



COLUMBIA COUNTY

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MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING TUESDAY, SEPTEMBER 13, 2011

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:30 a.m., by Chair Timothy O'Neil, MD. The meeting was publicly noticed, and a quorum was present.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Timothy O'Neil, MD; Mary Cupery; Susan Goethel; Teresa Sumnicht; Cathy Brunt; Richard Boockmeier; Robert Lane; Robert McClyman; Charles Boursier, MD.

HEALTH & HUMAN SERVICE STAFF PRESENT: Dawn Woodard; Susan Lorenz; Wendy Metcalf; Gretchen Halvorsen.

OTHERS: County Board Chair Robert Westby; Cathy Karls, Accounting.

AGENDA/ADDITIONS/ANNOUNCEMENTS/PUBLIC COMMENT

MOTION: TO APPROVE THE SEPTEMBER 13, 2011 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Dick Boockmeier, second by Cathy Brunt. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE AUGUST 9, 2011 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD; ALONG WITH THE JULY 12, 2011 MINUTES OF THE COMMISSION ON AGING.

Motion by Mary Cupery, second by Robert McClyman. Motion carried.

DEPARTMENT BUDGET & COMPENSATORY TIME

Health & Human Services Director Dawn Woodard presented the Department's Comp Time Report dated 9/9/11. The Expense and Revenue Summary reports, dated 7/31/11 were also presented.

CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES, RESOLUTIONS AND LINE ITEM TRANSFERS

Health & Human Services Director Dawn Woodard presented two new contracts, seven addenda, one MOU, and four appropriation entries to the Board for approval.

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**MOTION: TO APPROVE THE CONTRACTS, ADDENDA , MOU AND APPROPRIATION
ENTRIES AND TO PLACE THEM AS ATTACHMENTS TO THE MINUTES.**

Motion by Sue Goethel, second by Teresa Sumnicht. Motion carried. Not unanimous.

COMMISSION ON AGING/AGING & DISABILITY RESOURCE CENTER

Health & Human Services Director Dawn Woodard provided a report on the ADRC in the absence of ADRC/COA Director Sue Lynch who was unavailable for today's meeting. Director Lynch was selected as this year's Honorary Chair of the Alzheimer's Walk which occurred on Saturday, September 11. Director Lynch will be attending Process Improvement Training along with 2 of her staff. Director Woodard also reported that 8 individuals are currently on the new Family Care wait list. To date, 12 individuals have been removed and served from the wait list. Director Woodard informed the Board that the ADRC has been selected by Greater Wisconsin Area Aging Resources (GWAAR) to participate in a process improvement pilot program.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz reported that her division is finally fully staffed again with the addition of Erika Mueller, RN who began on September 8. Susan notified the Board that flu vaccine is now available for the new flu season and Susan offered to administer shots to any board member interested in receiving one. Columbia County employees working more than 20 hours per week are eligible for flu shots also. Susan reported that the DOH administered 160 flu shots to Columbia County employees last year. Susan also reported on an Immunization Coalition meeting which will be held in late September around the topic of flu vaccine, and a variety of community partners have been invited to the meeting including local pharmacists.

TRAINING REQUESTS

None.

ACTION ON INCOME MAINTENANCE CONTRACT WITH ADAMS COUNTY

Director Woodard notified the Board that the current MOU with Adams County allowing Columbia County to receive assistance from Adams County processing IM applications has expired. The assistance processing the applications has been necessary due to the severe staff shortage in the Division of Economic Support. Director Woodard requested that the MOU be renewed with Adams County through October 31, 2011 when it is hoped the Division will be fully staffed.

**MOTION: TO APPROVE THE RENEWAL OF THE IM MOU WITH ADAMS COUNTY AS
PRESENTED.**

Motion by Mary Cupery, second by Dick Boockmeier. Motion carried.

ACTION ON JOINING INCOME MAINTENANCE CONSORTIUM

Director Woodard presented a resolution allowing Columbia County DHHS to join in an Income Maintenance consortium, along with the counties of Dodge, Sauk, Richland, Adams, Juneau and

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Dane, referred to as the Capital Consortium. Final approval from the State agreeing to the consortium arrangement should occur by October 31.

MOTION: TO APPROVE THE RESOLUTION ALLOWING COLUMBIA COUNTY DHHS TO PARTICIPATE IN THE CAPITAL CONSORTIUM FOR ADMINISTRATION OF IM SERVICES.

Motion by Dick Boockmeier, second by Sue Goethel. Motion carried.

DISCUSSION REGARDING HHS BUILDING NEEDS

Director Woodard advised the Board that she would like to begin an ongoing discussion with them about the needs of the HHS Department in terms of an appropriate building as a follow up to the County Board's decision not to purchase the old Divine Savior Nursing Home, and to plan for discussions regarding future sites of the Department. The Board requested a tour of the building at the next HHS Board meeting prior to beginning the discussion so that they understand the current building's layout. It was suggested that an offer to tour the building be made to all County Board Supervisors. Director Woodard also recommended that future discussions about the building should include comments from Buildings & Grounds and the MIS Department. A tour prior to October's Board meeting will be arranged.

DIRECTOR'S REPORT

Health & Human Services Director Dawn Woodard discussed her continuing concern about the lack of security in the building especially at the ADRC entrance where people entering the building can simply just walk past the clerical staff into the entire building. Director Woodard updated the Board on the hiring progress, specifically that the DSS and DOH new personnel are in place, the DES staff has one more ES worker to hire, the DCF opening should be offered to an individual by the end of the week if background checks are completed successfully. Interviews are scheduled later in the afternoon for the BHLTS Division Administrator and later in the week for the BHLTS social work position. Director Woodard reported that the BHLTS Division is working on a Level 3 certification for the crisis program, which will continue to allow some services to be billed to medical assistance. The DCF staff is working on Coordinated Service Teams, an approach akin to wrap around services. The juvenile justice population is being targeted for these services. Director Woodard also reported that the DCF staff is working with a 2nd year grant administered to provide juvenile justice clients with substance abuse issues group support, as well as an educational component for their parents and home visits by professionals. Some of these services will also be billable to MA and private insurance.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Dick Boockmeier, second by Dr. Boursier. Motion carried.

NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Tuesday, October 11, 2011 at 9:00 a.m.

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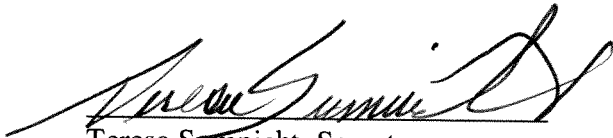
ADJOURNMENT

**MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT
11:30 A.M.**

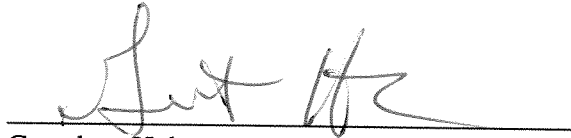
Motion by Mary Cupery, second by Robert McClyman. Motion carried.

The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Tuesday, October 11, 2011, in the Brewer's Training Room of the Columbia County Health & Human Services Building.

Respectfully submitted,



Teresa Sumnicht, Secretary
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: Chair Westby
Chair Elect Ross

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