



COLUMBIA COUNTY

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MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING TUESDAY, MARCH 11, 2014

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:00 a.m., by Vice Chair Teresa Sumnicht. The meeting was publicly noticed, and a quorum was present.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Teresa Sumnicht; Susan Goethel; Jim Bechen; Kenneth Oh, MD; Robert McClyman.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Mary Cupery; Brad Basten; Cathy Brunt; Dick Boockmeier.

HEALTH & HUMAN SERVICE STAFF PRESENT: Dawn Woodard; Amy Ramsey; Susan Lorenz; Debbie Millman; Gretchen Halvorsen.

OTHERS: County Board Chair Andy Ross; Tracy Lehman, Accounting.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE MARCH 11, 2014 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Jim Bechen, second by Susan Goethel. Motion carried.

County Board Chair Andy Ross addressed the Board and staff about the arrangements for Dick Boockmeier's funeral.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE FEBRUARY 11, 2014 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Jim Bechen, second by Bob McClyman. Motion carried.

DEPARTMENT BUDGET & COMPENSATORY TIME

Health & Human Services Director Dawn Woodard reported on the Department's Comp Time Report, and presented the Expense and Revenue reports dated 1/31/14.

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**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health & Human Services Director Dawn Woodard presented one new contract, twenty-five 2013 addenda, and five 2014 addenda to the Board for approval.

MOTION: TO APPROVE THE 2013 CONTRACTS.

Motion by Susan Goethel, second by Jim Bechen. Motion died.

MOTION: TO APPROVE THE CONTRACTS AND ADDENDA AS PRESENTED AND
PLACE THEM AS ATTACHMENTS TO THE MINUTES.

Motion by Susan Goethel, second by Jim Bechen. Motion carried.

COMMISSION ON AGING/AGING & DISABILITY RESOURCE CENTER

COA/ADRC Director Amy Ramsey reported that the next Health & Wellness Expo, hosted by the ADRC, is tentatively planned for August. Amy updated the Board on the new ADRC car wraps that have been installed on their vehicles and that tax appointments are currently underway during the tax season. Amy reported that the Pardeeville meal site has been moved from the former apartment complex location to the Pardeeville Library. Rides are available to Pardeeville residents to get to the meal site for \$1 round trip.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz reported that the Division of Health is piloting a barcode scanner program for the Wisconsin Immunization Records (WIR) system. If successful, the program will expand throughout the State. Susan also presented a Youth Risk Behavior Survey Comparison Report regarding behaviors such as seatbelt use, traffic safety, bullying, suicide and sexual activity. Discussion followed. For the expanded report, Susan encouraged Board members to contact her.

TRAINING REQUESTS

None.

**ACTION ON CLOSING AGENCY MAY 15 FOR ALL STAFF SAFETY TRAINING
DAY**

HHS Director Woodard presented a request to close the Health & Human Services Department on May 15, 2014 for an all staff training day which would incorporate an emergency simulation activity as well as additional safety training.

MOTION: TO APPROVE CLOSING HEALTH & HUMAN SERVICES ON MAY 15 AS
PRESENTED FOR AN ALL STAFF SAFETY TRAINING.

Motion by Jim Bechen, second by Susan Goethel. Motion carried.

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ACTION ON USE OF POP FUNDS TO PAY EXPENSES FOR ALL STAFF SAFETY TRAINING DAY

Director Woodard requested using Pop Fund monies to pay for expenses for the all staff safety training on May 15.

MOTION: TO APPROVE THE USE OF POP FUND MONIES AS REQUESTED.

Motion by Bob McClyman, second by Susan Goethel. Motion carried.

ACTION ON HHS DEPARTMENT'S 2013 ANNUAL REPORT

Director Woodard presented the Department's 2013 Annual Report. Discussion followed.

MOTION: TO ACCEPT THE HEALTH & HUMAN SERVICE DEPARTMENT'S 2013 ANNUAL REPORT AS PRESENTED.

Motion by Jim Bechen, second by Susan Goethel. Motion carried.

DISCUSSION ON ESTABLISHING DEPARTMENT HEAD'S TWO YEAR GOALS

Director Woodard lead the Board members in a discussion of the Performance Planning Guide's goals for the next two years. Goals discussed were 1.) reducing utilization of some programs while encouraging self sufficiency; 2.) surveying program participants about the need for more flexible hours; 3.) increasing communication to external customers incorporating social media amongst other methods.

DIRECTOR'S REPORT

Health & Human Services Director Dawn Woodard reported that the latest Enrollment Fair for healthcare insurance occurred on March 7 with 20 participants present. The next fair is scheduled for March 21 at Madison College – Portage Campus, from noon-6:00 p.m. Director Woodard reported that the Economic Support Division, along with the Capital Consortium, will be involved in a service audit/review April 8-10. A new Juvenile Justice Social Worker began on February 24 in the Division of Children & Families. The Division of Behavioral Health & Long Term Support continues to work with Richland and Sauk Counties to establish regionalized mental health services for programs such as Coordinated Community Services (CCS). The Division is also working on a Change Project involving access to psychiatry services over the next 6 months. Columbia County has been invited to participate in a discussion with Brian Schloop, DLTC Administrator, regarding the working relationship between counties and Family Care MCOs.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Susan Goethel, second by Bob McClyman. Motion carried.

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NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Tuesday, April 8, 2014, at 9:00 a.m.


ADJOURNMENT

MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT 10:52 A.M.

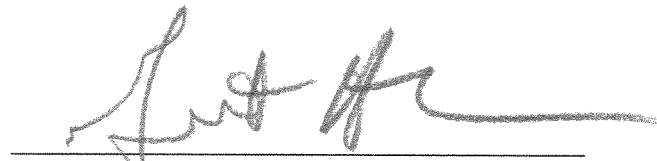
Motion by Jim Bechen, second by Bob McClyman. Motion carried.

The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Tuesday, April 8, 2014, in the Brewer's Training Room of the Columbia County Health & Human Services Building.

Respectfully submitted,



Susan Goethel, Acting Secretary
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: Chair Ross
Chair Elect Gove

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