



MINUTES
COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
TUESDAY, AUGUST 13, 2013

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:00 a.m., by Chair Mary Cupery. The meeting was publicly noticed, and a quorum was present.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Mary Cupery; Teresa Sunnicht; Cathy Brunt, RN; Robert McClyman; Richard Boockmeier; Jim Bechen; Susan Goethel.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Brad Basten.

HEALTH & HUMAN SERVICE STAFF PRESENT: Dawn Woodard; Susan Lorenz; Amy Ramsey; Deb Millman, Heather Gove, Gretchen Halvorsen.

OTHERS: County Board Chair Andy Ross; County Board Chair Elect Vern Gove; Lyn Jerde, Portage Daily Register; John Kinsler, MATC; Lois Schepp, Cathy Karls, Accounting.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE AUGUST 13, 2013 HEALTH & HUMAN SERVICES BOARD AMENDED AGENDA.

Motion by Jim Bechen, second by Susan Goethel. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE JULY 9, 2013 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD .

Motion by Bob McClyman, second by Jim Bechen. Motion carried.

DEPARTMENT BUDGET & COMPENSATORY TIME

Health & Human Services Director Dawn Woodard presented the Department's Comp Time Report, as well as the Expense and Revenue reports dated 6/30/13.

CIRCLES OF SUPPORT REPORT

John Kinsler, from Circles of Support, provided an update to the Board members about the status of the program, including the loss of Father Murphy as a steering committee member.

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**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health & Human Services Director Dawn Woodard presented eight addenda to the Board for approval.

MOTION: TO APPROVE THE ADDENDA AS PRESENTED AND PLACE THEM AS ATTACHMENTS TO THE MINUTES.

Motion by Dick Boockmeier, second by Susan Goethel. Motion carried.

ACTION ON LINE ITEM TRANSFER FOR MENTAL HEALTH REDESIGN STUDY

HHS Director Dawn Woodard presented a line item transfer request to cover the actual cost of the mental health redesign study, done by White Pine Consulting. The final cost was \$13,103.92, of which \$10,000 was allocated in the 2013 budget. Third party collections will be used to make up the difference.

MOTION: TO APPROVE THE LINE ITEM TRANSFER FOR PAYMENT OF THE MENTAL HEALTH REDESIGN STUDY TO WHITE PINE CONSULTING AS PRESENTED.

Motion by Dick Boockmeier, second by Susan Goethel. Motion carried.

ACTION ON HHS DEPARTMENT'S 2014 BUDGET

Director Woodard presented the Department's budget request for 2014 totaling \$10,794,826. The figure represents an increase in County levy of \$247,307 over the 2013 Department budget. County Comptroller Lois Schepp provided a handout and background information about how the County's budget is established yearly.

MOTION: TO VOTE SEPARATELY ON THE CAPITAL OUTLAY BUDGET.

Motion by Dick Boockmeier, second by Jim Bechen. Motion carried.

MOTION: TO APPROVE THE HHS DEPARTMENT'S 2014 BUDGET REQUEST AS PRESENTED, EXCLUDING THE CAPITAL OUTLAY REQUESTS.

Motion by Dick Boockmeier, second by Teresa Sumnicht. Motion carried.

The capital outlay request figure of \$72,070 in the budget represents \$55,320 for digital imaging software, \$16,000 for a new agency vehicle, and \$750 for a new HP printer.

MOTION: TO APPROVE THE CAPITAL OUTLAY REQUEST OF \$72,070 AS PRESENTED.

Motion by Bob McClyman, second by Dick Boockmeier. Motion carried.

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COMMISSION ON AGING/AGING & DISABILITY RESOURCE CENTER

COA/ADRC Director Amy Ramsey reported that new Family Care provider Continu-Us is now providing services in Columbia County as of August 1. A Health & Wellness Expo has been tentatively set for Thursday, September 26, beginning at 9:00 a.m. at Bethlehem Lutheran Church in their fellowship hall. Director Ramsey updated the Board on the transportation grant projects currently underway and invited Board members to attend a transportation planning meeting on Monday, September 30 at the LEC, from 9-3, and also invited them to attend one of the three listening sessions planned around the county, specifically at the Randolph Village Hall on Tuesday, October 1, the Wyocena Village Hall on Thursday, October 3, from 1-4, and the Poynette Village Hall on Friday, October 4 from 1-4.

