

**COLUMBIA COUNTY BOARD OF SUPERVISORS
LAND INFORMATION AND RECORDS COMMITTEE MINTUES**

June 8, 2009

The meeting was called to order by Chair Teitgen at 3:05 p.m.

Present: Fred Teitgen, Robert Westby, Joann Wingers, Robert Andler, Jack Sanderson

Also Present: Kristen Anderson, Lisa Walker

With no objections the agenda was approved.

With no objections the minutes of the regular March 2009 open meeting was approved.

On motion of Andler / Westby Register of Deeds vouchers were approved.

On motion of Wingers / Sanderson Land Information Department vouchers were approved.

Lisa Walker presented the Register of Deeds Budget Review. The Register of Deeds has no compensatory time to report. Discussion followed.

Kristen Anderson presented the Land Information Department Budget Review. The Land Information Department has no compensatory time to report. Discussion followed.

1. Department Updates:

Register of Deeds:

Ms. Walker updated the committee on activities in the Register of Deeds department. She indicated that Real Estate recordings are continuing to increase as a result of refinancing as well as sales of homes to 1st time home buyers who are taking advantage of 1st time home buyer tax credits. In addition, document recordings are up about 40%. Ms. Walker also informed the committee that she will be attending the Wisconsin Association of County Officers seminar in June. Discussion followed.

Land Information:

Ms. Anderson updated the committee on the Land Information Department. Ms. Anderson informed the committee that she will be attending the Wisconsin Land Information Association regional meeting in June. Discussion followed.

2. Annual Report Discussion

The committee discussed changes to federal, state, or local government requirements that may impact department budgets or business in the Register of Deeds and in the Land Information Department.

Ms. Walker discussed potential changes in state statutes that would require social security number redaction from recorded documents. She gave examples of typical documents that might include social security number such as high risk mortgages and uniform commercial codes. She indicated that the Wisconsin Register of Deeds Association is working with the state legislature to have funds set aside to offset costs to counties. She is also working with Fidlar (Register of Deeds maintenance software vendor) to implement an optical character recognition system in Columbia County that will allow for redaction on both new and previously scanned documents.

Ms. Anderson provided several examples how changes to requirements for other departments in Columbia County would impact the Land Information Department. Most notable are changes to the Private On-site Water Treatment System maintenance programs managed by the Planning & Zoning Department. She indicated that the Planning & Zoning Department proposals would potentially require significant changes to the Land Records System and would require significant work in the Land Information and the Treasurer's Department. She also provided information on proposed state Senate Bill 194 which would change licensing and professional requirements for

individual in the Land Information Department who are responsible for updating mapping data. Ms. Anderson noted that if the bill were to pass in its current form additional dollars and time would be necessary to train existing staff. She indicated the Wisconsin Land Information Association and Land Information Officers are working with the state modify language.

Discussion followed.

3. Department Head Performance Planning Guide, Goal Establishment

The committee discussed the Department Head Performance Planning Guide and Goal Establishment process.


The next regular meeting of the Committee will be Monday August 10, 2009 at 3:00 pm.

On motion of Teitgen / Andler the meeting adjourned at 4:20 pm.

Respectfully submitted,



JoAnn Wingers, Secretary



Kristen Anderson, Director of Land Information

CC: Committee
Chair Wopat
Vice-Chair Westby
Lisa Walker