

Columbia County
PUBLIC SAFETY COMMITTEE
July 9, 2012

Present: Kirk Konkell, Adam Field, Kevin Kessler, Joann Wingers

Absent: Fred Teitgen

Also Present: County Board Chair Ross, Vice Chair Gove, Sheriff Richards, Chief Deputy Babcock, Emergency Management Coordinator Beghin, Medical Examiner Hinze, Jon Erdmann-DSH, PDR Lyn Jerde, NaDeanna Giuffre

I. Called to Order. Posting Compliance. Approve Agenda. Pass Minutes.

- 1) Meeting called to order at 9:04 a.m. by Konkell.
- 2) Posting compliance was met per Open Meetings Law.
- 3) *Motion was made by Wingers to approve the agenda. Seconded by Field. Motion carried.*
- 4) *Motion made by Kessler to approve the previous meeting minutes. Seconded by Field. Motion carried.*

II. Chairman's Comments.

- 1) 2013 Budget Discussion. Timelines and deadlines discussed.
- 2) August Meeting Date. Discussion. The August meeting date will remain for Monday, 08/13/12.
- 3) 2013 Capital Projects. Preliminary numbers were requested. The Sheriff provided a handout. Discussion. To make budgeting the annual squad car purchases more stable and predictable, it was proposed that a set number of squad cars are budgeted every year. This will make the rotating and stretching of vehicles a more manageable and predictable process. It was researched and found that for most squad cars, the breaking point falls at around 110,000 miles. After this point, maintenance costs and resale values are sharply affected. Findings will be discussed further at the August meeting. Cost and space comparisons between the new Ford squad cars and the Chevy Tahoe were discussed.

III. Emergency Management.

- 1) **General Review of Department Activities.** Handout provided. Discussion.
- 2) **Accounts Receivable-Accounting.** The unpaid invoice for Crystal Lake RV Resort in the amount of \$87.50 was paid.
- 3) **All-Hazards Mitigation Plan.** Township Association meeting to be held in the near future.
- 4) **Expenditure Reports.** Handout provided. *After a review of the Emergency Management expenditure report, a motion was made to approve by Wingers. Seconded by Field. Motion carried.*

IV. Sheriff's Office/Jail.

- 1) **General Review of Department Activities.** Handout provided. Discussion.
- 2) **Inmate Count and General Review of Jail Operations.** Inmate count: 157. The Sheriff advised the committee that some equipment in the jail is beginning to be antiquated and replacement parts are becoming more difficult to find as they are no longer being made. A seven-year rotation of equipment is necessary.
- 3) **Position Funding (Deputy Emergency Management and Half-Time Deputy).** The Sheriff requested that the Sheriff Administration no longer be expected to "add-in" or ask annually for these two positions as supplemental funding. The money is already in the budget. Unless advised otherwise, this topic should go before and be addressed at Wednesday's 07/11/12 Joint HR/Executive Committee meeting. Vice Chair Gove commended the excellent job and work product that continues to come from the Emergency Management office-Patrick Beghin and Kathleen Johnson.
- 4) **Radio Project Tower Lease.** Handout provided. Discussion. A request was made for a

recommendation for the county to enter into an \$1800 per year for five years agreement with US Cellular for placing our equipment on their tower in the Wisconsin Dells area. This will be a huge cost savings at this new and better situated location. ***Motion by Kessler to recommend approval of the contract between Columbia County and US Cellular as presented. Seconded by Field. Motion carried.***

- 5) **Tour of Jail.** (Will commence at the conclusion of the meeting.)
- 6) **Expenditure Reports.** Handout provided. ***After a review of the Sheriff's Office and Jail expenditure reports, a motion was made by Wingers to approve the reports. Seconded by Kessler. Motion carried.***

V. Medical Examiner.

- 1) **General Review of Department Activities.** Handout provided. Discussion.
- 2) **2012-2014 Department Head Performance Guide.** Handout provided. Discussion. ***Motion by Field to approve the presented 2012-2014 Department Head Performance Guide for Medical Examiner Angela Hinze. Seconded by Wingers. Motion carried.***
- 3) **Deputy Medical Examiner Discussion.** Handout provided. Discussion. Along with requesting to hire a part-time Deputy Medical Examiner, it is Hinze's intent to go back to per diem status for her Deputies and not utilize the MOUs. The per diem process will create an incentive for staff and will instill in the employee that tasks must be completed in order to receive compensation. Hinze also proposed creating "availability pay" which would be a set fee per task per call. Each task in completing an entire call would have a monetary payment associated with it. Hinze believes this "availability pay" will also motivate staff to work an entire case until it is closed. ***Motion by Wingers to approve the hiring of a Part-time Deputy Medical Examiner and forward it onto the Human Resource Committee for their further recommendation. Seconded by Field. Discussion. Field-yes; Wingers-yes; Konkel-yes; Kessler-abstained. Motion carried.***
- 4) **Expenditure Report.** Handout provided. ***After a review of the Medical Examiner expenditure report, a motion was made to approve by Wingers. Seconded by Kessler. Motion carried.***

Motion by Field to adjourn the meeting and participate in a Jail tour and viewing of a completely set up Ford squad car at 10:42 a.m. Seconded by Kessler. Motion carried.

Secretary of Record,

Recording Secretary,

Supervisor Kevin Kessler
Committee Secretary

NaDeanna Giuffre
Assistant to Sheriff Richards

cc: Judiciary Members
Chair Ross
Vice Chair Gove
Internet