

**Columbia County  
PUBLIC SAFETY COMMITTEE  
May 13, 2019**

**Present:** Barry Pufahl, Dan Drew, Keith Miller, Tom Borgkvist, Christopher Polzer, Gary Leatherberry (arrived at 0903)

**Also Present:** James Foley, Nancy Long, Krista Miller, Shonna Neary, Clint Starks, Stacy Davenport, Roger Brandner, Greg Bisch, Jim Stilson, Kathy Johnson, Marie Darling Ellis, Angela Hinze, PDR Brad Allen, NaDeanna Giuffre

**Monthly Agenda Items:**

- 1) Call to Order. Meeting called to order at 9 a.m. by Pufahl.
- 2) Compliance with Open Meeting Law. Posting compliance was met per Open Meetings Law.
- 3) Approval of Agenda. *Motion by Miller to approve the agenda after moving Item #6 to the first slot under the Sheriff's Administration portion of the agenda. Seconded by Polzer. Motion carried.*
- 4) Approval of Previous Committee Meeting Minutes. *Motion made by Borgkvist to approve the previous month's minutes as presented. Seconded by Miller. Motion carried.*
- 5) Approval of Expenditure Reports. Reports will be reviewed by each office.
- 6) Public Input: None.
- 7) Chair's Comments: Pufahl reiterated to the committee that the Sheriff's Office has a Swearing-in Ceremony immediately following today's meeting and encouraged everyone to stay and support our new Patrol and Jail Deputies.

**Emergency Management.** (Johnson, Darling Ellis)

- 1) **Expenditure Report.** Report viewed overhead. *After a review of the Emergency Management expenditure reports for April, a motion was made by Miller to approve the report as presented. Seconded by Borgkvist. Motion carried.*
- 2) **Columbia County Traffic Safety Commission Update.** Johnson spoke about the commission itself and updated the committee regarding some of the current activities discussed at the 05/10/19 meeting to include current speed zones, fatality report, CP Rail Police's presentation, and the Click-It or Ticket Program. Kudos were given to Sergeant Todd Horn for how well he runs the meeting and was even spoken highly about from the state about Columbia County being one of the best run TSC in the state. Pufahl further commended our County staff as well.
- 3) **2020 Capital Outlay.** Johnson advised that although there were no quotes available at this early stage, she anticipates purchasing Slow-No Wake signs for each public landing in 2020. An estimated cost would be \$900-\$1000.
- 4) **General Review of Department Activities.** Monthly activity report and photos of the recent flooding and DNR involvement were viewed overhead. Discussion. More areas of concern from the recent flood events have been added to the All Hazard Mitigation Plan update. Johnson further advised that work continues for filing the WI Disaster Fund from the March thaw/flood event. Over 100 people between the two sessions attended the Weather Spotter Trainings held in Columbus and Portage.

**Medical Examiner.** (Hinze)

- 1) **Expenditure Report.** Report viewed overhead. *After a review of the Medical Examiner's April expenditure report, a motion was made by Miller to approve the report as presented. Seconded by Polzer. Motion carried.*
- 2) **General Review of Department Activities.** Viewed monthly report overhead. Discussion. Hinze briefly discussed unclaimed individuals and how they are the responsibility of the County to cover the cremation costs. She advised that she had a recent resignation of one of her Deputy Medical Examiners due to increased child/family responsibilities. Hinze stated that unless something significant arises, she will not be seeking capital outlay for 2020.

**Sheriff's Office/Jail.** (Brandner, Bisch, Stilson)

- 1) **Update on Medication-Assisted Treatment (MAT) Grant.** (Clint Starks and Stacy Davenport) Department of Health and Human Services Stacy Davenport spoke at length about this program and the \$111,444 grant. After a successful enrollment process done by Jail staff, covers social work, medical labs/testing, medications, transport, and transition funding. Since the onset in November 2018, there have been 22 referrals. Of the 14 successfully enrolled, nine are in the community, one was revoked, and four more being released the community in the near future. Two referred out of county inmates to Green Lake and Dane, three declined the program and remained in jail, two had unscheduled early releases and contact could not be made with them, and one was sent to prison. Davenport passed around extensive information documenting the program and current statistics. Those were later emailed to the committee for their reference. Supervisor Polzer thanked Davenport for her extensive program information and update.
- 2) **Expenditure Reports.** Monthly report was reviewed. *After a review of the Sheriff's Office's April expenditure reports, a motion was made by Polzer to accept and approve the report as presented. Seconded by Miller. Discussion. Motion carried.*
- 3) **General Review of Department Activities.** The Sheriff began by announcing Captain Darrel Kuhl's retirement and his dedicated 31 years of service to Columbia County. Captain Kuhl served in various positions within the Sheriff's Office to include Jailer/Dispatcher, Deputy, Detective, Lieutenant, Captain, Chief Deputy and retired as Captain. Sheriff Brandner continued with his report by highlighting a few incidents from the past month to include calls for service broken down by shift, a brief update regarding the District Attorney's Office, a fatal crash involving a young man on CTH CS and another fatal crashing involving two individuals, a multi-jurisdictional trafficking case, and the drug arrests for the month. Despite the Jail staff efforts, an inmate was successfully in committing suicide. The Sheriff advised that our staff did their job, did everything right, and we are now taking care of our staffs' wellbeing. Supervisor Polzer commended the Sheriff for supporting his staff during such difficult times. The Sheriff spoke about a recent juvenile incident at the Poynette School, the joint efforts between the Poynette Police Department and the Sheriff's Office. The Sheriff finished up his report by speaking about a Deputy was sprayed with pepper spray during a traffic stop and the investigation of that incident was still underway to locate the suspect.
- 4) **Inmate Count and General Review of Jail Operations.** Inmate Count: 149. Currently there is a Pod 1 maintenance project ongoing. This month there were 81 doctor visits, 61 visits with nursing staff, and two inmates were transported to the ER visits. Stilson also updated the committee on inmates being held with pending court hearings.
- 5) **2020 Capital Outlay.** The Sheriff went through each capital outlay category and advised the committee of what is anticipated thus far. Final capital outlay requests will be presented in the budget process.
- 6) **2018-2020 Sheriff's Sworn Union Contract.** The Sheriff advised that after some great work done by all parties involved, a three year contract was settled upon. This contract has already gone before and approved by both HR and Finance Committees. *Motion by Polzer to approve as presented. Seconded by Borgkvist. Motion carried.*
- 7) **Emergency Appointment—Captain/Jail and Communications Center Administrator Replacement.** Following the retirement of Captain Kuhl, the Sheriff advised the committee of his decision to promote James Stilson earlier in April. Discussion. *Motion by Miller to approve the Emergency Appointment and permanent promotion of James Stilson to the position of Captain/Jail and Communications Center Administrator. Seconded by Polzer. Motion carried unanimously.*
- 8) **Position Replacement Request – Deputy (Kuhl Retirement).** *Motion by Miller to approve the Position Replacement Request – Deputy. Seconded by Polzer. Motion carried.*
- 9) **Captain/Jail and Communications Center Administrator Position Description.** This position description was updated. Hardcopies were provided to the committee for their review. This job description was previously reviewed and approved by the HR Committee. *Motion by Borgkvist to approve the Captain/Jail and Communications Center Administrator position description as presented. Seconded by Drew. Motion carried unanimously.*

