



# COLUMBIA COUNTY

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## MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING WEDNESDAY, JANUARY 10, 2018

### CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 1:00 p.m., by Chair Teresa Sumnicht. The meeting was publicly noticed.

### ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Teresa Sumnicht; Nancy Long; John Stevenson; Susanna Bradley; Bev Muhlenbeck; Tom Drury; Michael Walters, MD.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Kevin Kessler; Matt Rohrbeck.

HEALTH & HUMAN SERVICE BOARD MEMBERS ABSENT: James Brooks.

HEALTH & HUMAN SERVICE STAFF PRESENT: Dawn Woodard; Katie Day; Becky Mulhern; Ashley Jahn; Susan Lorenz; Sabrina Lopez; Gretchen Halvorsen.

OTHERS: Mary Cupery, Columbia County 1<sup>st</sup> Vice Chair; Cathy Karls, Accounting.

Nancy Long remains the Acting Secretary for today's meeting.

### AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE JANUARY 10, 2018 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Susanna Bradley, second by John Stevenson. Motion carried.

### APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE DECEMBER 13, 2017 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Nancy Long, second by John Stevenson. Motion carried.

### PRESENTATION BY DSS: TRANSLATION SERVICES

Division of Support Services Clerk Typist Sabrina Lopez presented information about translation services she provides for Spanish speaking consumers and about the services of Certified Languages International that the Department uses for other translation services.

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**REVIEW DEPARTMENT BUDGET & COMPENSATORY TIME**

The Department's Comp Time Report and the Expense & Revenue report dated 1/5/2018 were presented to the Board.

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,  
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health and Human Services Director Dawn Woodard presented two 2018 contracts, four addenda, and one MOU to the Board for approval.

**MOTION: TO APPROVE THE CONTRACTS, ADDENDA, AND MOU AND TO PLACE  
THEM AS ATTACHMENTS TO THE MINUTES.**

Motion by Nancy Long, second by John Stevenson. Motion carried.

**AGING & DISABILITY RESOURCE CENTER DIRECTOR'S REPORT**

ADRC Director Becky Mulhern reported the ADRC is still collecting input regarding the 2018 Transportation Grant and the 2018 Aging Plan. Becky reported that the ADRC received the 5310 grant but did not receive the full amount requested, however the funding will allow for one new vehicle to be purchased. The ADRC is planning for a spring time Stepping On course at the Columbus Hospital. APS-World Elder Abuse Awareness Day will be on June 20. The ADRC's I-Team meetings have been scheduled for year, with the first one scheduled for February 21. On May 16 the capitol will be hosting an Advocacy day to meet with state legislators about elder related topics. Becky reported the Nutrition Advisory Council still has a number of vacancies. She also reported that the food drive for the HDM program was a success. The wait list has not been implemented. An ADRC Open House is being planned for yet this month or next month, and tax appointments are about to begin.

**HEALTH OFFICER'S REPORT**

Public Health Officer Susan Lorenz reported that the Portage School District and the Optimist Club will be holding a health and wellness event on January 16 at the Rusch Elementary School. The Division of Health will attend and will be providing well water test kits, gun locks and flu shots. A speaker from the Tobacco Free Coalition will also be there. Door prizes will be offered at the event. The ADRC will be participating in the event also. Susan provided a flu update for Columbia County and also for the State of Wisconsin thus far into the flu season. Susan reported that DOH staff will be participating in an upcoming regional medical response plan meeting at Divine Savior Hospital to prepare for instances such as a mass casualty event, or a natural disaster. DOH will also be participating in the next round of the Township Drinking Water Testing program for the townships of Arlington, Dekorra, Leeds, and Lowville on February 17. Township property owners can test their water and then attend a results and education event on March 22. Susan updated the Board on one of the Prevent Suicide Coalition 2017 goals which was providing free QPR evidence based training to community organizations. In 2017, the program trained 1,395 individuals from schools, students and employees, churches, Fire Departments, the Portage Rod and Gun, and Walk for Hope participants. The Coalition will utilize donations from 2017 for Mental Health & Crisis intervention training for all sworn Law Enforcement personnel in Columbia County in 2018. Training started this week. The Madison

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Police Department is assisting with some of the training and providing MH specialists.

**TRAINING REQUESTS**

None.