HEALTH OFFICER'S REPORT

Public Health Office Susan Lorenz reported on the expansion of WIC clinics to Wisconsin Dells, which began in July. The Dells WIC clinic will take place every other month. Susan reported that she and Police Chief Ken Manthey appeared on WPDR's Community Conversation radio show on Monday to discuss the efforts of the suicide prevention coalition in Columbia County. Susan reported that she and her staff have been visiting hospitals and clinics in Columbia County over the past several months to provide refresher training to their staff about how to report communicable disease incidents to Public Health. Susan will also be attending a meeting with the Lodi Optimist to discuss Public Health issues with that group. Susan also notified the Board that Columbia County was the only county in the State to receive a full funding request for the Seal-A-Smile grant that will allow the program to serve children in all eight school districts throughout the county beginning this fall.

ACTION ON DIVISION OF HEALTH PROVIDING FLU SHOTS FOR COUNTY EMPLOYEES

MOTION: TO APPROVE THE DIVISION OF HEALTH TO PROVIDE FLU SHOTS TO COUNTY EMPLOYEES THIS FALL.

Motion by Dick Boockmeier, second by Cathy Brunt. Motion carried.

TRAINING REQUESTS

None.

ACTION ON HHS BUILDING NEEDS STUDY

Director Woodard presented a request to contract with an engineering firm to discuss with and create a report outlining the needs of the Department in terms of operational space and to provide building plan options for the Department. Director Woodard also wants the engineering firm to confirm that expansion of the current HHS building to accommodate the needs of the Department is not possible. Director Woodard contacted Ayers & Associates regarding this project. County Board Chair Ross reported that a meeting is currently scheduled on August 21 to meet with 5 engineering firms to discuss options for the use of all of the County's current buildings within the city of Portage. The Board agreed that the hiring of the engineering firm should wait until the results of the August 21 meeting are shared with the Board. The board also indicated that this topic should continue to appear on the HHS Board agenda.

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DISCUSSION ON MENTAL HEALTH REDESIGN STUDY

Behavioral Health & Long Term Support Division Administrator Debbie Millman provided a handout of priorities that the Division is going to work on over the course of the next year, based on the Mental Health Redesign study.

DEPARTMENT STATUS REPORT

Director Woodard presented the report highlighting statistics from each of the Divisions for the period of 1/1 thru 6/30/13. Discussion followed. The next report will be presented in November.

DIRECTOR'S REPORT

Health & Human Services Director Dawn Woodard reported on regional enrollment networks and training created to help stakeholders assist with the enrollment process. The training will take place on August 22 at the Alliant Center in Madison. Director Woodard reported on a bill in the legislature aimed at returning 17 year olds, who are first time, nonviolent offenders, to juvenile court. The bill is being supported by WCHSA. Also, new federal legislation has been enacted to protect the credit histories and identities of children in out of home placements. Director Woodard reported that Katie Day, the Children & Families Division Administrator, will be applying for a post reunification grant to decrease the rate that children in placement, in Columbia County, return to placement after having been reunified with their parents. Columbia County's re-entry rate is 22.2%, while the State's rate is 20% and the federal benchmark is 9.9%. Director Woodard notified the Board that she has been appointed to the Behavioral Health Committee in WCHSA to discuss and advise WCHSA on behavioral health issues that affect State policy.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Susan Goethel, second by Cathy Brunt. Motion carried.

NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Tuesday, September 10, 2013, at 9:30 a.m.

ADJOURNMENT

HHS Board Chair Mary Cupery appointed Teresa Sumnicht as Acting Secretary for today's meeting due to Secretary Brad Basten not being in attendance.

MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT 11:58 A.M.

Motion by Dick Boockmeier, second by Jim Bechen. Motion carried.

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The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Tuesday, September 10, 2013, in the Brewer's Training Room of the Columbia County Health & Human Services Building, following the Commission on Aging meeting.

Respectfully submitted,

Teresa Sumnicht, Acting Secretary
Col. Co. H & HS Board

Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: Chair Ross
Chair Elect Gove

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