- 10) Per the request of Sheriff Brandner, the Captain/Detective and Patrol Position Description was requested to be moved to a slot following the Closed Session portion of the agenda.
- 11) Per the request of Sheriff Brandner, the Jail Lieutenant Position Description was moved to a slot following the Closed Session portion of the agenda.
- 12) **Courthouse Scanner.** The current scanner in the courthouse is needing replacement. The Sheriff that this equipment is kept and used at the main entrance of the courthouse. The Sheriff further advised that Comptroller Schepp was able to locate sufficient funds to cover this in the remaining building project fund. *Motion by Drew to approve the use of some remaining building project funds to cover the courthouse scanner replacement. Seconded by Polzer. Motion carried.*
- 13) **Tower Project (previous 08/13/18 PSC meeting minutes).** The previous meeting minutes were viewed overhead. Discussion. To adhere to compliance issues, end of life components ending in 2021, special channel coding especially for Emergency Response Team use and one additional events channel, this upgrade is necessary. **Motion by Polzer to approve the Tower Project Upgrade as presented. Seconded by Borgkvist. Roll call vote: Pufahl-yes, Drew-yes, Borgkvist-yes, Miller-yes, Leatherberry-yes, Polzer-yes. Motion carried unanimously.** This topic will also go before County Board.
- 14) **Lodi Police Department.** The Sheriff advised that meetings have been ongoing with the City of Lodi as several of their staff members, one of those being the Chief of Police, resigned from their positions. It is the City's intent to maintain their own department, but some assistance would be needed in the interium until more staff can be hired. Recognizing the need, the Sheriff will assign one of his Lieutenants to the City to aid in getting them back up and running. A contract has been drafted and a meeting is set for later today with Chair Gove and Sheriff's Office personnel.
- 15) **Sheriff's Office Management and Organization. \*\***  
Pursuant to Wisconsin State Statute 19.85(1) (c), the Public Safety Committee wished to go into closed session to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility [Sheriff's Office Management and Organization]. The Committee will return to open session.

Roll call vote: Pufahl-yes, Drew-yes, Borgkvist-yes, Miller-yes, Leatherberry-yes, Polzer-yes.  
Others present: Nancy Long, Krista Miller, Shonna Neary, Roger Brandner, Greg Bisch, Jim Stilson, NaDeanna Giuffre.

*Upon motion by Miller, the Public Safety Committee returned to Open Session. Seconded by Borgkvist. Roll call vote: Pufahl-yes, Drew-yes, Borgkvist-yes, Miller-yes, Leatherberry-yes, Polzer-yes. Motion carried unanimously.*

*Motion by Polzer to approve the Sheriff's Office Management and Organization as presented and move forward with that process. Seconded by Miller. Motion carried.*

- 16) **Captain/Detective and Patrol Captain Position Description.** Discussion. Hardcopies of this job description were reviewed. *Motion by Miller to approve the Captain/Detective and Patrol Captain Position Description as presented. Seconded by Borgkvist. Motion carried.*
- 17) **Jail Lieutenant Position Description.** Discussion. Hardcopies of this job description were reviewed. *Motion by Miller to approve the Jail Lieutenant Position Description as presented. Seconded by Borgkvist. Motion carried.*

*Motion by Miller to adjourn the meeting at 11 a.m. Seconded by Borgkvist. Motion carried.*

The next meeting date: Monday, June 10, 2019 at 9 a.m.

Secretary of Record,



Supervisor Keith Miller  
Committee Secretary

Recording Secretary,



NaDeanna Giuffre  
Assistant to Sheriff Brandner

cc: Public Safety Members  
Chair Gove  
1<sup>st</sup> Vice Chair Drew  
2<sup>nd</sup> Vice Chair Foley  
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