

Columbia County
PUBLIC SAFETY COMMITTEE
May 13, 2013—AMENDED (07/08/13)

Present: Kirk Konkel, Adam Field, Fred Teitgen, Joann Wingers, Kevin Kessler
Also Present: County Board Chair Ross, County Board Vice Chair Gove, Corporation Counsel Ruf, Sheriff Richards, Chief Deputy Babcock, Emergency Management Coordinator Beghin, Columbia County Towns Chair Jim Foley, Jailer Sue Barton, PDR Lyn Jerde, NaDeanna Giuffre

I. Called to Order. Posting Compliance. Approve Agenda. Pass Minutes. Chairman's Comments.

- 1) Meeting called to order at 9:01 a.m. by Konkel.
- 2) Posting compliance was met per Open Meetings Law.
- 3) *Motion was made by Kessler to approve the agenda. Seconded by Wingers. Motion carried.*
- 4) *Motion made by Wingers to approve the previous meeting minutes. Seconded by Field. Motion carried.*
- 5) Chair's Comments: Chair Konkel advised that the Poynette Radio topic will be tabled until the June 10, 2013 Public Safety Committee.

II. Emergency Management.

- 1) **General Review of Department Activities.** Handout provided. Discussion. Regional tabletop exercise in Dane County will be held in June. Dam control and flooding precautions were discussed. Concerns about the Crystal Lake pumping status were expressed and any potential county liability that may have. Per Columbia County Corporation Counsel and Comptroller, no direct liability. Increased county involvement may be needed to encourage and help organize a plan with them.
- 2) **Expenditure Reports.** Visual review of reports was completed. *After a review of the Emergency Management expenditure reports, a motion was made by Field to approve the reports. Seconded by Teitgen. Motion carried*

III. Sheriff's Office/Jail.

- 1) **General Review of Department Activities.** Handout for April was provided. Discussion. New firearms were ordered due to the old ones being outdated and parts are becoming extremely difficult to find. Drug abuse and drug activities continue to rise. Deputy Sheriff Dan Wohlfert resignation; interviews to fill are scheduled for 05/17/13.
- 2) **Inmate Count and General Review of Jail Operations.** Inmate Count: 151. Federal beds doubled from April; however, statewide populations are down.
- 3) **Title 28 Chapters 1 and 2.** Handout provided. Chair Ross spoke about his attending most township meetings and being pretty well received. It seems that the overall consensus is that everyone is interested in a good (or better) emergency response numbering system to serve Columbia County citizens more efficiently. Fee schedule was reviewed. *Motion by Teitgen that if town-wide replacement signs are needed at any particular time, proposals shall be solicited from vendors and the county fees shall reflect the lower costs resulting from economic scale. Additional language should also include "an appropriate administrative fee may be added to the vendor cost."* Discussion. Staff shall draft language and provide draft of the fee schedule of the signs to Jim Foley at least two weeks before for the Public Safety Committee (06/10/13) so it is ready to be heard at the June County Board Meeting. *Seconded by Kessler. Motion carried.*
- 4) **Update on Potential Public Shooting Range – Kessler/Ross.** Ross reported that the DNR was concerned that the proposed rules to prohibit shooting on DNR land would take away public/recreational

shooting opportunities. The DNR is very receptive, however, to the proposal. Ross was careful to keep the communications open so that if a future county board chooses to place a shooting range on county land, it may be an option.

- 5) **Resolution - DNR Shooting Rules—Kessler/Ruf.** Proposed resolution was reviewed. Discussion. Motion by Teitgen to recommend to the County Board that they adopt the draft resolution as presented. Discussion. *Motion by Field to amend the previous motion to include a language change from “prohibit” to “limit” on lines 3, 17, and 20. Seconded by Teitgen. Roll call vote on the original motion as amended: Kessler: yes; Teitgen: yes; Wingers: yes; Field: no. Motion carried.*
- 6) **Revision to Non-Sworn Policies and Procedures—Payout of Sick Leave at Layoff-Ruf.** Handout provided. Discussion. Although Ruf explained that this is a housekeeping issue to make county department policies consistent throughout the county, Sheriff Richards and Jailer Sue Barton expressed great concern about making this change due to the vast differences in positions held by the non-sworn staff compared to other county/courthouse positions. *Motion by Kessler to postpone this item to next month allowing an opportunity for Sheriff Richards and Human Resources to discuss the issue further. Seconded by Teitgen. Motion carried.* It was further noticed that “vacation” was crossed off in the first box last sentence when it should not have been.
- 7) **Position Replacement Request – Deputy Sheriff.** Deputy Daniel Wohlfert resigned from employment with the Sheriff’s Office. Interviews are set for 05/17/13. *Motion by Field to approve the budgeted position replacement of Deputy Sheriff. Seconded by Kessler. Motion carried.*
- 8) **Deputy Sheriff Position Requests by 2014 – Sheriff Richards.** Handout provided. Discussion. *Motion by Teitgen to support the 2014 personnel request by Sheriff Richards of two Deputy Sheriff positions. Seconded by Wingers. Motion carried.*
- 9) **Expenditure Reports.** Visual review of expenditure reports was completed. *After a review of the Sheriff’s Office and Jail expenditure reports, a motion was made by Wingers to approve the reports. Seconded by Field. Motion carried.*

