



MINUTES
COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
TUESDAY, OCTOBER 8, 2013

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:00 a.m., by Chair Mary Cupery. The meeting was publicly noticed, and a quorum was present.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Mary Cupery; Teresa Sunnicht; Cathy Brunt, RN; Robert McClyman; Richard Boockmeier; Jim Bechen; Brad Basten; Susan Goethel.

HEALTH & HUMAN SERVICE STAFF PRESENT: Dawn Woodard; Susan Lorenz; Amy Ramsey; Debbie Millman; Heather Gove; Gretchen Halvorsen.

OTHERS: County Board Chair Andy Ross; Lyn Jerde, Portage Daily Register; Tracy Lehman, Accounting.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE OCTOBER 8, 2013 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Dick Boockmeier, second by Susan Goethel. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE SEPTEMBER 10, 2013 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING .

Motion by Bob McClyman, second by Dick Boockmeier. Motion carried.

DEPARTMENT BUDGET & COMPENSATORY TIME

Health & Human Services Director Dawn Woodard presented the Department's Comp Time Report, as well as the Expense and Revenue reports dated 8/31/13.

CIRCLES OF SUPPORT REPORT

The Circles of Support report was reviewed by the Board. John Kinsler was not in attendance.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
OCTOBER 8, 2013 – PAGE 2**

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health & Human Services Director Dawn Woodard presented six addenda to the Board for approval.

MOTION: TO APPROVE THE ADDENDA AS PRESENTED AND PLACE THEM AS ATTACHMENTS TO THE MINUTES.

Motion by Dick Boockmeier, second by Brad Basten. Motion carried.

COMMISSION ON AGING/AGING & DISABILITY RESOURCE CENTER

COA/ADRC Director Amy Ramsey reported that the Health & Wellness Expo held at Bethlehem Lutheran Church in September was a success with approximately 60-75 people in attendance. The feedback was positive and attendees would like to see the event annually. Amy reported that the Community Coordinated Transportation meeting on September 30 went well also. The Listening Sessions in Randolph, Wyocena and Poyette were not as well attended. Amy reported that an intern started in the ADRC yesterday and will be with them until December 2014. Interviews for the Assistant ADRC Director's position will be held on October 14. There are 4 candidates. Amy updated the Board on the COA meal site closings. Lodi has a new site manager and will reopen soon. Cambria continues to be closed. Wyocena and Wisconsin Dells still need site managers. Amy will be setting up listening sessions around the county, in the communities where the existing sites currently are, to get input about future operations of those sites.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz reported that Columbia County became a Striving to Quit site in September for pregnant and post partum women, to help them quit smoking. Susan distributed a new brochure entitled Community Health: Needs Assessment and Improvement Plan which the Division of Health will be widely distributing in the community. The Board expressed that they would like to see a supply of the brochures sent to community libraries and municipality offices. Susan also distributed an article from the Milwaukee Children's Hospital that featured a story about Columbia County's Suicide Prevention Coalition. Susan reported on the success of the suicide prevention walk that was held on September 29. Over 233 individuals attended the event at the Indian Agency House, and over \$11,000 was raised.

Chair Cupery shared information she received at a recent WCA conference about mental health and suicide statistics and issues.

ACTION ON PUBLIC HEALTH NURSES' JOB DESCRIPTION

HHS Director Dawn Woodard presented a draft of the Public Health Nurse's job description eliminating references to the union.

MOTION: TO APPROVE THE PH NURSES' JOB DESCRIPTION AS PRESENTED.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
OCTOBER 8, 2013 – PAGE 3**

Motion by Dick Boockmeier, second by Cathy Brunt. Motion carried.

TRAINING REQUESTS

None.

**ACTION ON APPLICATION FOR TREATMENT ALTERNATIVE DIVERSION
GRANT**

HHS Director Dawn Woodard presented a request to apply for a Treatment Alternative Diversion Grant to create an OWI Court for 3rd time OWI offenders whose blood alcohol content is .2 or higher. The idea of an OWI Court has been explored through a committee spearheaded by Judge White, with input from the DA's office, HHS, law enforcement, Probation & Parole, Circles of Support and various MH/AODA counseling providers. Matching funds will be necessary if the grant is awarded and Director Woodard proposed those funds can be in kind as well as supplemented by the existing Intoxicated Driver Program. Director Woodard advised the Board that Judge White has presented the idea to the Finance Committee and they were supportive of the idea. Buildings & Grounds has identified an office location in the Court House for the OWI Treatment Court Coordinator. If the grant application is successful, approximately 20 individuals could be served annually in Columbia County.

**MOTION: TO APPROVE THE APPLICATION FOR THE TREATMENT ALTERNATIVE
DIVERSION GRANT.**

Motion by Dick Boockmeier, second by Jim Bechen. Motion carried.

HHS BUILDING NEEDS UPDATE

Director Woodard reported that the engineering firm Potter Lawson, hired by the County, has distributed a survey to County Departments for personnel to complete and return to the County Clerk's office this week. The surveys will be followed up by interviews with key personnel from each Department.

CARLSON DETTMAN COMPENSATION STUDY UPDATE

Director Woodard reported that County Department Heads have received notice from HR of orientation meetings, scheduled for next week, which will be offered to all employees to learn about the compensation study.

SET NOVEMBER MEETING DATE

The Board agreed to cancel a November meeting and schedule their next meeting for December.

DIRECTOR'S REPORT

Health & Human Services Director Dawn Woodard reported that the Affordable Health Care Act, which began October 1, continues to have computer system problems that prevent consumers from applying for health care. Director Woodard also reported on the effects of the

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
OCTOBER 8, 2013 – PAGE 4**

federal government's shutdown. WIC, Foodshare and Child Care Assistance have all been assured funding through October however no information is available after October 31 for these programs. The Energy Assistance program has already been put on hold until further notice.

**ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT
MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.**

Motion by Dick Boockmeier, second by Brad Basten. Motion carried.

NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Tuesday, December 10, 2013, at 9:00 a.m.

ADJOURNMENT

**MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT
10:31 A.M.**

Motion by Dick Boockmeier, second by Jim Bechen. Motion carried.

The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Tuesday, December 10, 2013, in the Brewer's Training Room of the Columbia County Health & Human Services Building.

Respectfully submitted,

Brad Basten, Secretary
Col. Co. H & HS Board

Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: Chair Ross
Chair Elect Gove

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