



COLUMBIA COUNTY

608-742-9227
FAX: 608-742-9700
TDD: 608-742-9229
E-MAIL: DHHS@co.columbia.wi.us
WEBSITE: www.co.columbia.wi.us

Health and Human Services
2652 Murphy Rd

Mailing Address: P.O. Box 136
Portage, WI 53901-0136

MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING THURSDAY, DECEMBER 1, 2016

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 4:15 p. m., by Chair Teresa Sumnicht. The meeting was publicly noticed.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Teresa Sumnicht; Nancy Long; John Stevenson; Kevin Kessler; Dr. Kenneth Oh; Tom Drury; Matt Rohrbeck; Cathy Brunt; James Brooks.

HEALTH & HUMAN SERVICE STAFF PRESENT: Susan Lorenz; Becky Mulhern; Katie Day; Jenny Skadah; Sara McChesney; Gretchen Halvorsen.

OTHERS: Mary Cupery County, Board 1st Vice Chair.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE DECEMBER 1, 2016 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Kevin Kessler, second by John Stevenson. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE NOVEMBER 3, 2016 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Tom Drury, seconded by John Stevenson. Motion carried.

INTRODUCTION OF NEW STAFF

Public Health Officer Susan Lorenz introduced Jenny Skadah as the new DCF Supervisor who is responsible for the supervision of the Juvenile Justice staff, and Sara McChesney, a new social worker in the Division of Behavioral Health & Long Term Support. Both Jenny and Sara shared their background experience with the Board.

REVIEW DEPARTMENT BUDGET & COMPENSATORY TIME

The Department's Comp Time Report and the Expense & Revenue report, dated 9/30/2016, were presented to the Board.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
DECEMBER 1, 2016 – PAGE 2**

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Susan Lorenz presented five addenda to the Board for approval.

**MOTION: TO APPROVE THE ADDENDA AS PRESENTED AND PLACE THEM AS
ATTACHMENTS TO THE MINUTES.**

Motion by Nancy Long, second by James Brooks. Motion carried.

AGING & DISABILITY RESOURCE CENTER DIRECTOR'S REPORT

Aging & Disability Resource Center Director Becky Mulhern reported that a training for advocacy will be hosted in January by GWAAR in Madison. Becky distributed a flyer about the training to all Board members. The ADRC continues to recruit for meal site managers and drivers. Becky reported that there is still money available for caregiver respite yet this year for anyone in need of a break during the holidays. The APS staff is planning a training for first responders in February in the Dells to help identify dementia in people that are in crisis. Becky advised that the part time I&A position should be filled in January. She also advised the Board of the upcoming tax appointment season and the end of open enrollment for Medicaid next week.

ACTION ON 85.21 GRANT APPLICATION

Becky reported that the 85.21 grant is the main funding source for the ADRC's transportation program. The ADRC applies for the 85.21 grant each year from the WI DOT and the money is used for purchasing vehicles, purchasing fuel, car repairs, and paying the driving staff. The allocation amount of the grant is determined by the county's population. The allocation for 2017 is expected to be \$136,276. Becky reported that the ADRC Board held a public hearing earlier in the day and recommended approval of the grant application for submission to the State.

MOTION: TO APPROVE THE 85.21 GRANT APPLICATION AS PRESENTED.

Motion by James Brooks, second by Nancy Long. Motion carried.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz reported on the Wisconsin Wins Tobacco & Nicotine Compliance Report for Columbia County. In 2016, 72 compliance checks were completed in Columbia County for a compliance rate of 89%. The report showed 11 sales to underage youth during that time. The 2016 compliance rate is a 2% improvement over last year's results. Susan also presented information on Environmental Scans at retail establishments in Columbia County. Scans raise awareness about youth exposure to tobacco marketing and product availability.

ACTION ON RESOLUTION FOR RETIREMENT OF BARB SALNA, RN

Susan presented a resolution to recognize the retirement of Barb Salna, RN from the Division of Health.

**MOTION: TO APPROVE THE RESOLUTION ACKNOWLEDGING THE RETIREMENT
OF BARB SALNA, RN.**

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
DECEMBER 1, 2016 – PAGE 3**

Motion by James Brooks, second by Tom Drury. Motion carried.

TRAINING REQUESTS

None.

DIRECTOR'S REPORT

Public Health Officer Susan Lorenz presented the Director's Report for HHS Director Dawn Woodard who was not in attendance at today's meeting due to a scheduling conflict. Susan reported that the BHLTS Division Administrator's vacancy is in the process of a second recruitment which ends December 7. The Department is still actively recruiting for the Drug Court Coordinator position and an RN to replace Barb Salna who is retiring in January. Susan reported that so far Pauquette and Journey have transitioned 11 CSP clients in November and have plans to transition another 9 in December. Susan reported on the results of a recent fraud investigation involving a client in the Division of Economic Support and a \$30,000+ benefit overpayment. The individual plead guilty and will be on probation and paying restitution. Susan also reported on work being done between the Division of Children & Families and the Corp Counsel's office regarding collection policies for services such as electronic monitoring.

**ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT
MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.**

Motion by Nancy Long, second by Tom Drury. Motion carried.

NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Thursday, January 5, 2017 at 4:15 p.m.

ADJOURNMENT

**MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT
4:48 p.m.**

Motion by Matt Rohrbeck, second by James Brooks. Motion carried.

The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Thursday, January 5, 2017, in the Brewer's Training Room of the Columbia County Health & Human Services Building.

Respectfully submitted,



Matthew Rohrbeck, Secretary
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: County Board Chair Gove; County Board 1st Vice Chair Cupery; County Board 2nd Vice Chair Foley