



**MINUTES**  
**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING**  
**TUESDAY, AUGUST 7, 2012**

**CALL TO ORDER**

The regular meeting of the Columbia County Health & Human Services Board was called to order at 1:30 p.m., by Chair Mary Cupery. The meeting was publicly noticed, and a quorum was present.

**ROLL**

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Mary Cupery; Teresa Sumnicht; Cathy Brunt, RN; Richard Boockmeier; Robert McClyman; Brad Basten; Jim Bechen.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Susan Goethel.

HEALTH & HUMAN SERVICE BOARD MEMBERS ABSENT: Charles Boursier, MD.

HEALTH & HUMAN SERVICE STAFF PRESENT: Dawn Woodard; Susan Lorenz; Joe Fortmann; Gretchen Halvorsen.

OTHERS: Andy Ross, County Board Chair; Vern Gove, County Board Chair Elect; Lois Schepp, Cathy Karls, Accounting.

**AGENDA/ADDITIONS/ANNOUNCEMENTS/PUBLIC COMMENT**

MOTION: TO APPROVE THE AUGUST 7, 2012 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Dick Boockmeier, second by Robert McClyman. Motion carried.

**APPROVAL OF MINUTES**

MOTION: TO APPROVE THE MINUTES OF THE JULY 10, 2012 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Dick Boockmeier, second by Teresa Sumnicht. Motion carried.

**DEPARTMENT BUDGET & COMPENSATORY TIME**

Health & Human Services Director Dawn Woodard presented the Department's Comp Time Report dated 7/20/12. The Expense and Revenue Summary reports, dated 6/30/12 were also presented.

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**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,  
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health & Human Services Director Dawn Woodard presented four addenda to the Board for approval.

**MOTION: TO APPROVE THE ADENDAS AND TO PLACE THEM AS ATTACHMENTS  
TO THE MINUTES.**

Motion by Robert McClyman, second by Teresa Sumnicht. Motion carried.

**ACTION ON HHS DEPARTMENT'S 2013 BUDGET – LOIS SCHEPP,  
COMPTROLLER**

Lois Schepp, Columbia County Comptroller, provided a handout and background information to the Board about how the County's tax levy is formulated and how levy limits effect the budget. Director Woodard presented the HHS Department's proposed 2013 budget. Discussion followed.

**MOTION: TO RECOMMEND APPROVAL OF THE HEALTH & HUMAN SERVICE  
DEPARTMENT'S 2013 PROPOSED BUDGET.**

Motion by Dick Boockmeier, second by Teresa Sumnicht. Motion carried.

**COMMISSION ON AGING/AGING & DISABILITY RESOURCE CENTER**

Commission on Aging/Aging & Disability Resource Center Director Joe Fortmann reported that he is still working on the 2013-15 Aging Plan and bylaws for the ADRC, COA and Nutrition Advisory Council. Joe reported that he is still searching for a Foot Clinic vendor. Joe also reported that recruitment is underway for the vacant Human Service Aide position. Other projects being worked on include backup policy & procedures for the APS Social Worker, MOUs with local financial institutions for reporting of financial elder abuse, and a future nutritional program with the assistance of the UW-Extension.

**ACTION ON APPOINTMENT OF SHAWNA KONG TO THE AGING & DISABILITY  
RESOURCE CENTER**

Joe Fortmann provided background information for Shawna Kong as a candidate for the Aging & Disability Resource Center Board. The ADRC Board recommended approval of Shawna at their July 19, 2012 meeting.

**MOTION: TO APPOINT SHAWNA KONG TO THE AGING & DISABILITY RESOURCE  
CENTER BOARD.**

Motion by Dick Boockmeier, second by Jim Bechen. Motion carried.

