

**Columbia County
PUBLIC SAFETY COMMITTEE
August 14, 2017**

Present: Kirk Konkel, Adam Field, Dan Drew, Mark Sleger, Teresa Sumnicht
Also Present: County Board Chair Gove, County Board Vice Chairs Foley and Cupery, Corporation Counsel Ruf, Sheriff Richards, Chief Deputy Kuhl, Lt. Stilson, Emergency Management Coordinator Johnson, Medical Examiner Hinze, ES Giuffre, PDR Jonathan Stefonek

Called to Order. Posting Compliance. Agenda Approval. Minutes Approval. Chairman's Comments.

- 1) Meeting called to order at 8:02 a.m. by Konkel.
- 2) Posting compliance was met per Open Meetings Law.
- 3) *Motion was made by Sumnicht to approve the agenda. Seconded by Drew. Motion carried.*
- 4) *Motion made by Sleger to approve the July meeting minutes. Seconded by Sumnicht. Motion carried.*
- 5) **Chair's Comments:** n/a.

Medical Examiner. (Hinze)

- 1) **General Review of Department Activities.** Handout provided. Discussion.
- 2) **Expenditure Report.** Visual review of report was completed. *After a review of the Medical Examiner expenditure report, a motion was made to approve the July report by Drew. Seconded by Field. Motion carried.*
- 3) **Review/Approval of 2018 Budget.**
Medical Examiner (1270). *Motion by Drew to approve the 2018 Medical Examiner Goals as presented. Seconded by Field. Discussion. Motion carried.*

Motion by Drew to approve the 1270 Medical Examiner 2018 budget with the change in Telephone from \$3,970 to \$3,710. Seconded by Field. Discussion. Motion carried. County appropriation: \$212,166.

Capital Outlay:

8000.844000.101 Medical Examiner. *Motion by Drew to approve the Medical Examiner's 2018 Capital Outlay request of \$700. Seconded by Sleger. Discussion. Motion carried.*

Emergency Management. (Johnson)

- 1) **General Review of Department Activities.** Handout provided. Discussion. Supervisor Drew commended Kathy and her role in the emergency exercises.
- 2) **All-Hazard Mitigation Grant Application.** Discussion. *Motion by Drew to approve to begin the grant application process. Seconded by Sumnicht. Motion carried.*
- 3) **Expenditure Reports.** Visual review of reports was completed. *After a review of the Emergency Management July expenditure reports, a motion was made by Field to approve report. Seconded by Sumnicht. Motion carried.*
- 4) **Review/Approval of 2018 Budget.**
Sheriff Richards brought up the topic of overtime as it applies to the Emergency Management staff. Sheriff Richards proposed the amount of an additional \$10,000 to be included as overtime. According to policy, once earned comp time reaches 40 hours it is considered maxed out and can no longer be replenished and would need to be paid out as overtime. Discussion. Is the overtime already embedded into the wages and benefit lines in the EM account. In a phone call made by Ms. Cupery, the overtime is not embedded into the budget. Johnson is to follow-up with Accounting for information about overtime and how it should be incorporated into the 2018 budget.

Emergency Management Goals (2115-2116-2117). *Motion by Drew to approve the 2018 Goals as presented. Seconded by Field. Discussion. Motion carried.*

Emergency Management (2115). *Motion by Field to approve the Emergency Management 2115 budget request as presented. Seconded by Drew. Discussion. Motion carried.* County appropriation: \$49,369.

2115 Capital Outlay:

Motion by Sleger to approve the requested \$520. Seconded by Sumnicht. Discussion. Motion carried.

SARA (2116). *Motion by Drew to approve the 2018 Superfund Amendments and Reauthorization Act (SARA) 2116 as presented. Seconded by Field. Discussion. Motion carried.* County appropriation: \$47,890.

HazMat Program (2117). *Motion by Field to approve the 2018 budget as presented. Seconded by Drew. Discussion. Motion carried.* County appropriation: \$0.

