

Columbia County Finance Committee

MINUTES

September 27, 2007

PRESENT: Chair John H. Tramburg, Supervisors Debra L. H. Wopat, Susan Martin, Robert R. Westby, and Robert L. Hamele

ALSO PRESENT: Board Chair Harlan Baumgartner, Lois Schepp, Joseph Ruf III, Bill Buglass (Payne & Dolan), Dustin Weis (Daily Register), Marc Playman, Bill Casey, Kurt Dey, Supervisor Robert Andler, Sheriff Dennis Richards, Chief Deputy Mike Babcock, and Jail Captain Darrel Kuhl

The meeting was called to order and was properly noticed and published.

BUDGET REVIEW

Discussion was held regarding budget amendments to date and items still to be addressed.

BUDGET HEARINGS

Budget No. 115

Medical Examiner

Medical Examiner Marc Playman presented his 2008 budget request.

MOTION: On motion by Westby, second by Hamele, Budget No. 115 was approved.

Total County Appropriation: \$77,209

CAPITAL OUTLAY

MOTION: On motion by Martin, second by Hamele, outlay was approved as requested.

Total Outlay: \$6,399

The request for continued LTE hours will be discussed later in the hearing, and Playman will be informed of the results at that time.

Budget No. 104

Recycling Operations

Bill Casey joined the meeting at this time. A request for an increase in LTE hours was reviewed. Casey said the request was the result of increased projects with no increase in staff.

MOTION: On motion by Hamele, second by Wopat, the increase in LTE hours was approved.

Total Cost of LTE Hour Increase: \$12,918

Columbia County Finance Committee

MINUTES

September 27, 2007

Budget No. 86

Highway – Capital Outlay Pool

Commissioner Dey and Supervisor Bob Andler returned to the Committee with their amended outlay request. Dey presented 3 different proposals for review.

MOTION: On motion by Hamele, second by Martin, outlay was approved for a total of \$500,000 as follows:

1	Digger Derrick Truck (L/P09)	31,000
1	Integrated Tool Carrier Loader (L/P09)	38,000
1	Tac Truck Unit (L/P09)	38,000
1	Integrated Tool Carrier (L/P 09)	43,000
2	Patrol Plow Trucks (\$153,250 ea.)	306,500
4	Update Quad-Axle Material Trucks (\$8,000 ea.)	32,000
1	Supervisory Vehicle (used)	11,500

The motion includes approval to purchase the Supervisory Vehicle for an amount not to exceed \$24,000 if enough savings are generated in other areas.

Budget No. 124 – 130

Sheriff/Jail Overall

As requested, Sheriff Richards, Chief Deputy Mike Babcock, and Jail Captain Darrel Kuhl returned to present amended budget requests for the department.

Personnel requests were considered, including one patrol deputy, 2 jailers, and LTE hours for the Medical Examiner's Office. Alternatives to the LTE hours were reviewed. The patrol deputy position will not be filled at this time. As soon as another officer announces their retirement date, the department will be allowed to start the hiring/training process immediately. The request for two jailers will be discussed later in the meeting.

The Reverse 911 project was discussed. The cost of this system for County-wide service is \$20,000 per year. Initially, \$6,000 in start-up costs will come from funds remaining in the 911 non-lapsing account.

Budget No. 124

Sheriff Administration

The budget was reviewed, including a proposed.

MOTION: On motion by Wopat, second by Hamele, Budget No. 124 was approved as amended.

Line Item 535600 – Field Equipment was reduced to \$24,230

Columbia County Finance Committee

MINUTES

September 27, 2007

Budget No. 124

Sheriff Administration, continued

Total Amended County Appropriation: \$3,706,773

CAPITAL OUTLAY

MOTION: On motion by Wopat, second by Westby, the outlay request was amended and approved for a total of \$27,800.

The following items were deleted:

1	Eagle Radar	2,000
5	Squad Radios	21,000
1	VARDA Alarm	3,100

Total Amended Outlay: \$27,800

SHERIFF AUTOS OUTLAY

MOTION: On motion by Westby, second by Wopat, Sheriff Autos Outlay was amended and approved for a total of \$191,900 as follows:

8	2008 Ford CVP1 Patrol Cars (\$22,175 ea.)	177,400
1	Used Unmarked Vehicle	12,000
1	Prisoner Transport Vehicle	2,500

The motion includes the carryover of funds remaining in the 2007 Sheriff's Auto 406 and 2007 Sale of Autos Accounts, which will be utilized to fund the remaining balance needed for the prisoner transport vehicle.

Budget No. 125

Snowmobile and Water Patrol

Proposed changes in this budget were reviewed. Increases in the original budget for wages/fringe benefits were removed. State Aid Boat Patrol was recalculated due to the DNR depreciation formula.

MOTION: On motion by Hamele, second by Westby, Budget No. 125 was approved as amended.

Line Item 511000 – Wages was reduced to \$9,000.

Line Item 512000 – Fringe Benefits was reduced to \$2,600.

Line Item 430000 – Sale of Boat was added for a revenue increase of \$3,000.

