



COLUMBIA COUNTY

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COLUMBIA COUNTY FINANCE COMMITTEE MINUTES SEPTEMBER 17, 2015

PRESENT: Chair John H. Tramburg, Supervisors Harlan Baumgartner, Mary Cupery, James E. Foley, and Andy Ross

ALSO PRESENT: Board Chair Vern E. Gove, Lois Schepp, Krista Miller, and Mark Zimmerman

2016 BUDGET REVIEW

The meeting was called to order at 9 a.m.

Budget materials were distributed to the Committee.

REVIEW PERSONNEL COSTS/ISSUES

Assistant Corporation Counsel Krista Miller gave an overview of the 2016 requests for new positions, revised positions, and increased weekly hours. The requests for new positions were approved and ranked at a joint HR/Executive Committee meeting in July. These requests are not included in the 2016 budget at this time.

2016 NEW POSITIONS

Seven new positions have been requested and ranked as follows:

DEPARTMENT	POSITION
1. Corporation Counsel	Assistant Corporation Counsel
2. Medical Examiner	Chief Deputy
3. Health & Human Services	Clerk Typist
4. Health & Human Services	Children and Family Supervisor
5. Health & Human Services	Social Worker
6. Health & Human Services	Information & Assistance Specialist
7. Health & Human Services	Social Worker

2016 RECLASSES AND INCREASES

Requests for reclasses and increases were reviewed. The requests were approved by the HR/Executive Committees, but were not ranked.

DEPARTMENT	POSITION	REQUEST
Health & Human Services	Clerk Typist	Increase hours from 37.5 to 40 hours/week
Health & Human Services	Elderly Benefit Specialist	Increase hours from 37.5 to 40 hours/week
Health & Human Services	Social Worker	Reclass to Coordinator Increase hours from 37.5 to 40 hours/week
Health & Human Services	Juvenile Court Coordinator	Increase hours from 22.5 to 32.5 hours/week
Health & Human Services	Public Health Nurse	Increase hours from 33 to 37.5 hours/week
MIS	Application Developer	Increase hours from 37.5 to 40 hours/week
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Other 2015 personnel adjustments were discussed, including Carlson Dettman appeals, adjustments due to wage compression, and a step placement appeal due to transfer within the department (Jail to Sheriff).

COLA/ATB

An across the board (ATB) salary increase for employees was not approved by the HR/Executive Committees, and is not included in the budget at this time. Step increases are included.

BUDGET REVIEW

The committee reviewed a summary of requested increases by committee, which is \$2,198,097 over last year. The allowable increase per the State Levy Limit is \$136,111. This report will be sent to County Board Supervisors and Department Heads.

Major increases/decreases by line item/object code were reviewed.

WAGES/FRINGE BENEFITS

Schepp noted that the character of the budget is different every year. For 2016, the budget is driven by wages/fringe benefits.

Budget line items for wages have been updated to reflect implementation of the Carlson Dettman wage study. These amounts were not available at the beginning of the budget cycle.

Health insurance rates were entered at a projected 9% increase. Ultimately, the insurance rates increased only 4%. Adjustments will need to be made for the difference.

OTHER


Schepp highlighted other areas of the budget, including:

- ▶ Departmental budget requests
- ▶ Available reserves
- ▶ Sales Tax revenue
- ▶ Property, Liability Insurance
- ▶ New building projects/bonding
- ▶ Debt Service
- ▶ Outlay requests

ADJOURNMENT

MOTION: On motion by Foley, second by Ross, the meeting was adjourned at 10:52 a.m.

Respectfully Submitted:



Mary Cupery, Finance Committee Secretary



Cindy Devine, Recording Secretary

CC: Finance Committee
County Board Chair
Lois Schepp
Joseph Ruf III
Susan M. Moll
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