

**Columbia County**  
**PUBLIC SAFETY COMMITTEE**  
**January 14, 2013**

**Present:** Kirk Konkell, Adam Field, Fred Teitgen, Joann Wingers, Kevin Kessler  
**Also Present:** County Board Chair Ross, County Board Vice Chair Gove, Sheriff Richards,  
Captain Kuhl, Emergency Management Coordinator Beghin, Medical Examiner  
Hinze, PDR Lyn Jerde, NaDeanna Giuffre

**I. Called to Order. Posting Compliance. Approve Agenda. Pass Minutes. Chairman's Comments.**

- 1) Meeting called to order at 9:00 a.m. by Konkell.
- 2) Posting compliance was met per Open Meetings Law.
- 3) ***Motion was made by Kessler to approve the agenda. Seconded by Teitgen. Motion carried.***
- 4) ***Motion made by Wingers to approve the previous meeting minutes. Seconded by Field. Motion carried.***
- 5) Chairman's Comments. No February meeting unless something arises that needs immediate attention. No County Board in February.

**II. Emergency Management.**

- 1) **General Review of Department Activities.** Handout provided. Discussion. Snow emergency. FEMA assistance may be available. Another MABAS (Mutual Aid Box Alarm System) meeting is set for 01/11/13 and training is scheduled for 01/15/13.
- 2) **Expenditure Reports.** Visual review of reports was completed. ***After a review of the Emergency Management expenditure reports, a motion was made by Field to approve the reports. Seconded by Teitgen. Motion carried***

**III. Sheriff's Office/Jail.**

- 1) **General Review of Department Activities.** Handout provided. Discussion.
- 2) **Inmate Count and General Review of Jail Operations.** Inmate Count: 131. Columbia County should anticipate seeing a reduction in revenue for the holding of Federal inmates as well. The jailer replacement candidate withdrew from the process. The next-in-line candidate is being reviewed for hire. Discussion on the inmate earned/early release program and the cost savings this program provides to the county.
- 3) **Revision of Title 28 Emergency Response System-Kuhl.** The proposed draft was viewed. Discussion. ***Motion by Kessler recommending staff schedule a presentation at the 02/05/13 Planning and Zoning Committee meeting and then forward draft of Chapter 1 to the Columbia County Towns Association Clerks. Seconded by Teitgen. Motion carried.***
- 4) **Police Protection Agreement(s).** Renewal of Village of Arlington (03/01/13-12/31/13) and Township of Lodi (01/01/13-12/31/13) contracts were discussed. ***Motion by Field to recommend the approval of both the Village of Arlington Police Protection contract with Columbia County as well as the Police Protection contract between the Township of Lodi and Columbia County for 2013. Seconded by Kessler. Motion carried.***
- 5) **Job Description-Secretary.** Handout provided. Discussion. With the exception of the ability to lift/carry 100 pounds, ***motion made by Field to approve the proposed job description for Secretary in the Sheriff's Office. Seconded by Teitgen. Motion carried.***
- 6) **Replacement Position Request - Secretary.** Long-term employee Barbara Turner is retiring after close to 28 years of service to Columbia County. ***Motion made by Field to approve the replacement position request for Secretary within the Columbia County Sheriff's Office. Seconded by Kessler. Discussion.***

*Motion carried.*

- 7) **Expenditure Reports.** Visual review of reports was completed. *After a review of the Sheriff's Office and Jail expenditure reports, a motion was made by Wingers to approve the reports. Seconded by Field. Motion carried.*

**VI. Medical Examiner.**

- 1) **General Review of Department Activities.** Handouts provided. Discussion.  
2) **Expenditure Report.** Visual review of reports was completed. *After a review of the Medical Examiner expenditure report, a motion was made to approve by Teitgen. Seconded by Wingers. Motion carried.*

*Motion by Teitgen to adjourn the meeting at 10:49 a.m. Seconded by Field. Motion carried.*

Secretary of Record,

Recording Secretary,

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Supervisor Kevin Kessler  
Committee Secretary

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NaDeanna Giuffre  
Assistant to Sheriff Richards

cc: Judiciary Members  
Chair Ross  
Vice Chair Gove  
Internet