

COLUMBIA COUNTY

608-742-9227
FAX: 608-742-9700
TDD: 608-742-9229
E-MAIL: DHHS@co.columbia.wi.us
WEBSITE: www.co.columbia.wi.us

**Health and Human Services
2652 Murphy Rd**

Mailing Address: P.O. Box 136
Portage, WI 53901-0136

MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING TUESDAY, APRIL 14, 2015

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:00 a.m., by Chair Teresa Sumnicht. The meeting was publicly noticed, and a quorum was present.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Teresa Sumnicht; Cathy Brunt; Susanna Bradley; Kirk Konkell; Tom Drury; Fred Teitgen.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Dr. Kenneth Oh; Matt Rohrbeck; Brad Basten.

HEALTH & HUMAN SERVICE STAFF PRESENT: Dawn Woodard; Susan Lorenz; Becky Mulhern; Melissa Duane; Gretchen Halvorsen.

OTHERS: County Board Chair Vern Gove; County Board Chair Elect Mary Cupery; John Kinsler, MATC; Sara Holewinski, Forward Services; Jessica Standke, Lois Schepp, Cathy Karls, Accounting.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE APRIL 14, 2015 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Susanna Bradley, second by Tom Drury. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE MARCH 17, 2015 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Kirk Konkell, seconded by Cathy Brunt. Motion carried.

CIRCLES OF SUPPORT REPORT

John Kinsler, Circles of Support, distributed the quarterly report to the Board and invited Board members to information sessions regarding the program at the United Methodist Church in Portage on May 5 and 11th at 6:45 p.m.

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PRESENTATION: ECONOMIC SUPPORT & W-2 PROGRAM

Sara Holewinski, from Forward Services Corporation, presented information about the W-2 program. She distributed a handout of a W-2 success story in Columbia County.

DEPARTMENT BUDGET & COMPENSATORY TIME

Health & Human Services Director Dawn Woodard presented the Department's Comp Time Report, and the Expense and Revenue reports dated 2/28/2015. The Board also reviewed the 2014 End of Year figures for the Department and the Vendor Report.

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health & Human Services Director Dawn Woodard presented one new contract, thirty-four 2014 addenda, and thirteen 2015 addenda to the Board for approval.

**MOTION: TO APPROVE THE CONTRACT AND ADDENDA AS PRESENTED AND
PLACE THEM AS ATTACHMENTS TO THE MINUTES.**

Motion by Cathy Brunt, second by Fred Teitgen. Motion carried.

AGING & DISABILITY RESOURCE CENTER

Aging & Disability Resource Center Director Becky Mulhern reported that the Portage Area TRIAD will be having their Senior Day on Wednesday, April 29th at the Municipal Building. The ADRC's Elder Benefit Specialist will be giving a presentation on Medicare Preventative and Screening Benefits at the event. Becky advised that the ADRC has been more active with school districts helping kids preparing to transition to adults services. The ADRC is still recruiting people to be either paid or volunteer Meal Site Managers so that there is sufficient backup when someone is unable to work. The Sharing Suppers for Portage are the last Monday of each month and the ADRC has provided a resource table at each supper to present to the community the array of services that the ADRC has. There were 130 people in attendance last month. The meals are at the Julia Rusch School. The ADRC is planning to recognize Elder Abuse Awareness Month in June. The ADRC had over 100 Adult Protective Services cases last year. The Dementia Friendly Community is really taking off in Portage. The ADRC has been partnering with the Alzheimer's and Dementia Alliance to promote local businesses training their employees on how to help people who have Dementia. Becky reported on a successful Caring for the Caregiver workshop that just ended. The ADRC will also be offering a Stepping on Workshop as well as the Healthy Living with Diabetes Workshop in the upcoming months. The ADRC will be sponsoring an AARP Smart Driver Class on May 1st, which allows people an additional discount on their auto insurance. Individuals can sign up by contacting the Transportation Coordinator Sarah Millard. The ADRC is still recruiting for more ADRC Drivers and anyone interested should contact Sarah for this information as well. Becky notified the Board that the ADRC will be hosting a Volunteer Appreciation Event on April 21 to recognize Volunteer Month. The ADRC has over 100 volunteers that donate their time either delivering meals, assisting with preparing the Grapevine Newsletter for mailing, working at a meal site, and performing other tasks.

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**ACTION ON RESOLUTION OPPOSING CHANGES TO THE ADRC IN THE
GOVERNOR’S PROPOSED BUDGET**

ADRC Director Mulhern presented a resolution opposing changes to the ADRC in the proposed 2015-2017 State budget.

MOTION: TO APPROVE THE RESOLUTION OPPOSING CHANGES TO THE PROPOSED
STATE BUDGET AS PRESENTED.

Motion by Kirk Konkel, second by Susanna Bradley. Motion carried.

ACTION ON REAPPOINTMENTS TO ADRC BOARD

ADRC Director Mulhern reported that Marilyn George-Burton, Neil Ford, Sharon Peterson and Betty Telvick were reappointed to the ADRC Board.

MOTION: TO REAPPOINTMENT THE ADRC BOARD MEMBERS AS PRESENTED.

Motion by Susan Bradley, second by Cathy Brunt. Motion carried.

ACTION ON APPOINTMENT TO ADRC BOARD

Director Mulhern reported that Renae DeMott-McMahon was appointed to the vacancy on the ADRC Board.

MOTION: TO APPROVE THE APPOINTMENT OF RENAE DEMOTT-MCMAHON TO
THE ADRC BOARD.

Motion by Fred Teitgen, second by Kirk Konkel. Motion carried.

