



# COLUMBIA COUNTY

Health and Human Services  
2652 Murphy Rd

608-742-9227  
FAX: 608-742-9700  
TDD: 608-742-9229  
E-MAIL: [DHHS@co.columbia.wi.us](mailto:DHHS@co.columbia.wi.us)  
WEBSITE: [www.co.columbia.wi.us](http://www.co.columbia.wi.us)

Mailing Address: P.O. Box 136  
Portage, WI 53901-0136

## MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING THURSDAY, MAY 5, 2016

### CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:00 a.m., by Chair Teresa Sumnicht. The meeting was publicly noticed, and a quorum was present.

### ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Teresa Sumnicht; Matt Rohrbeck; Nancy Long; John Stevenson; James Brooks; Tom Drury.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Kevin Kessler; Dr. Kenneth Oh.

HEALTH & HUMAN SERVICE BOARD MEMBERS ABSENT: Cathy Brunt.

HEALTH & HUMAN SERVICE STAFF PRESENT: Susan Lorenz; Becky Mulhern; Shannon Robinson; Katie Day; Melissa Duane; Gretchen Halvorsen.

OTHERS: Margo Miller; County Board 1<sup>st</sup> Vice Chair Mary Cupery; Lois Schepp, Accounting.

Margo Miller provided public input about accessing services in Columbia County.

### AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE MAY 5, 2016 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Tom Drury, second by Nancy Long. Motion carried.

Introductions were made by all persons present.

### APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE APRIL 12 AND APRIL 19, 2016 MEETINGS OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Tom Drury, seconded by John Stevenson. Motion carried.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING  
MAY 5, 2016 – PAGE 2**

**DEPARTMENT BUDGET & COMPENSATORY TIME**

The Department's Comp Time Report and the Expense & Revenue report, dated 3/31/2016, were presented to the Board.

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,  
RESOLUTIONS AND LINE ITEM TRANSFERS**

Public Health Officer Susan Lorenz presented three new contracts and five addenda to the Board for approval.

**MOTION: TO APPROVE THE CONTRACTS AND ADDENDA AS PRESENTED AND  
PLACE THEM AS ATTACHMENTS TO THE MINUTES.**

Motion by James Brooks, second by Tom Drury. Motion carried.

**AGING & DISABILITY RESOURCE CENTER DIRECTOR'S REPORT**

Agging & Disability Resource Center Director Becky Mulhern reported the Dementia Alliance will hold a meeting at the Portage Library on May 12 at 8:30 a.m. There are still coupons available through the ADRC for a 3-hour online dementia training from UW-Oshkosh. The ADRC is planning to host a team again this year for the Alzheimer's & Dementia Alliance Walk on September 11 in Portage. Becky reported on upcoming driving classes including an AARP Smart Driver Training on May 12 from 12:30-4:30. The cost is \$15 for AARP members and \$20 for nonmembers. AAA will be offering Keeping the Keys, a free training on April 28 from 11-12 and 2-3, and Road Wise, scheduled on June 2 from 8:30-3 for \$30. Becky reported that Sarah Millard, Transportation Coordinator, is halfway through her mobility management certification. Becky announced that the Home Delivered Meals and Congregate Meals collaboration with Sauk County starts this month at the new Senior Center in Lake Delton. Sauk County will be responsible for congregate meals and Columbia County will be responsible for home delivered meals and will receive funding from Sauk County to serve their consumers. Becky reported on the Wait List policy that is required to be in place for ADRCs regarding home delivered meals. The policy has been approved by the Greater WI Area on Aging Resources (GWAAR). The 2016 Elder Abuse Awareness Day will be held on June 15 at the Court House. The ADRC is working with the media to advertise the event. Becky reported on the Volunteer Recognition Banquet which was held in April. The ADRC has over 100 volunteers that help with the Nutrition program and preparing the Grapevine Newsletter for mailing. Becky shared a proclamation for the ADRC volunteers and also a proclamation signed by the Governor recognizing the work of the ADRCs in WI.

**HEALTH OFFICER'S REPORT**

Health Officer Susan Lorenz reviewed and updated the Board on the Limited Agent Status contract with the State. Susan will be meeting on Monday with the Executive Committee in regard to the contract. Supervisor Rohrbeck has offered to do a cost study analysis of the proposed price increases for licensing if Columbia County decides to become agent status. Susan distributed a brochure for a mental health workshop at Durward's Glen on May 13 & 14.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING  
MAY 5, 2016 – PAGE 3**

**TRAINING REQUESTS**

None.

**ACTION ON REPLACEMENT REQUEST FOR ASSISTANT ADRC DIRECTOR**

Becky presented a replacement request for the Assistant ADRC Director position due to a retirement. There is money available in the budget for the position.

MOTION: TO RECOMMEND APPROVAL OF THE REPLACEMENT REQUEST AS PRESENTED.

Motion by James Brooks, second by Matt Rohrbeck. Motion carried.

**ACTION ON HHS BOARD MEETING SCHEDULE**

MOTION: TO SCHEDULE HEALTH & HUMAN SERVICES BOARD MEETING FOR THE 1<sup>ST</sup> THURSDAY OF EACH MONTH AT 4:15 P.M.

Motion by James Brooks, second by Tom Drury. Motion carried.

**HHS BOARD ORIENTATION**

All HHS Division Administrators were in attendance at the meeting to present information to the Board on the populations served, programs administered, funding sources and statutory authority for each division.

**DIRECTOR'S REPORT**

No report available.

**ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT**

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Nancy Long, second by John Stevenson. Motion carried.

**NEXT MEETING DATE**

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Thursday, June 2, 2016 at 4:15 p.m.

**ADJOURNMENT**

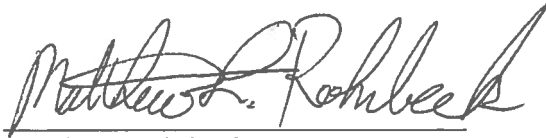
MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT 11:13 A.M.

Motion by Matt Rohrbeck, second by James Brooks. Motion carried.

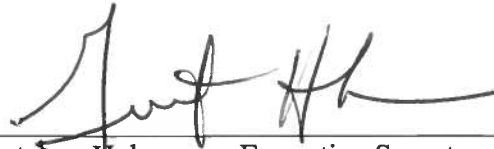
The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Thursday, June 2, 2016, in the Brewer's Training Room of the Columbia County Health & Human Services Building.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING  
MAY 5, 2016 – PAGE 4**

Respectfully submitted,



Matthew Rohrbeck, Secretary  
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary  
Col. Co. Health & Human Services Dept.

cc: County Board Chair Gove  
County Board 1<sup>st</sup> Vice Chair Cupery  
County Board 2<sup>nd</sup> Vice Chair Foley

gh