

**COLUMBIA COUNTY BOARD OF SUPERVISORS  
LAND INFORMATION AND RECORDS COMMITTEE MINTUES**

February 11, 2008

The meeting was called to order by Chair Sanderson at 4:10 p.m.

**Present:** Jack Sanderson, Neil Ford, Fred Teitgen, JoAnn Wingers

**Also Present:** Kristen Anderson, Lisa Walker, Debra Wopat

With no objections the agenda was approved.

With no objections the minutes of the Regular January 14, 2008 meeting were approved.

On motion of Teitgen / Ford Register of Deeds vouchers were approved.

On motion of Teitgen / Wingers Land Information Department vouchers were approved.

Lisa Walker presented the Register of Deeds Budget Review. The Register of Deeds has no compensatory time to report. Ms. Walker explained that the increase in Computer Support charges for the Register of Deeds was due to the additional computer necessary for the job share with the County Clerk. She has worked with the Accounting Department to ensure that the overage will be accounted for at the end of the 2008 budget year. Discussion followed.

Kristen Anderson presented the Land Information Department Budget Review. The Land Information Department has no compensatory time to report. Discussion followed.

**1. Register of Deeds Department Update**

Ms. Walker updated the committee on work in the Register of Deeds. Ms. Walker informed the committee that she will be working with MIS and LID over the next month to discuss potential upcoming changes to ROD Fidar document index software. Discussion followed.

**2. Land Information Department Update**

Ms. Anderson updated the committee on Land Information Department projects. She indicated that the color 2007 orthophotography has been delivered and she will be working with the MIS Department to load the data. Once data is loaded and quality checked it will be available for distribution. She also provided the committee with a sample map and reports completed for the Division of Health environmental health monitoring programs. Discussion followed.

**3. Register of Deeds 2007 Annual Report**

Lisa Walker presented the Committee with the 2007 Annual Report for the Register of Deeds. Discussion followed.

On a motion of Ford / Teitgen the committee unanimously voted to approve the 2007 Annual Report for the Register of Deeds with modifications as discussed.

**4. Land Information Department 2007 Annual Report**

Kristen Anderson presented the committee with the 2007 Annual Report for the Land Information Department. Discussion followed.

On a motion of Wingers / Teitgen the committee unanimously voted to approve the 2007 Annual Report for the Land Information Department as discussed.

**5. Employee Annual Evaluation: Lisa Walker, Register of Deeds.**

Department goals and objectives were discussed. Discussion followed.

**6. Employee Annual Evaluation: Kristen Anderson, Land Information Director.**

Department goals and objectives were discussed. Discussion followed.

The committee went into closed on motion Ford / Teitgen at 5:40 pm, pursuant to Sec 19.85 (1) (c), Wis Stats., to consider employment data specifically relating to the performance of an employee within the Land Information Department. There was a roll call with an affirmative response from Sanderson, Ford, Wingers and Teitgen.

At 6:00 pm the Committee returned to open session on motion by Wingers, second by Teitgen. There was a roll call with an affirmative response from Sanderson, Ford, Wingers and Teitgen.

The next regular meeting of the Committee will be Monday March 10, 2008 at 4:00 pm.

On motion of Wingers / Teitgen the meeting adjourned at 6:05 pm.

Respectfully submitted,

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Robert J. Stoltenberg, Secretary

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Kristen Anderson, Director of Land Information

CC: Committee  
Chair Baumgartner  
Vice-Chair Wopat  
Lisa Walker