**ACTION ON APPOINTMENT TO TRIP TRANSPORTATION COUNCIL
HEALTH OFFICER’S REPORT**

Director Mulhern reported that Michael Smith was appointed to the TRIP (The Ride Improvement Project) Transportation Council, representing the mental health population.

MOTION: TO APPROVE THE APPOINTMENT OF MICHAEL SMITH TO THE TRIP
TRANSPORTATION COUNCIL.

Motion by Fred Teitgen, second by Tom Drury. Motion carried.

HEALTH OFFICER’S REPORT

Public Health Officer Susan Lorenz reported on the Dinner for Hope, hosted by the Prevent Suicide Columbia County Coalition. The dinner is scheduled for Saturday, May 2 at 5:30 p.m. at the Knights of Columbus Hall in Portage. Susan also reviewed the 2015 County Health Rankings with the Board. The entire report can be read on the HHS Department’s website.

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UPDATE ON AGENT STATUS

Susan reported on costs associated with becoming agent status, which were put together with the help of the Accounting Department. The Estimated Grant Total Expenses for the 2016 program were \$172,280. The Grand Total Revenue for the program was \$181,118, however this will need to be split between 2016 and 2017 due to the State budget cycle running July to June. This leaves an approximate \$30,000 shortfall in revenue during the startup year. Susan reported on Sauk County's agent status work and that they are part of a consortium. Columbia County has been invited to a meeting on Friday, April 24 at 1:00 p.m. at the Sauk County HHS building to discuss possibly joining the consortium. Susan invited HHS board members to attend. The Board encouraged the Department to pursue discussions with Sauk, Juneau and Adams counties. Chair Sumnicht agreed to attend the meeting with Susan. Accounting staff will also be attending.

TRAINING REQUESTS

None.

ACTION ON REAPPOINTMENT OF DR. KENNETH OH

Director Woodard presented a request to reappoint Dr. Kenneth Oh to the Board as a Community Member.

MOTION: TO RECOMMEND REAPPOINTMENT OF DR OH TO THE HHS BOARD.

Motion by Susanna Bradley, second by Cathy Brunt. Motion carried.

ACTION ON REPLACEMENT REQUEST FOR CLERK TYPIST

HHS Director Woodard presented a request to replace a Clerk Typist due to a vacancy.

MOTION: TO RECOMMEND APPROVAL OF THE CLERK TYPIST REPLACEMENT REQUEST AS PRESENTED.

Motion by Fred Teitgen, second by Kirk Konkel. Motion carried.

ACTION ON CLOSURE OF HHS OFFICE FOR ALL STAFF TRAINING MAY 7

Director Woodard presented a request to close the agency on May 7, from 8-Noon for a half-day, mandatory training for all staff. The training will be held at Bethlehem Lutheran Church, Portage.

MOTION: TO APPROVE CLOSURE OF THE HHS DEPARTMENT ON MAY 7 FOR AN ALL STAFF TRAINING.

Motion by Fred Teitgen, second by Cathy Brunt. Motion carried.

ACTION ON USE OF POP FUNDS FOR EXPENSES FOR ALL STAFF TRAINING

Director Woodard presented a request to use pop funds for the half day training on May 7 at Bethlehem Lutheran Church.

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MOTION: TO APPROVE THE USE OF POP FUNDS TO PAY FOR EXPENSES FOR THE ALL STAFF TRAINING DAY.

Motion by Cathy Brunt, second by Tom Drury. Motion carried.

DIRECTOR'S REPORT

Health & Human Services Director Dawn Woodard provided a hiring status report for vacancies in the Department. Interviews for the Social Worker position in the Division of Children & Families are scheduled for later this month. The Mental Health Program Coordinator position, new for 2015, has been posted twice. One candidate declined an offer. A 3rd recruitment effort is currently underway. Interviews are scheduled for later this month for the Behavioral Health Long Term Support Division Administrator's position which will be vacant as of May 14. HHS Day at the Capital was on April 8. The Columbia County contingency met with Representatives/Senators Olson, Ripp, Considine and Erpenbach to discuss issues in the proposed State budget effecting Columbia County. Director Woodard reported that HHS is collaborating with the UW-Extension again to offer the public meals program for school aged children during the summer months. Meal sites will be at the Portage Library and one of the city parks. Director Woodard reported that she has been meeting with the Pauquette Center and the State to correct a program requirement in the Community Support Program, in which CSP clients are being discharged from the program if they join an MCO, either ContinuUS or Care WI. Per the State, CSP clients cannot be discharged for this purpose. The State has also questioned whether Columbia County can pay the Pauquette Center an hourly rate for CSP services which exceeds the Medicaid rate. In May, DHS is applying for a SAMHSA grant to expand medication assisted therapy in Columbia, Sauk, and Richland counties to treat opiate addiction. The 3-year Federal grant is targeting 18 states which have demonstrated a dramatic increase in admissions for the treatment of opiates and heroin in recent years. DHS will be the fiscal agent for the grant and no local match is required.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT
MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Fred Teitgen, second by Susanna Bradley. Motion carried.

NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Tuesday, May 19, 2015, at 9:00 a.m.

ADJOURNMENT

Chair Sumnicht appointed Kirk Konkell as Acting Secretary for today's meeting.

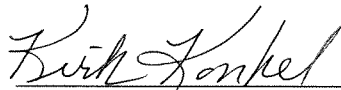
MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT 11:45 A.M.

Motion by Fred Teitgen, second by Kirk Konkell. Motion carried.

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The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Tuesday, May 19, 2015, in the Brewer's Training Room of the Columbia County Health & Human Services Building.

Respectfully submitted,



Kirk Konkel, Acting Secretary
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: Chair Gove
Chair Elect Cupery

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