

## LAND INFORMATION AND RECORDS COMMITTEE

January 9, 2006

The meeting was called to order by Chair Lloyd at 1:30 p.m.

**Present:** Sarah Lloyd, Robert Andler, Robert Stoltenberg, Jim Pugh

**Also Present:** Kristen Anderson, Lisa Walker, Susan Martin

On motion of Stoltenberg / Andler the agenda was approved.

On motion of Andler / Pugh the minutes of the December 12, 2005 were approved.

On motion of Andler / Stoltenberg Register of Deeds vouchers were approved.

On motion of Andler / Pugh Land Information Department vouchers were approved.

Lisa Walker presented the Register of Deeds Budget Review. The Register of Deeds has no compensatory time to report. Ms. Walker noted that the Register of Deeds revenue for 2005 was approximately \$276,000 above department expenses. She also noted that Fidar monthly user accounts was nearly at project numbers, 22 of 25 accounts.

Kristen Anderson presented the Committee with the Land Information Department Budget Review. The Land Information Department has no compensatory time to report.

### 1. Land Information Department Update

#### a. Introduction of Real Property Lister

Kristen Anderson introduced the new Real Property Lister, Linda Tessman, to the Land Information & Records Committee. Linda Tessman is a long time employee of Columbia County who transferred to the Land Information Department from the Accounting Department. Ms. Tessman has held the position of Real Property Lister since January 2, 2006. Ms. Anderson further noted that Ms. Tessman has been doing an excellent job of learning the Real Property Lister functions and doesn't anticipate any problems in her continuing to do excellent work.

#### b. Upcoming Meetings

Kristen Anderson provided the committee an update on upcoming Land Information Department meetings.

*Rock River Coalition.* Ms. Anderson will be attending a meeting in Lake Mills January 12 to discuss the development of a computerized ground-water-flow model for the Rock River Basin. The Land Information Department will be participating in providing GIS data and GIS data support.

*Voice Over IP for 911 Professionals.* Ms. Anderson will be attending a meeting in Green Bay January 26 hosted by Wisconsin Association of Public Safety Communications Officials and the National Emergency Numbering Association to learn about Voice Over IP and its impacts on 911 systems. Ms. Anderson explained that VoIP is a way of using the Internet to make telephone calls and will likely represent many technical challenges to 911.

On motion of Andler / Stoltenberg the committee unanimously approved Land Information Department out of county travel.

### 2. Register of Deeds Update

Lisa Walker gave the Register of Deeds Department update. Ms. Walker discussed the Fidar Vitals installation as well as re-iterating her satisfaction with the overall Fidar system in allowing multiple user entry and update. Discussion followed.

**3. County Surveyor Remonumentation Contract**

Kristen Anderson presented the committee with a review of Remonumentation Maintenance Contract. The contract calls for work in the Town 11 North, Range 10 East (Lowville), Town 10 North, Range 11 East (Hampden) to be submitted to the county by December 31, 2006. It was noted that the Remonumentation Maintenance Contract is tied to the County Surveyor Services Agreement, however is for the year 2006 only.

On motion of Andler / Pugh, the Land Information & Records Committee unanimously approved the 2006 Remonumentation Contract as presented.

**4. Land Information Department Transfer of 2005 dollars to 2006 budget for Wireless 911 related activities**

Ms. Anderson requested that the Land Information & Records Committee allow the transfer of 2005 dollars to the 2006 budget for Wireless 911 related activities. Ms. Anderson noted that the dollars requested in 2005 were not expended due to the late announcement by the Public Service Commission of grants awarded to counties. It was further noted that County Emergency Management officials are filing an appeal in an effort to try and increase the dollars awarded to Columbia County. The appeal is due to the Public Service Commission January 2006.

Ms. Anderson requested \$33,000 from Contracted Services (1720.521100) to be transferred to the same account or Wireless 911 account for 2006. These dollars were itemized for project work related to Road Centerline Addressing. Ms. Anderson also requested \$2,753.10 from Training/Conventions (1720.533160) be transferred to the same account for 2006. Training dollars not expended were targeted for courses in using software that would be purchased with the Wireless 911 Grant.

On motion of Pugh / Stoltenberg, the Land Information & Records Committee unanimously approved the transfer of requested 2005 dollars to the 2006 budget. Ms. Anderson will seek the approval of the Finance Committee at their regularly scheduled January meeting.

**5. Employee Annual Evaluation: Kristen Anderson, Land Information Director.**

The committee went into closed on motion Andler / Pugh at 2:15 pm, pursuant to Sec 19.85 (1) (c), Wis Stats., to consider employment data specifically relating to the performance of an employee within the Land Information Department. There was a roll call with an affirmative response from Lloyd, Andler, Stoltenberg, and Pugh.

At 2:45 pm the Committee returned to open session on motion by Andler, second by Pugh. There was a roll call with an affirmative response from Lloyd, Andler, Stoltenberg, and Pugh.

The next regular meeting of the Committee will be Monday, March 13, 2006 at 1:30pm.

On motion of Stoltenberg / Pugh the meeting adjourned at 2:46 p.m.

Respectfully submitted,

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Robert Andler, Secretary

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Kristen Anderson, Director of Land Information

CC: Committee  
Chair Martin  
Vice-Chair Baumgartner  
Lisa Walker