

**COLUMBIA COUNTY BOARD OF SUPERVISORS
LAND INFORMATION AND RECORDS COMMITTEE MINUTES**

December 14, 2009

The meeting was called to order by Secretary Wingers at 3:15 p.m.

Present: Robert Andler, Robert Westby, JoAnn Wingers

Excused: Fred Teitgen, Jack Sanderson

Also Present: Kristen Anderson, Lisa Walker

With no objections the agenda was approved.

With no objections the minutes of the November 2009 meetings were approved.

On motion of Westby / Andler Register of Deeds vouchers were approved.

On motion of Westby / Andler Land Information Department vouchers were approved.

Lisa Walker presented the Register of Deeds Budget Review. The Register of Deeds has no compensatory time to report. Discussion followed.

Kristen Anderson presented the Land Information Department Budget Review. The Land Information Department has no compensatory time to report. Discussion followed.

1. Department Updates

Register of Deeds:

Ms. Walker updated the committee on activities in the Register of Deeds department. Ms. Walker provided the committee with a statistical performance review. She noted that recording volume continues to increase as does the number of electronically recorded documents. Discussion followed.

Land Information:

Ms. Anderson updated the committee on the Land Information Department. Ms. Anderson noted that as of 12/14/2009 all 35 municipalities have completed finalized assessment submissions to the Land Information Department enabling to the Treasurer to calculate tax amounts with municipal approval. Ms. Anderson also provided the committee with an overview of the Wisconsin Department of Revenue (WDOR) proposal for County Assessing. The committee was provided handouts from WDOR town hall meetings. Ms. Anderson also provided the committee of a copy of a survey she sent to municipal clerks looking for more information on assessing practices in Columbia County. The committee asked that Ms. Anderson provide an update at the regularly scheduled January meeting of the Executive Committee. Discussion followed.

2. Refill Vacant GIS Position –Land Information Department

Ms. Anderson presented a replacement request for a GIS Specialist position in the Land Information Department. The position has been vacant since November 2009. Ms. Anderson provided the committee with an overview of job responsibilities and importance of refilling the position. Discussion followed.

On motion of Westby / Andler the committee unanimously voted to approve refilling the vacant GIS Specialist position.

The next regular meeting of the Committee will be Monday January 11, 2010 at 3:00 pm.

On motion of Andler / Westby the meeting adjourned at 4:15 pm.

Respectfully submitted,

JoAnn Wingers, Secretary

Kristen Anderson, Director of Land Information

CC: Committee
Chair Wopat
Vice-Chair Westby
Lisa Walker