



FINANCE COMMITTEE
MINUTES
MAY 15, 2008

PRESENT: Chair John H. Tramburg, Supervisors Harlan Baumgartner, Robert R. Westby, Andy Ross, and Timothy O'Neil

ALSO PRESENT: Board Chair Debra Wopat, Lois Schepp, Sheriff Dennis Richards, Cory Wiegel, Randy Oetzman and Lyn Jerde (Daily Register)

The meeting was called to order at 9 a.m., and was properly noticed and published.

MOTION: On motion by Westby, second by Baumgartner, the agenda was approved as printed.

MINUTES

The draft minutes were reviewed.

MOTION: On motion by Baumgartner, second by Westby, the minutes of the April 10th & 15th, 2008, Finance Committee meetings were approved.

VOUCHERS

MOTION: Previously Paid Vouchers for May Audit were approved on motion by Ross, second by Westby, for a total of \$3,756,882.32.

MOTION: On motion by Westby, second by Baumgartner, County Board Payroll for April meetings paid in May was approved for a total of \$5,786.29.

OUT OF STATE TRAINING REQUEST

Sheriff Richards requested approval for two deputies to attend an accident reconstruction training in Las Vegas, June 2-5, 2008. The training is used in reconstructing vehicle accidents, as well as accidents involving pedestrians. The deputies were originally scheduled to attend the training at MATC, however, the class was cancelled due to low enrollment. The original budget for the MATC training was \$3,200. The four day training in Las Vegas is estimated to cost approximately \$2,300 for two people, including:

- Conference registration - \$1,498.00
- Airfare - \$700.00
- Hotel - \$56/night
- Plus an additional \$28/day per person for meal expense (maximum allowed)

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OUT OF STATE TRAINING REQUEST, continued

MOTION: On motion by Ross, second by Westby, the Committee approved the deputies to attend the training in Las Vegas.

UPDATE ON PATROL DOG EXPENSES

Sheriff Richards requested the use of State Drug Seizure money to pay for an MRI for a patrol dog, scheduled May 19, 2008. Previous care came from a veterinarian that offered free treatment because of a grant for treating working dogs. The MRI is beyond what the vet can do. The cost of the MRI is \$2,000. It is not known if future treatment will be needed. The cost of purchasing and training a new dog could range from \$10,000 to \$12,000.

MOTION: On motion by Baumgartner, second by Westby, the Committee approved the \$2,000 from State Drug Seizures to pay for the MRI.

2009 BUDGET GUIDELINES AND MILEAGE RATE

Discussion was held regarding the upcoming budget season.

MOTION: On motion by Baumgartner, second by Westby, the Committee set the 2009 budget guidelines as follows: 0% increase in department tax levy.

The Committee reviewed the County's current mileage rate.

MOTION: On motion by Westby, second by Ross, the Committee approved a mileage rate increase to \$0.49 as of 1/1/2009.

2008 CAPITAL OUTLAY – DEPARTMENTAL REQUESTS

Building & Grounds: Wiegel noted that the price for the courtroom window project (included in the 2008 Outlay Budget) was lower than expected. The original budget was \$52,000.

MOTION: On motion by Baumgartner, second by Westby, the Committee released budgeted outlay fund to purchase the windows for the courtrooms. Total cost \$36,923.

LINE ITEM TRANSFERS/CHANGE IN OUTLAY

Building & Grounds: Oetzman explained a line item transfer request to replace batteries in the Huber Center UPS, which began to rapidly fail and required emergency replacement. The request is as follows:

\$2,145.28 from the Frederick Building window project, account #8000.844000.341
\$1,615.00 from the LEC battery replacement fund, account #8000.844000.342

MOTION: On motion by O'Neil, second by Baumgartner, the line item transfer was approved for \$3,760.28 to replace the batteries in the Huber Center UPS.

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REVIEW OF 2007 FINANCIALS

Schepp reported on 2007 financials.

ADJOURNMENT

MOTION: On motion by Westby, second by Ross, the meeting was adjourned at 10:58 a.m.

Respectfully Submitted:

Andy Ross, Secretary

Cortney Raimer, Recording Secretary

cc: Finance Committee
County Board Chair
Lois Schepp

Joseph Ruf III
Susan M. Moll
Internet