



# COLUMBIA COUNTY

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## **MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING TUESDAY, FEBRUARY 11, 2014**

### **CALL TO ORDER**

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:00 a.m., by Chair Mary Cupery. The meeting was publicly noticed, and a quorum was present.

### **ROLL**

An attendance sheet was distributed by Gretchen Halvorsen.

**HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT:** Mary Cupery; Cathy Brunt, RN; Richard Boockmeier; Jim Bechen; Brad Basten; Teresa Sumnicht; Kenneth Oh, MD.

**HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED:** Susan Goethel; Robert McClyman.

**HEALTH & HUMAN SERVICE STAFF PRESENT:** Dawn Woodard; Amy Ramsey; Debbie Millman; Gretchen Halvorsen.

**OTHERS:** County Board Chair Andy Ross; County Board Chair Elect Vern Gove; Angela Viem, citizen; Cathy Karls, Accounting.

### **AGENDA/ADDITIONS/ANNOUNCEMENTS**

**MOTION: TO APPROVE THE FEBRUARY 11, 2014 HEALTH & HUMAN SERVICES BOARD AGENDA.**

Motion by Dick Boockmeier, second by Jim Bechen. Motion carried.

### **APPROVAL OF MINUTES**

**MOTION: TO APPROVE THE MINUTES OF THE JANUARY 14, 2014 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD .**

Motion by Jim Bechen, second by Dick Boockmeier. Motion carried.

### **DEPARTMENT BUDGET & COMPENSATORY TIME**

Health & Human Services Director Dawn Woodard reported on the Department's Comp Time Report, and presented the Expense and Revenue reports dated 12/31/13.

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**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,  
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health & Human Services Director Dawn Woodard presented six 2014 contracts, five 2014 addenda, and one 2013 addenda to the Board for approval.

MOTION: TO APPROVE THE CONTRACTS AND ADDENDA AS PRESENTED AND PLACE THEM AS ATTACHMENTS TO THE MINUTES.

Motion by Brad Basten, second by Cathy Brunt. Motion carried.

**COMMISSION ON AGING/AGING & DISABILITY RESOURCE CENTER**

COA/ADRC Director Amy Ramsey reported that the nutrition site managers have now all been hired and trained and are on board at the sites. The Pardeeville Meal Site is scheduled to move to the Pardeeville Library in March. Amy reported that the Department is still waiting to hear about the Round 2 transportation grant. She also reported on two other grant opportunities for the ADRC, one for congregate meal sites to assist with revitalization of them and the second grant for advertising and promotion of the ADRC. Amy provided the Board with an example of a billboard which was recently installed on Highway 33 near Portage to help promote the ADRC.

**HEALTH OFFICER'S REPORT**

Public Health Officer Susan Lorenz reported on the influenza statistics for the State of Wisconsin and Columbia County. Northern Wisconsin had the first child death due to influenza and the total of hospitalizations for the State, as of 1/23/14 was 1,262, compared to 11 in Columbia County. Columbia County has experienced 2 adult deaths due to influenza this season. Susan updated the Board on tobacco compliance checks. Columbia County had 125 checks completed last year, and of those, 9 sales were made to minors. Citations were issued to those businesses not in compliance. Susan shared examples of billboards and a public service video, recently created locally, and paid for by Prevent Suicide Columbia County, that will soon be displayed for the public regarding suicide prevention.

**TRAINING REQUESTS**

None.

**ACTION ON BYLAWS COMBINING THE AGING & DISABILITY RESOURCE  
CENTER BOARD AND THE COMMISSION ON AGING**

HHS Director Woodard reviewed the bylaws combining the ADRC and COA, which have already been approved by the ADRC Board, the COA, and the Executive Committee.

MOTION: TO CHANGE THE WORDING IN ARTICLE II, SECTION I, THE MISSION STATEMENT, FROM THE WORD "PEOPLE" TO "ADULTS" WITH DISABILITIES, REGARDING WHO THE ADRC SERVES.

Motion by Jim Bechen, second by Dr. Oh. Motion failed.

MOTION: TO APPROVE THE BYLAWS COMBINING THE AGING AND DISABILITY

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**RESOURCE CENTER BOARD AND THE COMMISSION ON AGING AS PRESENTED.**

Motion by Dick Boockmeier, second by Cathy Brunt. Motion carried.

**ACTION ON RESOLUTION COMBINING THE AGING & DISABILITY RESOURCE  
CENTER BOARD AND THE COMMISSION ON AGING**

Director Woodard presented a resolution to combine the ADRC Board and the COA.

**MOTION: TO APPROVE THE RESOLUTION COMBINING THE ADRC & COA AS  
PRESENTED.**

Motion by Dick Boockmeier, second by Brad Basten. Motion carried.

**DIRECTOR'S REPORT**

Health & Human Services Director Dawn Woodard reported that the proposals for the OWI Court Coordinator were screened and a decision has been made so that the position can begin February 24. Director Woodard reported that the State has notified the Department that we will be receiving a refund from Community Care Resources for errors in billing identified as a result of a thorough audit of the company. CCR will be retaining their license and are available as an option for placing children. Director Woodard reported that the Capital Consortium anticipates over 6,000 MA eligible cases will be transferred from the federal marketplace. These cases will be processed by the additional ES workers hired by Dane County. Enrollment fairs for health care insurance will be scheduled in the county before March 15 so that consumers can have coverage by the April 1 deadline. Director Woodard updated the Board on the NaCo Medication Card program, which has been in existence in Columbia County since 2011 and thus far has saved consumers \$22,155.

**ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT**

**MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.**

Motion by Teresa Sunnicht, second by Brad Basten. Motion carried.

**NEXT MEETING DATE**

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Tuesday, March 11, 2014, at 9:00 a.m.

**ACTION ON DEPARTMENT HEAD PERFORMANCE PLANNING REVIEW**

Director Woodard provided Board members copies of the Performance Planning Guide. Discussion followed.

**ADJOURNMENT**

**MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT  
10:46 A.M.**

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Motion by Dick Boockmeier, second by Teresa Sumnicht. Motion carried.

The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Tuesday, March 11, 2014, in the Brewer's Training Room of the Columbia County Health & Human Services Building.

Respectfully submitted,

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Brad Basten, Secretary  
Col. Co. H & HS Board

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Gretchen Halvorsen, Executive Secretary  
Col. Co. Health & Human Services Dept.

cc: Chair Ross  
Chair Elect Gove

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