Line Item 434020 – State Aid Boat Patrol was decreased to \$17,300

Total Amended County Appropriation: \$33,555

Columbia County Finance Committee

MINUTES

September 27, 2007

Budget No. 126

Dive Team

The budget request was reviewed.

MOTION: On motion by Westby, second by Wopat, Budget No. 126 was approved.

Total County Appropriation: \$10,295

Budget No. 127

Drug Education and Enforcement

The increase in telephone expense was questioned.

MOTION: On motion by Martin, second by Hamele, Budget No. 127 was approved.

Total County Appropriation: \$79,150

Budget No. 128

Project Lifesaver

The Sheriff described the new program, noting that he was unsure how many residents would participate in the program. The program is designed to help locate people with some form of dementia who may have wandered away or become lost.

Richards' hope is that the program will be funded through fund raising efforts and donations. Other counties and municipalities are interested in the program as well. To date, approximately \$5,000 has been donated to the program.

MOTION: On motion by Westby, second by Martin, Budget No. 128 was approved.

Total County Appropriation: \$5,000

Budget No. 129

County Jail

The proposed budget and revenue amendment were reviewed.

MOTION: On motion by Wopat, second by Westby, Budget No. 129 was approved as amended.

Line Item 464032 – Board of Prisoners was increased to \$456,250

Total Amended County Appropriation: \$3,868,899

Columbia County Finance Committee

MINUTES

September 27, 2007

Budget No. 129

County Jail, continued

CAPITAL OUTLAY

The outlay request was considered. The request for a food chopper, three PCs, and delivery carts were deleted.

MOTION: On motion by Martin, second by Hamele, the amended outlay request was approved for \$13,080.

Total Amended Outlay: \$13,080

Budget No. 130

9-1-1

Richards recapped the budget. Discussion again centered on the new Reverse 9-1-1 program. It was recommended that Portage Police Chief Ken Manthey present program information to the full county board when more information about the program becomes available.

The capital outlay request was discussed.

MOTION: On motion by Westby, second by Hamele, Budget No. 130 was approved.

Total County Appropriation: \$163,957

Tramburg stated that personnel issues would be addressed in closed session and the Sheriff will be notified of the outcome.

Wopat requested that Corporation Counsel be present for the closed session.

ADJOURNED FOR LUNCH 1 – 2 P.M.

Corporation Joe Ruf III joined the meeting.

Budget No. 115

Medical Examiner

The Committee revisited this budget. The request for LTE hours was discussed. It was decided to add funds to funds to Contracted Services, which could be used for Deputy Medical Examiner and clerical duties.

MOTION: On motion by Martin, second by Hamele, the Committee approved adding \$5,000 to the Contracted Deputy Expense line item.

MOTION: On motion by Martin, second by Wopat, Budget No. 115 was approved as amended.

Columbia County Finance Committee

MINUTES

September 27, 2007

Budget No. 115

Medical Examiner, continued

Line Item 521135 – Contracted Deputy Expense was increased to \$24,500

Total Amended County Appropriation: \$82,209

CLOSED SESSION – 2:23 P.M.

MOTION: On motion by Westby, second by Hamele, by unanimous decision, the Committee went into closed session at 2:23 p.m. pursuant to Wisconsin State Statute Section 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility; (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; (g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. [Labor Relations and Human Resource Management]

ROLL CALL VOTE: Ayes: 5, as follows: Hamele, Martin, Wopat, Westby, Tramburg
Noes: 0

OPEN SESSION: 3:00 P.M.

MOTION: On motion by Hamele, second by Martin, the Committee reconvened in open session at 3:00 p.m. The roll call vote was unanimous.

SHERIFF DEPARTMENT PERSONNEL REQUESTS

Patrol Deputy: The request for an additional patrol deputy was denied. The Committee did say that as soon as a current deputy officially announces his retirement (as expected), the hiring process could begin.

Jailers: MOTION: On motion by Martin, second by Westby, the request for two jailers was approved. As for funding the positions, one will be funded through the Jail Start-Up Contingency Fund and one from the Sheriff's Inmate Trust Account. The approval is contingent on one position being funded by the Inmate Trust Account.

ELECTIONS

The LTE budgeted hours were reduced to 400 based on the fact that the Register of Deeds will allow one person to work ½ day per week in the County Clerk's Office.

OTHER

Note: Funds for the CASA Program will be available in the Contingency Fund. The Committee has requested that a program budget be submitted for their review.

Columbia County Finance Committee

MINUTES

September 27, 2007

2008 COUNTY LEVY

MOTION: On motion by Wopat, second by Martin the 2008 County Levy and Mill Rate were set as follows:

2008 Levy: \$20,900,920

Mill Rate: 4.159

ADJOURNMENT

MOTION: On motion by Hamele, second by Westby, the meeting adjourned at 3:16 p.m.

Respectfully Submitted:

Robert R. Westby, Secretary

Cindy Devine, Recording Secretary

cc: Finance Committee
County Board Chair
Lois Schepp
Joseph Ruf III
Susan M. Moll
Internet