



# COLUMBIA COUNTY

Health and Human Services  
2652 Murphy Rd

608-742-9227  
FAX: 608-742-9700  
TDD: 608-742-9229  
E-MAIL: [DHHS@co.columbia.wi.us](mailto:DHHS@co.columbia.wi.us)  
WEBSITE: [www.co.columbia.wi.us](http://www.co.columbia.wi.us)

Mailing Address: P.O. Box 136  
Portage, WI 53901-0136

## MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING TUESDAY, NOVEMBER 17, 2015

### CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:00 a.m., by Chair Teresa Sumnicht. The meeting was publicly noticed, and a quorum was present.

### ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Teresa Sumnicht; Cathy Brunt; Susanna Bradley; Kirk Konkell; Tom Drury; Fred Teitgen; Dr. Kenneth Oh.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Brad Basten.

HEALTH & HUMAN SERVICE BOARD MEMBERS ABSENT: Matt Rohrbeck.

HEALTH & HUMAN SERVICE STAFF PRESENT: Dawn Woodard; Susan Lorenz; Becky Mulhern; Gretchen Halvorsen.

OTHERS: Marissa Thomas, CDC; Lyn Jerde, Portage Daily Register; Cathy Karls, Accounting.

### AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE NOVEMBER 17, 2015 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Susanna Bradley, second by Fred Teitgen. Motion carried.

### APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE OCTOBER 20, 2015 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Fred Teitgen, seconded by Kirk Konkell. Motion carried.

### INTRODUCTION OF NEW STAFF: MARISSA THOMAS, CDC ASSOCIATE

Director Woodard introduced Marissa Thomas, a Center for Disease Control Associate, who is working with the Columbia/Dane Tobacco Coalition during her 2-year grant period with the Division of Health. Marissa shared background information about her education and career with the CDC, as well as some initiatives she will be working on during her time in Columbia County.

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**DEPARTMENT BUDGET & COMPENSATORY TIME**

The Department's Comp Time Report and the Expense & Revenue report, dated 9/30/2015, were presented to the Board.

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,  
RESOLUTIONS AND LINE ITEM TRANSFERS**

Director Dawn Woodard presented one new contract and six addenda to the Board for approval.

**MOTION: TO APPROVE THE CONTRACT AND ADDENDA AS PRESENTED AND  
PLACE THEM AS ATTACHMENTS TO THE MINUTES.**

Motion by Susanna Bradley, second by Cathy Brunt. Motion carried.

**AGING & DISABILITY RESOURCE CENTER**

Aging & Disability Resource Center Director Becky Mulhern reminded the Board of the Holiday Scams event on Sunday, December 6, from 1-4 p.m. at the Portage City Hall to help seniors recognize fraud. ADRC staff recently attended the All Things Senior Expo in Wisconsin Dells and will also be attending the Divine Savior Women's Night Out on Thursday to again share the services available to county residents from the ADRC. The ADRC is holding a food drive from 11/16 through 12/11 to collect emergency meals for Home Delivered Meal recipients in case deliveries are canceled due to bad weather this winter. The Portage Meal Site was moved to the basement meeting room at the Law Enforcement Center as of yesterday while the elevator is under repair at Portage City Hall. When the Portage Meal Site is moved back to City Hall, the Soup/Salad/Sandwich bar pilot program will be launched at that site and may expand to other sites if the pilot is successful. The ADRC Board will be holding a public hearing prior to their December meeting for input on the 85.21 grant application. Becky reported that the I&A position vacancy has finally been filled and the new worker is completing mandatory training and testing in order to complete the Wisconsin Long Term Care Functional Screen. The ADRC will also be interviewing a possible intern from UW Oshkosh for an internship in 2016.

