100 and 500; or increase the nonconformity of a parcel, structure or use under the provisions of Title 16 Chapters 100 and 500.

#### 16-205-050 DEDICATION AND RESERVATION OF LAND

- D. When land that is part of a plat ~~or being divided by a certified survey map~~ includes lands being used by the public as a county highway, that land used for highway purpose shall be dedicated to the County. Lands being used by the public as a county highway within a land division by certified survey map shall be dedicated or shown as an easement granted by the owner via another recorded document in a format approved by the County.

#### 16-210-040 CERTIFIED SURVEY MAP SUBMITTAL AND REVIEW PROCESS

- B. Fees. ~~At the time of submittal of a certified survey map,~~ a fee shall be paid when the certified survey map is submitted for the Departments approval signature as provided in Subchapter 16-220-050, of this chapter.
- E. 1. Before any vacant parcel of land is subdivided ~~w~~Written proof that access can be provided in accordance with an applicable State, County or town ordinance shall be included with the submittal under G. below, proof can be but is not required to be a driveway permit from the applicable jurisdiction.
- G. Submittal. One scalable paper copy and PDF copy of certified survey maps, as defined in this chapter, shall be submitted together with an application, proof of access and checklist for review to the Planning and Zoning Department. Beginning January 1, 2017 a ~~A~~ digital submission of the application, proof of access, certified survey map and checklist in a format approved by the Department will be ~~accepted~~ required. The certified survey map shall be prepared in accordance with the provisions of Section 236.34, Wis. Stats., the provisions of this chapter, and shall show the following information clearly on the face of the certified survey map:
  - 3. Name and address of the landowner/subdivider and the name, address, stamp and signature of the land surveyor preparing the certified survey map.

16-210-050 RETRACEMENT CERTIFIED SURVEY MAP SUBMITTAL AND REVIEW PROCESS

- C. The subdivider or agent shall submit one scalable paper copy and one PDF copy of the retracement certified survey map together with an application/checklist and fee for review to the Columbia County Planning and Zoning Department. Beginning January 1, 2017 a A digital submission of the application, certified survey map and checklist in a format approved by the Department will be accepted required. The Department shall review the retracement certified survey map for conformance with this ordinance and all other county ordinances, rules, regulations, and adopted county comprehensive plans or other plans that affect the retracement certified survey map. A fee shall be paid when the certified survey map is submitted for the Departments approval signature as provided in Subchapter 16-220-050, of this chapter.
- C. 3. Name and address of the landowner/subdivider and the name, address, stamp and signature of the land surveyor preparing the certified survey map.

16-210-060 COMBINING PARCELS/COMBINATION CERTIFIED SURVEY MAP SUBMITTAL AND REVIEW PROCESS

- B. The subdivider shall submit one scalable paper copy and one PDF copy of the combination certified survey map together with an application/checklist and fee for review to the Columbia County Planning and Zoning Department. Beginning January 1, 2017 a A digital submission of the application, certified survey map and checklist in a format approved by the Department will be accepted required. The Department shall provide copies to the different agencies and reviewers for review and recommendations concerning matters within their jurisdiction. The Department shall review the combination certified survey map for conformance with this ordinance and all other county ordinances, rules, regulations, and adopted county comprehensive plans or other plans that affect the combination certified survey map.
- C. 3. Name and address of the landowner/subdivider and the name, address, stamp and signature of the land surveyor preparing the certified survey map.

16-220-050 FEES

- A. Application fees shall be paid to Columbia County through the Planning and Zoning Department at the time the certified survey map is submitted for the Departments approval signature of formal submittal of a certified survey map or when a Plat is submitted for review. Application and filing fees are established in Title 1 Chapter 9-1-12 to defray the cost of administration, investigation, advertising, and processing.

Vern E. Gove, Chair  
COLUMBIA COUNTY  
BOARD OF SUPERVISORS  
Susan M. Moll  
COLUMBIA COUNTY CLERK

DATE PASSED: December 21, 2016

DATE PUBLISHED: December 27, 2016

Motion was made by Ross, second by Baumgartner, to approve. Motion carried. The Ordinance was declared passed and is to be known as Ordinance 173-16.

The Clerk explained, with the approval of amendments to the Code of Ordinances, Title 3, Chapter 1, Code of Ethics, that all elected officials of Columbia County are required to file a Conflict of Interest Disclosure Statement (placed on supervisor's desks). She asked that the forms be completed and returned to the County Clerk's Office by January 1, 2017. Motion by Foley, second by Wingers, to approve Columbia County Annual Conflict of Interest Disclosure Statement. Motion carried.

The Clerk stated that all expense forms for 2016 must be submitted to the County Clerk's Office by noon on Wednesday, December 28, 2016, in order to be paid. She reminded supervisors to use new reimbursement forms placed on their desks.

Chair Gove announced a board meeting will not be held in February.

Rohrbeck moved adjournment of this meeting to Wednesday, January 18, 2017 at 9:45 a.m. Second was made by Teitgen. The motion carried. The meeting adjourned at 10:15 a.m.