PLANNING & ZONING COMMITTEE MINUTES
DECEMBER 2, 2008

PRESENT: Douglas Richmond, Phil Baebler, John Healy, Fred Teitgen, Harlan Baumgartner

STAFF: John Bluemke, Director, Michael Stapleton, Zoning Administrator, Randy Thompson, Planning Administrator, Susan Runnion, Office Administrator

ALSO PRESENT: Deb Wopat, Chair – Columbia County Board of Supervisors, Mark Roffers – Vandewalle & Associates, Inc.

BUSINESS MEETING

2:00 PM

1. Chair Doug Richmond called the meeting to order at 2:00 PM

2. Certification of Open Meeting Law

3. Roll Call-

4. Approval of Agenda

   Motion by Mr. Teitgen to approve Agenda of December 2, 2008 Planning & Zoning Committee Regular Meeting & Public Hearing.
   Seconded by Mr. Healy.
   Motion carried unanimously.

5. Approval of Minutes

   Motion by Mr. Healy to approve Minutes of November 4, 2008 Planning & Zoning Committee Regular Meeting & Public Hearing.
   Seconded by Mr. Baebler.
   Motion carried unanimously.

6. Department Report

   a. Planning Update – Mr. Thompson states there is no new information.
   b. Enforcement - Mr. Stapleton reviews Enforcement Report.
c. Financial

- Out of County travel – Dick Biech to attend WCCA District Meeting in Rockton on December 5th. Randy Thompson and Brian Zirbes to attend Working Lands Workshop in Wisconsin Dells on December 8th.

**Motion by Mr. Baehler to approve Out of County Travel.**
Seconded by Mr. Teitgen.
Motion carried unanimously.

- Expenditure Report
**Motion by Vice Chair Baumgartner to approve Expenditure Report.**
Seconded by Mr. Teitgen.
Motion carried unanimously.

- Fee Schedule - Mr. Bluemke distributes proposed Fee Schedule along with existing. Changes include alteration of fee breakdown between County/State to accommodate increase and future increases. State fees to increase from $75.00 to $100.00 effective 12-1-08. Also adding Floodplain and Shoreland Permit Fees, Farmland Preservation Agreement fee and the collection of $15.00 to be allocated for POWTS maintenance program.

Vice Chair Baumgartner suggests referring to POWTS with full title versus the acronym.

**Motion by Mr. Healy to recommend Revised Fee Schedule to Columbia County Board of Supervisors.** Seconded by Mr. Teitgen.
Motion carried unanimously.

d. Ordinance Updates

- Town Advisory Committee Update
DATCP attended the November 19th Town Advisory Committee meeting. Chair Doug Richmond states that the issue of lot size was not resolved. Next meeting scheduled for December 17th. Mark Riffers would like to review Draft Ordinance Outline and answer questions related to agricultural zoning. Mark inquires if “concepts” from the Comprehensive Plan should be distributed. Mr. Thompson would like the group to discuss their own thoughts.

- Discussion on Ordinance Outline
Chair Doug Richmond would like to have State Regulations available to Committee for reference

- Sign Memo
Mr. Bluemke reviews ideas. Planning and Zoning Committee suggest proceeding with a proposal that maintains the prohibition on off-premise
signs being electronic signs and that does not allow the use of video display signs.

4:00 PM

7. Public Hearing

Item I- Zoning Change – Agricultural to Rural Residential and Agricultural to Agricultural with Agricultural Overlay, Donald & Lori Hayes, Petitioners and Owners – Town of Columbus

Chair Richmond opens Public Hearing.

Mr. Bluemke presents the staff report.

Chair Richmond asks if anyone has any questions.

Petitioner present and did not have anything to add.

Chair Richmond asks if anyone is in favor of petition. (no comments)

Chair Richmond asks if anyone is against the petition. (no comments)

Town Board not present, but Minutes on file. Town recommended approving rezoning.

Chair Richmond closes Public Hearing.

Motion by Mr. Teitgen to approve rezoning from Agricultural to Rural Residential and Agricultural to Agricultural with Agricultural Overlay effective upon the recording of the Certified Survey Map. Seconded by Mr. Healy. Motion carried unanimously.

Item II- Zoning Change – Agricultural to Rural Residential and Agricultural to Agricultural with Agricultural Overlay, John & Cheryl Oertel, Petitioners and Owners – Town of Otsego

Chair Richmond opens Public Hearing.

Mr. Bluemke presents the staff report.

Chair Richmond asks if anyone has any questions.

Petitioner present and did not have anything to add.

Chair Richmond asks if anyone is in favor of petition. (no comments)
Chair Richmond asks if anyone is against the petition. (no comments)
Town Board not present, but Minutes on file. Town recommended approving rezoning.

Chair Richmond closes Public Hearing.

Motion by Vice Chair Baumgartner to approve rezoning from Agricultural to Rural Residential and Agricultural to Agricultural with Agricultural Overlay effective upon the recording of the Certified Survey Map.
Seconded by Mr. Healy.
Motion carried unanimously.

Item III- Zoning Change – Agricultural to Rural Residential and Agricultural to Agricultural with Agricultural Overlay, Jon & Julie Doherty, Petitioners and Joseph F. & JoAnne M. Doherty Trust, Owners – Town of Otsego

Chair Richmond opens Public Hearing.

Mr. Bluemke presents the staff report.

Chair Richmond asks if anyone has any questions.

Petitioner present and did not have anything to add.

Chair Richmond asks if anyone is in favor of petition. (no comments)

Chair Richmond asks if anyone is against the petition. (no comments)

Town Board not present, but Minutes on file. Town recommended approving rezoning.

Chair Richmond closes Public Hearing.

Motion by Mr. Healy to approve rezoning from Agricultural to Rural Residential and Agricultural to Agricultural with Agricultural Overlay effective upon the recording of the Certified Survey Map.
Seconded by Mr. Baebler.
Motion carried unanimously.

10. Adjourn

Motion by Vice Chair Baumgartner to adjourn meeting.
Seconded by Mr. Baebler.
Motion carried unanimously.

Meeting adjourned at 4:25 PM.
Respectfully submitted,

Fred Teitgen, Secretary  
Planning and Zoning Committee  

Susan Runnion  
Recording Secretary  
Susan Runnion  
Office Administrator

cc:  Committee Members  
Debra Wopat, County Board Chair  
Robert Westby, County Board Vice Chair