**HEALTH OFFICER'S REPORT**

Health Officer Susan Lorenz circulated a copy of the Division of Health's Aiming to Inform newsletter which is distributed to all clinics and medical facilities in Columbia County. Susan reported that the 2015 County Health Profiles have recently been released. Susan highlighted some of the ratings for Columbia County including slightly higher percentage of normal birth weights babies in Columbia County as compared to the State average; higher rate of preventable hospitalizations as compared to State averages; a higher rate of AODA deaths for Columbia County as compared to the State average; a higher rate of immunization compliance for children in grades K-12 in Columbia County as compared to the State average; and a higher rate of HPV vaccination in Columbia County as compared to the State average. Susan also provided a mid-year report on the Seal-A-Smile program. So far this year, the program has provided \$123,147 worth of free dental care to uninsured or underinsured children in Columbia County. Susan also reported on the current outbreak of Mumps effecting adults aged 18-31 years in Wisconsin. There have not been any confirmed cases in Columbia County thus far.

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**TRAINING REQUESTS**

None.

**ACTION ON RESOLUTION FOR MEDICATION ASSISTANCE RECOVERY COORDINATOR**

Director Woodard presented a resolution to approve and fund a Medication Assistance Recovery Coordinator. Director Woodard advised the Board that the RFP request produced two proposals that the review panel felt were too costly. Alternative staffing proposals were requested from the two entities and internal staffing was also researched as options to fill the coordinator position.

MOTION: TO AMEND THE PROPOSED RESOLUTION FOR A MEDICATION ASSISTANCE RECOVERY COORDINATOR TO REFLECT ONE FULL TIME 40 HOUR PER WEEK POSITION STAFFED BY HEALTH & HUMAN SERVICES.

Motion by Fred Teitgen, second by Tom Drury. Motion carried.

MOTION: TO APPROVE THE AMENDED RESOLUTION FOR A MEDICATION ASSISTANCE RECOVERY COORDINATOR.

Motion by Tom Drury, second by Susanna Bradley. Motion carried.

**ACTION ON POSITION REPLACEMENT REQUEST**

Director Woodard presented a position replacement request to replace a DCF Social Worker due to a transfer. There is money available in the budget for the position.

MOTION: TO APPROVE THE REPLACEMENT REQUEST FOR A DCF SOCIAL WORKER AS PRESENTED.

Motion by Susanna Bradley, second by Kirk Konkel. Motion carried.

**DEPARTMENT STATUS REPORT**

Director Woodard presented the final Department Status Report for the year and reviewed it in its entirety with the Board.

**DIRECTOR'S REPORT**

Health & Human Services Director Dawn Woodard reported on a letter she sent to Columbia County's state legislatures in response to SB326 Justice for Children, regarding reporting all screened out Child Protective Services referrals to law enforcement. Director Woodard reported that initial hearings have been held on the bill and several state organizations are in opposition to it. Action will not be taken on the bill until the legislature reconvenes in January 2016. Open Enrollment has begun for the Marketplace for those needing to enroll or reenroll for health insurance coverage. Director Woodard distributed a flyer from the National Association of Counties (NACo) highlighting the role of counties in the delivery of behavioral health services. Director Woodard also announced that the Department is formally rolling out the 5-year strategic plan to HHS staff this week.

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**ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT  
MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.**

Motion by Fred Teitgen, second by Kirk Konkel. Motion carried.

**NEXT MEETING DATE**

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Tuesday, December 15, 2015 at 9:00 a.m.

**ADJOURNMENT**

**MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT 10:42 A.M.**

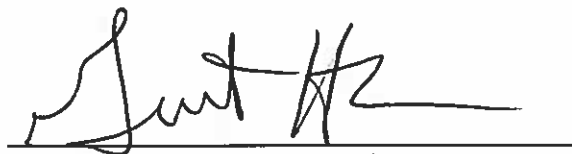
Motion by Fred Teitgen, second by Kirk Konkel. Motion carried.

The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Tuesday, December 15, 2015, in the Brewer's Training Room of the Columbia County Health & Human Services Building.

Respectfully submitted,



Fred Teitgen, Acting Secretary  
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary  
Col. Co. Health & Human Services Dept.

cc: Chair Gove  
Chair Elect Cupery

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