

**COLUMBIA COUNTY BOARD OF SUPERVISORS  
LAND INFORMATION AND RECORDS COMMITTEE  
& LAND INFORMATION COUNCIL MINUTES**

January 17, 2011

The meeting was called to order by Chair Teitgen at 1:00 pm

**Present:** Fred Teitgen, Richard Boockmeier, Kirk Konkell, JoAnn Wingers

**Absent:** Mary Cupery

**Also Present:** Kristen Anderson, Lisa Walker, Deborah Raimer, Jim Grothman

The agenda was approved with no objections.

On motion of Wingers / Boockmeier the minutes of the November 2010 meetings were approved.

On motion of Boockmeier / Konkell Register of Deeds vouchers were approved.

On motion of Konkell / Boockmeier Land Information Department vouchers were approved.

Lisa Walker presented the Register of Deeds Budget Review. The Register of Deeds has no compensatory time to report. Ms. Walker informed the committee that the Register of Deeds will have about \$87,000 returning to the general fund in 2010. On question from Supervisor Konkell, she noted that this is a result of higher than projected revenues and department projects coming in under budget. Ms. Walker further noted that the increase in revenue is in large part due to the change in recording fees resulting from Wisconsin Act 314. Discussion followed.

Kristen Anderson presented the Land Information Department Budget Review. The Land Information Department has no compensatory time to report. The Land Information Department will also be returning to the general fund in 2010 some dollars mostly due to unused budgeted dollars. Discussion followed.

## **1. Department Updates**

### Register of Deeds

Ms. Walker updated the committee on activities in the Register of Deeds department. Columbia County implemented the State Vital Records Information System (SVRIS) on January 3, 2011 for birth records. It is expected that death records will be implemented later in 2011 and marriage and domestic partnership records in 2012. Supervisor Boockmeier questioned the benefits of SVRIS to Columbia County citizens, Ms. Walker stated that although there are many benefits the key advantages are related to security of records, identify theft, and check & balances in accounting practices. Ms. Walker also indicated that US Imaging will begin back scanning record documents this month. They will be stationed in a portable work trailer outside the courthouse and will be scanning 24/7 completing records thru 1955. These images will be imported into the Fidar imaging system within 2-3 months where they will be available to be indexed using Fidar system software. Once indexed, images will be available for public query and purchase. Discussion followed.

### Land Information

Ms. Anderson updated the committee on activities in the Land Information Department including the creation of the 2011 tax & assessment rolls and maps, work with the Sheriff's Department and Emergency Management, and setup for GPS control of newly issued addresses. She also informed the committee that the new GIS SQL Server has been installed with updated GIS and SQL databases; in addition all client workstations have been upgraded to the latest GIS software release. Ms. Anderson informed the committee that the department will now be supporting the zoning map based on updates provided by the Planning & Zoning Department. Ms. Anderson also noted that all LID images and documents have been migrated from the counties former enterprise imaging solution to a new file share saving the county significant money in conversion costs and annual maintenance; all LRS users have been updated. Ms. Anderson also provided the committee with an update on new releases to the land records web tools, including a read only image viewer for recorded documents (developed with the Register of Deeds) and the public release of the Survey Search application. Discussion followed.

**2. 2011-2013 County Surveyor Contract Review**

Ms. Anderson presented the committee with the County Surveyor Duties Contract (2011-2013). She also recommended the appointment of Jim Grothman of Grothman & Associates to county surveyor as indicated in the contract. Discussion followed.

On a motion of Boockmeier / Wingers the Land Information and Records Committee unanimously approved the County Surveyor Contract and recommended appointing Jim Grothman to the position of county surveyor to the full county board.

**3. 2011 Remonumentation Contract Review**

Ms. Anderson provided the committee with the 2011 Remonumentation Contract. This contract specifies that remonumentation and corner coordinates are to be established for Town 13 North Range 12 East in the Town of Randolph. The Columbia County Surveyor will complete this work. The project was approved in the 2011 Columbia County Budget. Discussion followed.

On motion of Boockmeier / Wingers the Land Information and Records Committee unanimously approved the 2011 County Surveyor Remonumentation Contract.

The next regular meeting of the Committee will be Monday March 14, 2011 at 1:00 pm.

On motion of Wingers / Konkell the meeting adjourned at 3:00 pm.

Respectfully submitted,

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Mary Cupery, Secretary

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Kristen Anderson, Director of Land Information

CC: Land Information and Records Committee  
Land Information Council  
Chair Westby  
Vice-Chair Ross  
Lisa Walker