

COLUMBIA COUNTY

Health and Human Services
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MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING WEDNESDAY, SEPTEMBER 12, 2018

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 1:00 p.m., by Chair Susanna Bradley. The meeting was publicly noticed.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Susanna Bradley; Nancy Long; Tom Borgkvist; Keith Miller; Tom Drury; Craig Robson; Kevin Kessler; Dr. Michael Walters.

HEALTH & HUMAN SERVICE BOARD MEMBERS ABSENT: Bev Muhlenbeck.

HEALTH & HUMAN SERVICE STAFF PRESENT: Dawn Woodard; Becky Mulhern; Clint Starks; Monica Neumann; Stacy Davenport; Gretchen Halvorsen.

OTHERS: County Board 1st Vice Chair Dan Drew; Cathy Karls, Jessica Kath, Accounting; Susan Fisher, Corp Counsel; Lyn Jerde, PDR.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE SEPTEMBER 12, 2018 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Tom Borgkvist, second by Kevin Kessler. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE AUGUST 8, 2018 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion Tom Drury, second by Tom Borgkvist. Motion carried.

INTRODUCTION OF NEW STAFF: MONICA NEUMANN, DRUG COURT COORD.

HHS Director Woodard introduced Monica Neumann, Drug Court Coordinator to the Board.

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REVIEW DEPARTMENT BUDGET & COMPENSATORY TIME

The Department's Comp Time Report and the Expense & Revenue report dated 7/31/2018 were presented to the Board.

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health and Human Services Director Dawn Woodard presented eleven addenda to the Board for approval.

**MOTION: TO APPROVE THE ADDENDA AND TO PLACE THEM AS ATTACHMENTS
TO THE MINUTES.**

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

AGING & DISABILITY RESOURCE CENTER DIRECTOR'S REPORT

ADRC Director Becky Mulhern reported the next AARP Smart Driver training is scheduled for October 18. A public hearing is scheduled for Thursday, September 20 at 9 AM for public input on both the transportation plan and the aging plan prior to the ADRC Board meeting. Becky reported on the legislative priorities chosen for the start of the new legislative year – elder benefit support, family caregiver tax credit to address worker shortage, healthy aging grant permanent funding, social isolation of elderly, increased funding of transportation, and changing insurance restrictions on volunteer drivers. The ADRC still has openings for meal site managers. The Portage meal site is opening in the new HHS Building on October 1. There currently is no waiting list for Home Delivered Meals due to a number of donations to the program. A Walk with Ease class begins October 1 and a Caregiver Retreat is scheduled for November 5 in Portage. Open Enrollment is starting October 15-December 7. Becky reported that the State is providing an Adult Protective Services training this fall for all APS workers. The ADRC of Columbia County has been chosen to be toured by federal dignitaries this fall which will be coordinated with a national conference in the area.

HEALTH OFFICER'S REPORT

HHS Director Dawn Woodard reported for Public Health Officer Susan Lorenz who could not attend today's meeting. Director Woodard reminded the Board members about the Walk for Hope on Saturday, September 22 starting at 10 a.m. at the Portage HS track which is being sponsored by the Prevent Suicide Columbia County Coalition. The event will also be offering QPR training for participants. Well Water Test Kits for flood victims are currently available at the front desk at HHS. The tests are free. Seals on Wheels, from Marshall, WI is the new provider for the Seal-A-Smile grant. Seals on Wheels is currently serving 46 counties throughout Wisconsin for this program.

TRAINING REQUESTS

None.

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ACTION ON JOB DESCRIPTION REVISION FOR DIVISION OF SUPPORT SERVICES ADMINISTRATOR

Director Woodard presented a revised version of the job description for the Support Services Division Administrator. She reported that the HR Committee has already approved the revisions.

MOTION: TO APPROVE THE JOB DESCRIPTION REVISION FOR THE DIVISION OF SUPPORT SERVICES ADMINISTRATOR.

Motion by Nancy Long, second by Craig Robson. Motion carried.

ACTION ON JOB DESCRIPTION REVISION FOR CRISIS PROGRAM COORDINATOR

Director Woodard presented a revised version for the Crisis Program Coordinator. Discussion followed about need for additional language regarding contract oversight.

MOTION: TO APPROVE THE JOB DESCRIPTION REVISION FOR THE CRISIS PROGRAM COORDINATOR WITH SUGGESTED REVISIONS.

Motion by Tom Drury, second by Keith Miller. Motion carried.

ACTION ON REPLACEMENT REQUEST FOR BHLTS SOCIAL WORKER

Director Woodard presented a replacement request for a Behavioral Health & Long Term Support Social Worker.

MOTION: TO APPROVE THE REPLACEMENT REQUEST FOR A BHLTS SOCIAL WORKER AS REQUESTED.

Motion by Keith Miller, second by Tom Borgkvist. Motion carried.

DEPARTMENT STATUS REPORT

Director Woodard presented the Department Status Report with statistics through June 30.

DIRECTOR'S REPORT

Health and Human Services Director Dawn Woodard reported that DCF Secretary Eloise Anderson will be here on October 2 for a visit and tour of the new building. Director Woodard reported that the Department continues to seek grant funding for Division programs and that the Division of Behavioral Health & Long Term Support is waiting to hear on one for an overdose fatality review panel. Director Woodard reported on a grant available to extend the MATRS program into the jail, providing Vivitrol shots in jail and providing for treatment in jail. Director Woodard distributed copies of several recent news articles regarding current trends in Children's Protective Services, specifically insufficient funding, oversized caseloads for staff, and a worker

shortage. WCHSA's legislative agenda will be including more funding for CPS. WCHSA will be crafting a resolution to request more funding from State to address these issues.

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**ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT
MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.**

Motion by Keith Miller, second by Nancy Long. Motion carried.

NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Wednesday, October 10, 2018 at 1:00 p.m.

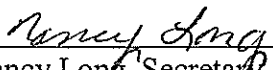
ADJOURNMENT

**MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT
2:48 P.M.**

Motion by Tom Borgkvist, second by Keith Miller. Motion carried.

The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Wednesday, October 10, 2018, at 1:00 p.m. in Meeting Room #3 of the Columbia County Health & Human Services Building.

Respectfully submitted,



Nancy Long, Secretary
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: County Board Chair Gove;
County Board 1st Vice Chair Drew;
County Board 2nd Vice Chair Foley

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