



# COLUMBIA COUNTY

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## MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING TUESDAY, AUGUST 18, 2015

### CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:04 a.m., by Chair Teresa Sunnicht. The meeting was publicly noticed, and a quorum was present.

### ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Teresa Sunnicht; Cathy Brunt; Susanna Bradley; Kirk Konkel; Tom Drury; Fred Teitgen; Dr. Kenneth Oh; Matt Rohrbeck; Brad Basten.

HEALTH & HUMAN SERVICE STAFF PRESENT: Dawn Woodard; Susan Lorenz; Becky Mulhern; Katie Day; Leslie Ciolkosz; Gretchen Halvorsen.

OTHERS: County Board Chair Vern Gove; County Board Chair Elect Mary Cupery; Lois Schepp and Cathy Karls, Accounting.

### AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE AUGUST 18, 2015 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Susanna Bradley, second by Fred Teitgen. Motion carried.

### APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE JULY 21, 2015 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Fred Teitgen, seconded by Tom Drury. Motion carried.

### PRESENTATION: DIVISION OF CHILDREN & FAMILIES – INDEPENDENT LIVING PROGRAM

Social Worker Leslie Ciolkosz, the Independent Living Program Coordinator, presented information on the program which serves children in out of home placements, for ages 15.5 to 21 years of age.

### DEPARTMENT BUDGET & COMPENSATORY TIME

Health & Human Services Director Dawn Woodard presented the Department's Comp Time

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Report, and the Expense and Revenue report dated 6/30/2015.

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,  
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health & Human Services Director Dawn Woodard presented one new contract and four addenda to the Board for approval.

MOTION: TO APPROVE THE CONTRACT AND ADDENDA AS PRESENTED AND PLACE THEM AS ATTACHMENTS TO THE MINUTES.

Motion by Susanna Bradley, second by Brad Basten. Motion carried.

**2016 BUDGET OVERVIEW: LOIS SCHEPP, COMPTROLLER**

County Comptroller Lois Schepp distributed a handout and presented an overview of the 2016 budget process.

**AGING & DISABILITY RESOURCE CENTER**

Aging & Disability Resource Center Director Becky Mulhern reported that the Dementia Friendly ribbon cutting ceremony for Portage was held last Thursday with attention from the Portage Daily Register and Channel 15 news. Both Representative Considine and Senator Erpenbach were in attendance. The ADRC is now considered to be Dementia Friendly. The Alzheimer's Walk is on September 13<sup>th</sup>. The HHS-ADRC is putting together a team and looking for donations. The ADRC recently partnered with Divine Savior Hospital to offer a Healthy Living with Diabetes Workshop which was so successful that there is a waiting list for the next class. A Stepping on Falls Prevention calls has been scheduled in Wisconsin Dells and again the ADRC is partnering with Sauk County for the training. The ADRC's Adult Protective Services social workers are teaming with the Portage Police Department to offer a Holiday Scam event in early November to help prepare senior citizens to recognize fraud. The ADRC will be holding a Public Hearing on Thursday, August 27 to share the County Aging Plan for 2016-2018 with the public.

**ACTION ON OUT OF STATE TRAINING: SARAH MILLARD, TRANSPORTATION COORDINATOR**

Becky presented a request for Sarah Millard, Transportation Coordinator, to attend the 1<sup>st</sup> WI & MN Rural Transportation Association Conference in Duluth, MN. The training expenses include the conference, hotel, food and travel. Sarah has applied for a scholarship to cover the expenses. Sarah has been encouraged to attend by the Greater Wisconsin Area on Aging Resources (GWAAR).

MOTION: TO APPROVE THE OUT OF STATE TRAINING REQUEST AS PRESENTED.

Motion by Susanna Bradley, second by Tom Drury. Motion carried.

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**HEALTH OFFICER'S REPORT**

Public Health Officer Susan Lorenz reviewed the status of DATCAP and DHS regarding food and retail inspections and the Governor's veto of the freeze on inspection fees. Susan notified the Board of an invitation by Sauk, Juneau and Adams Counties to a meeting on Friday, September 18 in Baraboo to discuss Columbia County joining their consortium for food inspection. The limited agent status contract that Columbia County currently has with the State will end on 6/30/16. Susan reported that the Division of Health received a new Seal-A-Smile grant for \$13,509 to serve 13 school buildings in Columbia County during the 2015-16 school year by providing students with dental exams and sealants. Susan also reported that the Columbia County WIC Program has begun rolling out e-WIC cards for recipients as of August 12 instead of issuing paper checks. Susan advised the Board about the quarterly newsletter, Aiming to Inform, which is produced by her Division and distributed to hospitals and clinics in the area.