**RETIREMENT RESOLUTION-KARREN ALDEN, DCF SOCIAL WORKER**

HHS Director Dawn Woodard presented a resolution acknowledging the upcoming retirement of Karren Alden in March and thanking her for her years of service to Columbia County.

**MOTION: TO APPROVE THE AFOREMENTIONED RESOLUTION.**

Motion by Susanna Bradley, second by John Stevenson. Motion carried.

**ACTION ON CLOSING AGENCY FOR ALL STAFF HALF-DAY TRAININGS**

The Department is planning three ½ day all staff trainings in 2018, including one on April 6 for an ACEs Training. The other two dates have not been set but the topics are a Safety Training drill in the new HHS building and a Mindfulness & Strengths Training. Trainings are typically from 8 a.m. until noon on each occasion.

**MOTION: TO APPROVE THE ALL STAFF HALF-DAY TRAININGS AS PRESENTED.**

Motion by Tom Drury, second by Bev Muhlenbeck. Motion carried.

**DISCUSSION ABOUT BOARD MEETING IN FEBRUARY**

The Board decided not to hold a February meeting.

**PERFORMANCE PLANNING GUIDE**

**MOTION: TO GO INTO CLOSED SESSION AT 2:02 P.M.**

Motion by Susanna Bradley, second by Tom Drury. Motion carried.

**MOTION: TO RETURN TO OPEN SESSION AT 2:32 P.M.**

Motion by Tom Drury, second by Nancy Long. Motion carried.

**DIRECTOR'S REPORT**

HHS Director Dawn Woodard provided legislative updates from last month's WCHSA Conference regarding Foster Care, Prevention (CASA, Prevention grants, and improving the Child Welfare system), a study of caseloads, involuntary TPRs, Permanency Plan input, Foster Care and Youth, and tuition reimbursement for foster kids. Director Woodard reported on the federal Children & Family Services Review of Wisconsin regarding meeting standards for Child Welfare. Director Woodard advised that Wisconsin failed in all areas of the review, however, no state met the standards. As a result, Wisconsin will be preparing a Program Improvement Plan. Director Woodard reported on a series of child welfare worker recruitment videos designed to demonstrate realistic job previews for recruits. Director Woodard will share the videos at a

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future HHS Board meeting once they are released. Director Woodard also provided an opioid treatment update from the Governor's Task Force which is encouraging an increase of SUEBOXONE providers who can prescribe; waiver requirement changes; expanding capacity for abuse counselors by changing requirements; recommending WI look at the Hub & Spoke model (used in Vermont, Rhode Island) a program for pregnant addicts which is evidence based treatment and includes medication assistance, psycho/social supports and a data tool to collect standardized data for reporting; and recommendations for incarcerated folks to improve reentry from jail by suspending MA cases instead of closing them. Director Woodard also shared a map of the WI counties involved in the opioid litigation which was published in the most recent edition of the WCA magazine. Director Woodard provided an update on the Fostering Futures TIC initiative, promoted by First Lady Walker, which the Department is a part of for the next two years. Fostering Futures provides assistance from national TIC leaders on how to establish a culture of trauma informed care. Columbia County's Fostering Futures Core Implementation Team includes membership of some HHS management staff, line staff, and a representative from Portage Schools, the Columbus Hospital and a parent consumer.

**ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT**  
**MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.**

Motion by Susanna Bradley, second by John Stevenson. Motion carried.

**NEXT MEETING DATE**

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Wednesday, March 14, 2018 at 1:00 p.m.

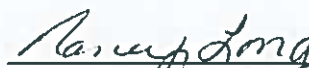
**ADJOURNMENT**


**MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT 2:56 P.M.**

Motion by Tom Drury, second by Nancy Long. Motion carried.

The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Wednesday, March 14, 2018, at 1:00 p.m. in the Packer's Conference Room of the Columbia County Health & Human Services Building.

Respectfully submitted,

  
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Nancy Long, Acting Secretary  
Col. Co. H & HS Board

  
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Gretchen Halvorsen, Executive Secretary  
Col. Co. Health & Human Services Dept.

cc: County Board Chair Gove;  
County Board 1<sup>st</sup> Vice Chair Cuperly;  
County Board 2<sup>nd</sup> Vice Chair Foley