VI. Medical Examiner.

- 1) **General Review of Department Activities.** Handout provided. Hinze explained that numbers and financials are down, but further advised that they are anticipated to rise again. Hinze advised that she has received their new ME vehicle and the old vehicle was sold at auction.
- 2) **Part-Time Staff Status.** Staff training and meetings have been ongoing monthly. Hinze stated that there is a new concern from HR/Payroll that benefits may need to be paid as the part-time staff reaches 600/1200 hours as on-call hours do count towards benefit accrual. Options discussed. The committee requested Ruf/Hinze to keep the Public Safety Committee apprised of the situation.
- 3) **Fee Waiving and Signed Ordinance from 2008.** Handouts provided. Discussion on indigent burials. The ME’s Office will be requesting to budget for three of these indigent cremations at approximately \$895/cremation and mass burial. Hinze was asked to provide indigent death statistics to the committee for June meeting. The Administrative Policy Addendum from 2008 should be reviewed by Hinze and Ruf and their recommendations should be brought back to the June Public Safety Committee. *Based on Medical Examiner Hinze’s recommendation, Kessler made motion to waive Invoice #9322. Seconded by Teitgen. Roll call vote: Teitgen-yes; Konkel-yes; Kessler-yes; Wingers-no. Motion carried.*
- 4) **Accounting Change in ME Billing.** Hinze advised that the Accounting Office has implemented a change in the collections procedures. With this change, the Accounting Office will be collecting on the Medical Examiner’s behalf on a trial basis until 07/31/13 when it will be re-evaluated at that time.
- 5) **Expenditure Report.** Visual review of report was completed. *After a review of the Medical Examiner expenditure report, a motion was made to approve by Wingers. Seconded by Teitgen. Motion carried.*
- 6) **Employee Checkpoint Evaluation Review.** *Motion by Wingers to enter into closed session pursuant to Section 19.85(1)(c), considering employment, promotion, compensation or performance evaluation*

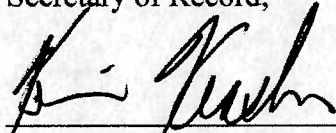
data of any public employee over which the governmental board has jurisdiction or exercises responsibility. The committee may choose to reconvene for additional business followed the closed session. Seconded by Teitgen. Roll call vote: Teitgen: yes; Konkel: yes; Kessler: yes; Wingers: yes. Motion carried. Others present: Chair Ross, Vice Chair Gove, NaDeanna Giuffre. The committee convened in closed session. Discussion and decision in closed session followed.

Motion by Teitgen to return to open session and further advised that all stated goals are being met by Medical Examiner Angela Hinze. Seconded by Wingers. Roll call vote: Teitgen: yes; Konkel: yes; Kessler: yes; Wingers: yes. Motion carried. The committee returned to open session. Committee decision was that all stated goals are being met as a result of the Checkpoint Evaluation in closed session. Gove further commended Angela Hinze on her work and dedication on the Suicide Prevention Coalition. Her work is very beneficial to the County.

Motion by Kessler to adjourn the meeting at 11:42 a.m. Seconded by Teitgen. Motion carried.

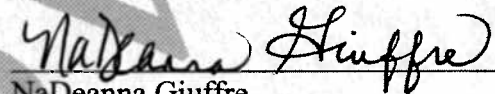
Next meeting date: Monday, June 10, 2013.

Secretary of Record,



Supervisor Kevin Kessler
Committee Secretary

Recording Secretary,



NaDeanna Giuffre
Assistant to Sheriff Richards

c: Judiciary Members
Chair Ross
Vice Chair Gove
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