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**MINUTES
COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
TUESDAY, MARCH 8, 2011**

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:00 a.m., by Chair Timothy O'Neil, MD. The meeting was publicly noticed, and a quorum was present.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Timothy O'Neil, MD; Mary Cupery; Teresa Sumnicht; Jan Gardner, RN; Richard Boockmeier; Robert Lane; Charles Boursier, MD; Susan Goethel; Robert McClyman.

HEALTH & HUMAN SERVICE STAFF PRESENT: Erik Pritzl; Sue Lynch; Dawn Woodard; Gretchen Halvorsen.

OTHERS: Kathleen Haas, UW-Extension; Cathy Karls, Accounting.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE MARCH 8, 2011 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Dick Boockmeier, second by Bob Lane. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE JANUARY 11, 2011 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD, AS WELL AS THE DECEMBER 14, 2010 COMMISSION ON AGING MINUTES.

Motion by Bob Lane, second by Dick Boockmeier. Motion carried.

DEPARTMENT BUDGET & COMPENSATORY TIME

Health & Human Services Director Erik Pritzl presented the Department's Comp Time Report dated 2/18/11. The Expense and Revenue reports were unavailable.

CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES, RESOLUTIONS AND LINE ITEM TRANSFERS

Health & Human Services Director Erik Pritzl presented five 2011 contracts, twelve 2011 addenda, three appropriation entries and thirty three 2010 year end contract closeouts to the Board for approval.

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MOTION: TO APPROVE THE CONTRACTS , ADDENDA , AND APPROPRIATION ENTRIES AND PLACE THEM AS ATTACHMENTS TO THE MINUTES.

Motion by Mary Cupery, second by Teresa Sumnicht. Motion carried.

ACTION ON REAPPOINTMENTS TO BOARD – GARDNER, LANE, MCCLYMAN
Bob Lane, Robert McClyman and Jan Gardner all agreed to continue to serve on the Health & Human Services Board, however Jan expressed concern of completing a full term and gave permission to Public Health Officer Susan Lorenz to explore other candidates for the position.

MOTION: TO RECOMMEND REAPPOINTMENT OF JANET GARDNER, ROBERT LANE AND ROBERT MCCLYMAN TO THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Susan Goethel, second by Teresa Sumnicht. Motion carried.

PRESENTATION BY UW EXTENSION STAFF – KATHLEEN HAAS

Community Resource Development Educator Kathleen Haas shared information about the UW-Extensions 2007-2010 Columbia County Well Water Testing and Education Program. Kathleen also provided a handout to Board members about the Appreciative Inquiry project, a Leadership Series, that she has been working on with the Health & Human Services management team over the last year.

COMMISSION ON AGING/AGING & DISABILITY RESOURCE CENTER

ADRC/COA Director Sue Lynch reported that the Commission on Aging met earlier in the morning for their meeting. The tax appointments are currently underway in the ADRC. So far there have been 344 appointments made. Director Lynch also reported that the Elderly Benefit Specialist Lorie Bednarek has announced her retirement. The COA's Volunteer Recognition Breakfast will be held on April 5. Also, Goodwill Industries has provided \$2,000 in vouchers for the ADRC to offer to clients this year as needed.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz was not in attendance at the meeting so no report was available. Health & Human Services Director Erik Pritzl circulated a copy of the Portage Daily Register featuring a story about the new dental program beginning this month at the Julia Rusch Elementary School in Portage thanks to money received from the Seal-A-Smile grant. The program is hoping to serve approximately 223 students. Director Pritzl also reminded the Board that the Ronald McDonald Care Mobile no longer is scheduled to provide services in Columbia County.

TRAINING REQUESTS

None.

PERSONAL LEAVE REQUESTS

Director Pritzl presented two personal leave requests. The first request, from a social worker, is

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due to pregnancy complications and is requested until 4/27/2011.

MOTION: TO RECOMMEND APPROVAL OF THE SOCIAL WORK'S PERSONAL LEAVE REQUEST AS PRESENTED.

Motion by Susan Goethel, second by Teresa Sumnicht. Motion carried.

The second personal leave request is from the Community Service & Restitution Worker, who is requesting time off through 3/31/2011 due to complications from heart surgery.

MOTION: TO RECOMMEND APPROVAL OF THE COMMUNITY SERVICE & RESTITUTION WORKER'S REQUEST AS PRESENTED.

Motion by Mary Cupery, second by Susan Goethel. Motion Carried.

Director Pritzl advised the Board that the requests have been approved as well by the Human Resources Committee at their meeting last week.

