

**Columbia County**  
**PUBLIC SAFETY COMMITTEE**  
**October 12, 2015**

**Present:** Kirk Konkell, Adam Field, Susanna Bradley, Dan Drew, Mark Sleger  
**Also Present:** Co Board Vice Chair Cupery, Sheriff Richards, Chief Deputy Babcock, Captain Kuhl, Emergency Management Coordinator Beghin, Medical Examiner Hinze, Chief Deputy ME Sopha, PDR Lyn Jerde, ES Giuffre

**Called to Order. Posting Compliance. Approve Agenda. Pass Minutes. Chairman's Comments.**

- 1) Meeting called to order at 8:32 a.m. by Konkell.
- 2) Posting compliance was met per Open Meetings Law.
- 3) *Motion was made by Drew to approve the agenda. Seconded by Bradley. Motion carried.*
- 4) *Motion made by Sleger to approve the previous month's meeting minutes. Seconded by Field. Motion carried.*
- 5) **Chair's Comments:** Medical Examiner Chief Deputy position was approved. The Sheriff's dictation/transcription budget amendment was approved.

**Emergency Management.** (Beghin)

- 1) **General Review of Department Activities.** Handout provided. Discussion. Chair Konkell thanked Beghin for his efforts in the recent exercise. Konkell further commented that the coordination between different entities was well-managed.
- 2) **All Hazards Mitigation Plan Resolution.** Reviewed resolution. Beghin thanked those who reviewed the plan and provided corrections. *Motion by Field to approval the Adoption of the Columbia County Mitigation Plan Resolution. Seconded by Bradley. Motion carried.*
- 3) **Expenditure Reports.** Visual review of reports was completed. *After a review of the Emergency Management expenditure reports, a motion was made by Field to approve the reports. Seconded by Bradley. Motion carried.*

**Sheriff's Office/Jail.** (Richards, Babcock, Kuhl)

- 1) **General Review of Department Activities.** Handout was provided. Discussion. The Sheriff provided an update on the dictation/transcription equipment that is currently being tested by staff – microphone vs. handheld dictation. There has been a tentative offer of employment for the Deputy Sheriff position.
- 2) **Inmate Count and General Review of Jail Operations.** Inmate Count: 163. Two tentative offers of employment have been given to two Jailer candidates with one still open. The new test was just given this past Saturday. Jail Staff Recruitment and Retention handout was provided. An overview was provided by Captain Kuhl. Discussion. The 12-hour schedule change is being pursued as it was listed as something that some of the current staff would see as a benefit. Other ways of measuring why staff members left employment may need to be explored. Kuhl will seek additional information from other Wisconsin counties at the upcoming Jail Administrator's Conference that he and Lt. Stilson are attending this week. The idea of creating an Adhoc Committee to address the employment issues with the Health Care Center, Human Services as well as the Sheriff's Office and Jail. Captain Kuhl was commended by Supervisor Drew on his continued efforts in this process.
- 3) **Police Protection Agreement – Village of Pardeeville.** Contract viewed overhead with changes highlighted. *Motion by Bradley to approve the Police Protection Agreement between Columbia County and the Village of Pardeeville for the years of 2016, 2017, and 2018 and forward it onto Chair Gove for his final signature. Seconded by Sleger. Discussion. Motion carried.*
- 3) **Expenditures.** Visual review of report was completed. *After a review of the Sheriff's Office/Jail expenditure reports, a motion was made by Drew to approve the reports. Seconded by Field. Motion carried.*

**Medical Examiner.** (Hinze, Sopha)

- ) **General Review of Department Activities.** Handout was provided. Discussion.
- ) **Expenditure Report.** Visual review of report was completed. *After a review of the Medical Examiner expenditure report, a motion was made by Field to approve the report. Seconded by Drew. Motion carried.*


*Motion by Drew to adjourn the meeting at 10:40 a.m. Seconded by Sleger. Motion carried.*

Next meeting date: Monday, November 9, 2015 at 8:30 a.m.

Secretary of Record,

  
\_\_\_\_\_  
Supervisor Dan Drew  
Committee Secretary

Recording Secretary,

  
\_\_\_\_\_  
NaDeanna Giuffre  
Assistant to Sheriff Richards

cc: Public Safety Members  
Chair Gove  
Vice Chair Cupery  
Internet