

## LAND INFORMATION AND RECORDS COMMITTEE

August 14, 2006

The meeting was called to order by Chair Lloyd at 1:30 p.m.

**Present:** Sarah Lloyd, Neil Ford, Fred Teitgen

**Also Present:** Kristen Anderson, Lisa Walker, Harlan Baumgartner

On motion of Teitgen / Ford the agenda was approved.

On motion of Teitgen / Ford the minutes of the June 12, 2006 meeting were approved.

On motion of Ford / Teitgen Register of Deeds vouchers were approved.

Lisa Walker presented the Register of Deeds Budget Review. The Register of Deeds has no compensatory time to report. Ms. Walker noted a reduction in transfer fees due to the fewer property sales. Discussion followed.

On motion of Teitgen / Ford Land Information Department vouchers were approved.

On motion of Teitgen / Ford Land Records System Integration Project vouchers were approved.

Kristen Anderson presented the Committee with the Land Information Department Budget Review. The Land Information Department has no compensatory time to report. Discussion followed.

### 1. Register of Deeds Update

Ms. Walker updated the committee on current activities in the Register of Deeds department. Ms. Walker discussed anticipated future changes in the Register of Deeds Office for Vital Records. She noted that within 2-3 years the Register of Deeds would be required to have connections to the State's Vital Records System. Minimal hardware changes are expected to be necessary. Discussion followed.

### 2. Land Information Department Update

#### Update on Wireless 911

Ms. Anderson updated the committee on the Wireless 911 project. She informed the committee that field collection of GIS data is ongoing. The LID will be periodically requesting preliminary data in an attempt to learn the Microdata data model. She also informed the committee installation of Microdata software and GIS software and converted GIS data is scheduled for the late August. Data will be available for use in the dispatch center at that time. Training is scheduled to follow.

#### Update on the Levee Management Workgroup

Ms. Anderson explained that she continues to provide technical support with regards to GIS and county land records data to the levee management workgroup. The workgroup will be meeting monthly to develop a management strategy for the Wisconsin River levee system in Columbia County. Ms. Anderson will be working with a Water Regulations and Zoning Engineer from the WDNR to develop or collect project specific datasets. It is anticipated that maps and reports will be required.

#### Update on Land Records System e-Store Web Site

Ms. Anderson informed the committee that the land records e-store has been fully migrated to the county enterprise web server. A workflow for order processing is currently being developed.

#### Update on ESRI International Users Conference Meeting

The committee was updated on the ESRI International Users Conference attended by Kristen Anderson. Ms. Anderson noted that she would be using the knowledge gained at this meeting to continue GIS development and data maintenance in Columbia County. Ms. Anderson expressed her appreciation in being allowed to attend this

conference and hopes for future attendance.

### **3. Out of County Travel**

Ms. Anderson discussed with the committee upcoming out of county travel. Ms. Anderson requested that she and department GIS staff attend ESRI certified training in Chicago, Illinois. In addition, Ms. Anderson requested that department staff attend the Wisconsin Real Property Listers Annual State Meeting to be held in Wausau. Ms. Anderson provided information on the upcoming events. On motion of Teitgen / Ford the committee unanimously approved Land Information Department out of county travel.

### **4. Register of Deeds Budget Review**

The Register of Deeds 2007 Budget and 2008 Budget Synopsis was presented by Lisa Walker. Ms. Walker discussed proposed projects in the Register of Deeds Office 2007/2008 budget such as document scanning and the purchase of a shared large format scanner/copier. After discussion the committee unanimously approved the Register of Deeds budget on the motion of Teitgen / Ford.

### **5. Land Information Budget Review**

The Land Information Department 2007 Budget and 2008 Budget Synopsis was presented by Kristen Anderson. Ms. Anderson discussed Land Information Department projects proposed in the 2007/2008 budget such as a new orthophotography flight (2007), GIS data migration to ESRI's Spatial Data Engine in support of the Wireless 911 application in the Sheriff's Department, and the publication of new tax parcel map books due to changes in the GIS data models. The committee was provided project proposals for each proposed project outlining costs and benefits. After discussion the committee unanimously approved the Land Information Department budget on the motion of Ford / Teitgen.

The next regular meeting of the Committee will be Monday, October 9, 2006 at 1:30pm.

On motion of Teitgen / Ford the meeting adjourned at 4:05 pm.

Respectfully submitted,

---

Robert J. Stoltenberg, Secretary

---

Kristen Anderson, Director of Land Information

CC: Committee  
Chair Baumgartner  
Vice-Chair Wopat  
Lisa Walker