**TRAINING REQUESTS**

None.

**ACTION ON POSITION REPLACEMENT REQUEST FOR DCF SOCIAL WORKER**

Director Woodard presented a position replacement request to replace a social worker in the Division of Children & Families due to a resignation. There is money available in the budget for the position.

MOTION: TO APPROVE THE REPLACEMENT REQUEST FOR A DCF SOCIAL WORKER AS PRESENTED.

Motion by Susanna Bradley, second by Fred Teitgen. Motion carried.

**ACTION ON 2016 HHS BUDGET**

Director Woodard presented the 2016 Health & Human Services budget to the Board for approval. The budget was reviewed and approved in its entirety.

MOTION: TO REDUCE BUDGET 4516 CIRCLES OF SUPPORT TO \$2050.

Motion by Matt Rohrbeck, second by Kirk Konkel. Motion carried.

MOTION: TO APPROVE BUDGET 200 HEALTH & HUMAN SERVICES AS PRESENTED.

Motion by Fred Teitgen, second by Tom Drury. Motion carried.

MOTION: TO APPROVE BUDGET 4401 AODA AS PRESENTED.

Motion by Fred Teitgen, second by Susanna Bradley. Motion carried.

MOTION: TO APPROVE BUDGET 4403 INTOXICATED DRIVER PROGRAM AS

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PRESENTED.

Motion by Fred Teitgen, second by Susanna Bradley. Motion carried.

MOTION: TO APPROVE BUDGET 4410 ECONOMIC SUPPORT AS PRESENTED.

Motion by Fred Teitgen, second by Brad Basten. Motion carried.

MOTION: TO APPROVE BUDGET 4412 ENERGY ASSISTANCE PROGRAM AS PRESENTED.

Motion by Fred Teitgen, second by Tom Drury. Motion carried.

MOTION: TO APPROVE BUDGET 4428 HUMAN SERVICES MEDICATION ASSISTANCE AS PRESENTED.

Motion by Susanna Bradley, second by Fred Teitgen. Motion carried.

MOTION: TO APPROVE BUDGET 4510 AGENCY MANAGEMENT AS PRESENTED.

Motion by Fred Teitgen, second by Brad Basten. Motion carried.

MOTION: TO APPROVE BUDGET 4517 OWI TREATMENT COURT AS PRESENTED.

Motion by Fred Teitgen, second by Tom Drury. Motion carried.

MOTION: TO APPROVE BUDGET 4520 SUPPORT & OVERHEAD AS PRESENTED.

Motion by Fred Teitgen, second by Matt Rohrbeck. Motion carried.

MOTION: TO APPROVE BUDGET 4530 BEHAVIORAL HEALTH & LONG TERM CARE AS PRESENTED.

Motion by Brad Basten, second by Fred Teitgen. Motion carried.

MOTION: TO APPROVE BUDGET 4534 FAMILY CARE AS PRESENTED.

Motion by Fred Teitgen, second by Tom Drury. Motion carried.

MOTION: TO APPROVE BUDGET 4540 DIVISION OF CHILDREN & FAMILIES AS PRESENTED.

Motion by Fred Teitgen, second by Tom Drury. Motion carried.

MOTION: TO APPROVE BUDGET 4610 HEALTH SERVICES AS PRESENTED.

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Motion by Fred Teitgen, second by Kirk Konkell. Motion carried.

MOTION: TO APPROVE BUDGET 4620 HEALTH CHECK AS PRESENTED.

Motion by Susanna Bradley, second by Fred Teitgen. Motion carried.

MOTION: TO APPROVE BUDGET 4630 STATE CONSOLIDATED CONTRACTS AS PRESENTED.

Motion by Susanna Bradley, second by Brad Basten. Motion carried.

MOTION: TO APPROVE BUDGET 4632 WISCONSIN SEAL-A-SMILE AS PRESENTED.

Motion by Kirk Konkell, second by Susanna Bradley. Motion carried.

MOTION: TO APPROVE BUDGET 4635 LIMITED AGENT STATUS AS PRESENTED.

Motion by Kirk Konkell, second by Matt Rohrbeck. Motion carried.

MOTION: TO APPROVE BUDGET 4639 PUBLIC HEALTH PREPAREDNESS AS PRESENTED.