Sheriff's Office/Jail. (Richards, Kuhl, Stilson)

- 1) **General Review of Department Activities.** Handout provided. Discussion.
- 2) **Inmate Count and General Review of Jail Operations.** Inmate Count: 163.
- 3) **Court Services Unit Wages.** Discussion. *Motion by Drew to approve the increase in CSUIII wages from \$17 to \$18 per hour. Seconded by Sleger. Motion carried.*
- 4) **Jail Staff Wages.** Chair Konkell advised that he and the other Public Safety Committee members recently received a Request email from a group of jail staff regarding the wage compensation plan. From the email, the group's main goal is seeking separation of wages between the loyal employee with years of knowledge and service from the employee just joining our department. Discussion. *Motion by Sleger to forward the request made by the jailer group onto the Human Resources Committee to analyze and make a suggestion for resolution. Seconded by Drew. Motion carried.*
- 5) **Software Comparisons (Spillman and Zuercher).** Chief Deputy Kuhl explained that many staff hours have been committed to this information gathering project to include meetings, demos, and site visits to select the best software for the future of the Sheriff's Office. Both companies have great products. Making a decision for 2018 is critical due to what seems to be price-bidding right now. Sheriff Richards commended all of his involved staff, but specifically CD Kuhl and MIS Bev Enke for their dedicated and diligent work on this research project.
- 6) **Admin Wage Compression.** A proposed example was reviewed. Discussion. *Motion by Drew to recommend the proposal and forward it onto the Human Resource Committee for their review, analysis, and decision. Seconded by Sleger. Motion carried.*
- 7) **Expenditure Reports.** Visual review of reports was completed. *After a review of the Sheriff's Office's July expenditure report, a motion was made by Field to approve report. Seconded by Drew. Motion carried*
- 8) **Review/Approval of 2018 Budget.**
Sheriff's Administration (2222). *Motion by Field to approve the 2018 Sheriff's Administration Goals as presented. Seconded by Drew. Discussion. Motion carried.*

Motion by Drew to approve the 2222 Sheriff's Administration 2018 budget with a correction to 2222. 534310 Software Maintenance with an increase of \$3,240. Seconded by Sumnicht. Discussion. Motion carried. County appropriation: \$5,077,506.

Boat Patrol (2224). *Motion by Field to approve the 2018 Boat Patrol Goals as presented. Seconded by Drew. Discussion. Motion carried.*

Motion by Drew to approve the 2224 Boat Patrol 2018 budget as presented. Seconded by Sumnicht. Discussion. Motion carried. County appropriation: \$11,980.

Dive Team (2226). **Motion by Field to approve the 2018 Dive Team Goals as presented. Seconded by Sleger. Discussion. Motion carried.**

Motion by Field to approve the 2226 Dive Team 2018 budget as presented. Seconded by Sumnicht. Discussion. Motion carried. County appropriation: \$42,662.

2226 Capital Outlay

2226.844000 Dive Team. **Motion by Sleger to approve the 2018 Dive Team Capital Outlay of \$9,240. Seconded by Field. Discussion. Motion carried.**

Drug Education and Enforcement (2240). **Motion by Drew to approve the 2018 Drug Education and Enforcement Goals as presented. Seconded by Sleger. Discussion. Motion carried.**

Motion by Field to approve the 2240 Drug Education and Enforcement 2018 budget as presented. Seconded by Drew. Discussion. Motion carried. County appropriation: \$81,750.

County Jail (2250). **Motion by Drew to approve the 2018 County Jail Goals as presented. Seconded by Sumnicht. Discussion. Motion carried.**

Motion by Sleger to approve the 2250 County Jail 2018 budget as presented. Seconded by Drew. Discussion. Motion carried. County appropriation: \$6,148,880.

911 (2911). **Motion by Sumnicht to approve the 2018 911 Goals as presented. Seconded by Drew. Discussion. Motion carried.**

Motion by Drew to approve the 911 2017 budget with the correction to 2911.523200 Other Equipment Maintenance with an increase of \$3,593. Seconded by Field. Discussion. Motion carried. County appropriation: \$754,765.

Capital Outlay:

8000.844000.401 Sheriff's Administration. **Motion by Drew to approve Items 1-8 of the Sheriff's Administration 2018 Capital Outlay request and delaying Item 9 until the next meeting after finalized numbers are available. Seconded by Field. Discussion. Motion carried.**

8000.844000.402 County Jail. **Motion by Drew to approve the County Jail 2018 Capital Outlay request of \$43,000 as presented. Seconded by Sleger. Discussion. Motion carried.**

8000.844000.406 Sheriff's Autos. **Motion by Sleger to approve the Sheriff's Auto 2018 Capital Outlay request of \$211,410 as presented. Seconded by Sumnicht. Discussion. Motion carried.**

Motion by Field to adjourn the meeting at 12:45 p.m. Seconded by Drew. Motion carried.

Next meeting date: Monday, September 11, 2017 at 9 a.m.

Secretary of Record,

Adam Field

Supervisor Adam Field
Committee Secretary

Recording Secretary,

NaDeanna Giuffre

NaDeanna Giuffre
Assistant to Sheriff Richards

cc: Public Safety Members
Chair Gove
1st Vice Chair Cupery
2nd Vice Chair Foley
Internet

Approved