DISCUSSION OF HUMAN SERVICES DAY AT THE CAPITOL (APRIL 6, 2011)

Health & Human Services Director Erik Pritzl notified the Board of the Human Services Day at the Capitol event occurring on April 6, 2011 and asked for direction about attending it himself or sending other staff to do so. The Board members discussed the event and their experiences in attempting to meet with legislators and the frustrating and disappointing results of such meetings.

MOTION: TO DISAPPROVE ATTENDANCE AT THE HUMAN SERVICES DAY AT THE CAPITOL EVENT ON APRIL 6 DUE TO INEFFECTIVE PAST EXPERIENCES AT SIMILAR EVENTS AND TO SEND A COPY OF THE MINUTES FROM TODAY'S MEETING TO ALL OF THE COLUMBIA COUNTY REPRESENTATIVES INFORMING THEM OF THE DECISION.

Motion by Dick Boockmeier, second by Bob Lane. Motion carried.

Mr. Boockmeier volunteered to contact Columbia County legislators and personally invite them to a Columbia County Health & Human Services Board meeting, and will also follow up with Director Pritzl on his efforts.

ACTION ON REPLACEMENT REQUESTS – PUBLIC HEALTH NURSE, ES LEAD WORKERS, ELDERLY BENEFITS SPECIALIST, CLERK TYPIST II, CHILDREN & FAMILIES DIVISION ADMINISTRATOR, MH/AODA CONTRACT LIAISON

Director Pritzl began with a request for a Public Health Nurse who performs duties involving the Amish population, Immunization Clinics, HealthCheck, Communicable Disease, Walk-in Clinics and Public Health Preparedness. The vacancy is due to a retirement.

MOTION: TO APPROVE THE PUBLIC HEALTH NURSE REPLACEMENT POSITION AS PRESENTED.

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Motion by Jan Gardner, second by Mary Cupery.

Discussion followed regarding county budget issues, the Governor's State budget proposal and the number of replacement requests identified in the agenda. The Board asked Director Pritzl to prioritize his requests to the top three most necessary replacement requests at this time.

MOTION AMENDED: TO APPROVE THE PUBLIC HEALTH NURSE , DIVISION OF CHILDREN & FAMILIES ADMINISTRATOR, AND THE ELDERLY BENEFITS SPECIALIST POSITION FOR REPLACEMENT AT THIS TIME AND TO RECONSIDER ADDITIONAL REPLACEMENT REQUESTS AT NEXT MONTH'S MEETING.

Motion by Bob Lane, second by Robert McClyman. Motion carried.

Director Pritzl reported that the replacement request for the Clerk Typist II has already been approved by the Health & Human Services Board and by the other committees but because of the devastating reduction in staff that the Division of Support Services has experienced and the confusion that the reductions have caused, he was instructed by the Human Resources Director to confirm the approval. Without this approval the DSS staff would be down to one worker.

MOTION: TO CONFIRM THE APPROVAL OF THE CLERK TYPIST REPLACEMENT REQUEST.

Motion by Robert McClyman, second by Susan Goethel. Motion carried.

ACTION ON 2010 ANNUAL REPORT

Director Pritzl presented the 2010 Annual Report of the Columbia County Health & Human Services Department to the Board for approval.

MOTION: TO APPROVE THE 2010 ANNUAL REPORT OF THE HEALTH & HUMAN SERVICES DEPARTMENT.

Motion by Susan Goethel, second by Dick Boockmeier. Motion carried.

DIRECTOR'S REPORT

Health & Human Services Director Erik Pritzl distributed a handout of the federal restrictions on state changes to Medicaid Eligibility in Wisconsin, including BadgerCare Plus, as presented in the Governor's proposed budget. Director Pritzl also provided a handout summarizing Governor Walker's proposed 2011-2013 State Biennial Budget. Director Pritzl reported on the National Association of Counties Drug Discount Card being offered to counties to provide to their residents who are uninsured or underinsured. The card offers a 22% discount on a number of pharmaceuticals. There is no cost to the counties that participate. Director Pritzl announced that Columbia County is a member of NACO.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

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Motion by Mary Cupery, second by Jan Gardner. Motion carried.

NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Tuesday, April 12, 2011 at 9:00 a.m.

ADJOURNMENT

MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT
11:51 A.M.

Motion by Dick Boockmeier, second by Bob Lane. Motion carried.

The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Tuesday, April 12, 2011, in the Brewer's Training Room of the Columbia County Health & Human Services Building.

Respectfully submitted,

Teresa Sumnicht, Secretary
Col. Co. H & HS Board

Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: Chair Westby
Chair Elect Ross