Motion by Susanna Bradley, second by Fred Teitgen. Motion carried.

MOTION: TO APPROVE BUDGET 4641 WOMEN, INFANTS & CHILDREN AS PRESENTED.

Motion by Susanna Bradley, second by Fred Teitgen. Motion carried.

MOTION: TO APPROVE BUDGET 4680 COMMUNICABLE DISEASES AS PRESENTED.

Motion by Fred Teitgen, second by Kirk Konkell. Motion carried.

MOTION: TO APPROVE BUDGET 4535 AGING AND DISABILITY RESOURCE CENTER AS PRESENTED.

Motion by Kirk Konkell, second by Brad Basten. Motion carried.

MOTION: TO APPROVE BUDGET 4536 ADULT PROTECTIVE SERVICES AS PRESENTED.

Motion by Fred Teitgen, second by Sue Bradley. Motion carried.

MOTION: TO APPROVE BUDGET 5605 COMMISSION ON AGING ADMINISTRATION AS PRESENTED.

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Motion by Kirk Konkel, second by Fred Teitgen. Motion carried.

MOTION: TO APPROVE BUDGET 5609 ALZHEIMERS CAREGIVERS AS PRESENTED.

Motion by Susanna Bradley, second by Fred Teitgen. Motion carried.

MOTION: TO APPROVE BUDGET 5610 3B SUPPORTIVE SERVICES AS PRESENTED.

Motion by Kirk Konkel, second by Tom Drury. Motion carried.

MOTION: TO APPROVE BUDGET 5611 3C CONGREGATE MEALS AS PRESENTED.

Motion by Fred Teitgen, second by Tom Drury. Motion carried.

MOTION: TO APPROVE BUDGET 5612 3C2 HOME DELIVERED MEALS AS PRESENTED.

Motion by Fred Teitgen, second by Susanna Bradley. Motion carried.

MOTION: TO APPROVE BUDGET 5613 3D PREVENTIVE HEALTH AS PRESENTED.

Motion by Susanna Bradley, second by Brad Basten. Motion carried.

MOTION: TO APPROVE BUDGET 5614 NATIONAL FAMILY CAREGIVER AS PRESENTED.

Motion by Kirk Konkel, second by Tom Drury. Motion carried.

MOTION: TO APPROVE BUDGET 5615 STATE SENIOR COMMUNITY SERVICES AS PRESENTED.

Motion by Fred Teitgen, second by Tom Drury. Motion carried.

MOTION: TO APPROVE BUDGET 5616 STATE ELDERLY BENEFIT SPECIALIST AS PRESENTED.

Motion by Susanna Bradley, second by Fred Teitgen. Motion carried.

MOTION: TO APPROVE BUDGET 5620 ELDERLY TRANSPORTATION AS PRESENTED.

Motion by Fred Teitgen, second by Tom Drury. Motion carried.

MOTION: TO APPROVE BUDGET 5630 FOOT CLINIC AS PRESENTED.

Motion by Fred Teitgen, second by Kirk Konkel. Motion carried.

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MOTION: TO APPROVE BUDGET 5635 ENSURE AS PRESENTED.

Motion by Fred Teitgen, second by Susanna Bradley. Motion carried.

**DIRECTOR'S REPORT**

Health & Human Services Director Dawn Woodard reported on the participation of the Community Service/Restitution Coordinator, Juvenile Justice youth and a volunteer with the Summer Lunch Program, providing a total of 38 volunteer hours and 109 hours of restitution this summer. Director Woodard also reported that the Capital Consortium received an award for exceeding the State's accuracy rate in determining FoodShare benefits. Director Woodard announced that the Department was recently notified that Sauk and Columbia Counties were awarded the 3-year, \$1 million annually SAMHSA grant to begin addressing opiate addiction and treatment options. Planning meetings have already begun.

**ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT**

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Susanna Bradley, second by Fred Teitgen. Motion carried.

**NEXT MEETING DATE**

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Tuesday, September 15, 2015 at 9:00 a.m.

**ADJOURNMENT**

MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT 11:20 A.M.

Motion by Fred Teitgen, second by Tom Drury. Motion carried.

The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Tuesday, September 15, 2015, in the Brewer's Training Room of the Columbia County Health & Human Services Building.

Respectfully submitted,



Brad Basten, Secretary  
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary  
Col. Co. Health & Human Services Dept.

cc: Chair Gove  
Chair Elect Cupery

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