**HEALTH OFFICER'S REPORT**

Public Health Officer Susan Lorenz reported on the increase in Pertusis cases in the last month, an additional 681 confirmed cases statewide while Columbia County is now at 100 confirmed

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cases. Susan reported on a Norovirus outbreak at a local campground for children, in which more than 20 children were involved. The campground has been very cooperative with the Department throughout the investigative process. Susan advised the Board that the Division was awarded another Seal-A-Smile grant for the 2012-13 school year in the amount of \$18,000. Eight school districts will participate in the program. Susan also advised the Board of the Public Health Service Act – Section 317 changes that will occur in Wisconsin on October 1, 2012. Under the Affordable Care Act, new health insurance plans must provide coverage for ACIP recommended vaccines without deductibles or co-pays, when delivered by an in-network provider. As the new plans are written and existing plans lose their grandfathered status the number of underinsured children and adults should be decreasing. Full implementation of the Affordable Care Act will be over the next several years. As of October 1, 2012, local health departments in Wisconsin will not be allowed to give fully insured children or adults free vaccine purchased by the Wisconsin Immunization Program using Public Health Service Act – 317 funds. Fully insured is defined as “Anyone with insurance that covers the cost of vaccine, even if the insurance includes a high deductible or co-pay, or if a claim for the cost of the vaccine and its administration would be denied for payment by the insurance carrier because the plan’s deductible had not been met. The Division served 323 people in 2011, providing 471 shots to fully insured residents. Finally, Susan notified the Board that the Division of Health has been certified as a provider for the Dean insurance so it will be able to provide flu shots to County employees.

**TRAINING REQUESTS**

There were no training requests.

**DISCUSSION ON INCOME MAINTENANCE 2013 FUNDING**

Health & Human Services Director Dawn Woodard updated the Board on the Wisconsin Counties Human Services Association (WCHSA)’s latest recommendation to the State regarding funding in 2013 for the IM consortiums established in the State. WCHSA’s recommendation is to use the existing caseload methodology along with additional, one time, financial support for 2 of the consortia who are struggling to operate. In addition, WCHSA will recommend that the funding for the recommendation come from the savings the State will see from closing the State Enrollment Center as well as incentive money from the federal government to Wisconsin for sustaining a low error rate on FoodShare cases.

**DEPARTMENT STATUS REPORT**

Director Woodard presented a status report of the Department to the Board. The report will be presented 3 times a year. Discussion followed. The Board suggested projecting year end totals for data that is incomplete. The Board also requested presentations by Division Administrators who do not frequent the HHS Board meetings, specifically the managers of DES, BHLTS and DCF.

**DIRECTOR’S REPORT**

Health & Human Services Director Dawn Woodard presented a cost comparison of contracting for services versus paying current staff for crisis on call services. Director Woodard reported on water leaks in the building last week from the rain. The leaks were also reported to Buildings &

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Grounds. Director Woodard notified the Board that the new W-2 provider for Columbia County in 2013 will be Forward Services. Workforce Connections is currently the provider until the end of the year. Director Woodard also notified the Board that recruitment is underway for the Social Worker vacancy in the Division of Behavior Health & Long Term Support. Director Woodard distributed copies of the districting for WCHSA and encouraged a volunteer from the HHS Board to serve as a WCHSA member.

**ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT**

**MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.**

Motion by Dick Boockmeier, second by Robert McClyman. Motion carried.

County Supervisor Basten asked Director Woodard to consider including approximately \$50,000 in the Department's 2013 budget to pay for vaccine to immunize the fully insured population of individuals who will attempt to access Public Health for immunizations in 2013 due to high deductibles or copays. Beginning in 2014 per the new rules, standard immunizations will be available for free in all health insurance plans.

**NEXT MEETING DATE**

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Tuesday, September 11, 2012 at 9:30 a.m., following the Commission on Aging meeting, which begins at 8:30 a.m.

**ADJOURNMENT**

**MOTION: TO ADJOURN THE MEETING.**

Motion by Jim Bechen, second by Robert McClyman. Motion carried.

The meeting was adjourned at 4:14 p.m.

The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Tuesday, September 11, 2012, in the Brewer's Training Room of the Columbia County Health & Human Services Building.

Respectfully submitted,

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Brad Basten, Secretary  
Col. Co. H & HS Board

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Gretchen Halvorsen, Executive Secretary  
Col. Co. Health & Human Services Dept.

cc: Chair Ross  
Chair Elect Gove