



MINUTES
COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
TUESDAY, SEPTEMBER 11, 2012

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:30 a.m., by Chair Mary Cupery. The meeting was publicly noticed, and a quorum was present.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Mary Cupery; Teresa Sunnicht; Cathy Brunt, RN; Richard Boockmeier; Robert McClyman; Brad Basten; Jim Bechen; Susan Goethel.

HEALTH & HUMAN SERVICE BOARD MEMBERS ABSENT: Charles Boursier, MD.

HEALTH & HUMAN SERVICE STAFF PRESENT: Dawn Woodard; Susan Lorenz; Joe Fortmann; Wendy Metcalf; Gretchen Halvorsen.

OTHERS: Andy Ross, County Board Chair; Vern Gove, County Board Chair Elect; Susanna Bradley, County Board Supervisor; Lyn Jerde, Portage Daily Register; Cathy Karls, Accounting.

AGENDA/ADDITIONS/ANNOUNCEMENTS/PUBLIC COMMENT

MOTION: TO APPROVE THE SEPTEMBER 11, 2012 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Dick Boockmeier, second by Robert McClyman. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE AUGUST 7, 2012 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD, AS WELL AS THE JULY 10, 2012 MINUTES OF THE COMMISSION ON AGING MEETING.

Motion by Robert McClyman, second by Dick Boockmeier. Motion carried.

DEPARTMENT BUDGET & COMPENSATORY TIME

Health & Human Services Director Dawn Woodard presented the Department's Comp Time Report dated 8/17/12. The Expense and Revenue Summary reports, dated 7/31/12 were also presented.

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**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health & Human Services Director Dawn Woodard presented two contracts and three addenda to the Board for approval.

**MOTION: TO APPROVE THE CONTRACTS AND ADENDAS AND TO PLACE THEM AS
ATTACHMENTS TO THE MINUTES.**

Motion by Susan Goethel, second by Dick Boockmeier. Motion carried.

COMMISSION ON AGING/AGING & DISABILITY RESOURCE CENTER

Commission on Aging/Aging & Disability Resource Center Director Joe Fortmann reported Shari Genrick was selected as the new Human Service Aide in the ADRC. Joe reported he is still working on locating a Foot Clinic provider. He also reported that the Columbia County Plan for Older People, 2013-2015 was approved by the Commission on Aging earlier in the morning.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz reported on the continued increase of Pertusis cases in the State and in Columbia County. The numbers for the State rose from 3,496 to 4,181 as of 9/3. In Columbia County, they have risen from 100 to 114 as of 9/3. The State and the CDC have agreed to allow Public Health Departments to provide free Pertusis vaccine during this outbreak. Beginning October 1, children from the age of 0-18 years who are MA eligible, uninsured or underinsured will be able to receive free vaccines from Public Health, including flu vaccine.

PRESENTATION ON ECONOMIC SUPPORT – WENDY METCALF, DIV ADMIN

Wendy outlined the options for applying for assistance – FoodShare, Medical Assistance, and Child Care Assistance. Wendy advised the Board on the Fraud Consortium, lead by Columbia County and 53 counties and tribes strong. She also reported that currently Columbia County is processing \$695,000 worth of FoodShare per month to county residents and has more than 8,000 families, and or individuals on Medical Assistance. All recipients pay some sort of co-pay.

TRAINING REQUESTS

There were no training requests.

**ACTION ON REPLACEMENT REQUESTS – DES DIVISION ADMINISTRATOR;
MEDIATION/GRIEVANCE OFFICER; ADRC CLERK TYPIST**

Health & Human Services Director Dawn Woodard presented three replacement requests to the Board. Money is in the budget for all three positions. Two positions are transfers, one is due to a resignation.

**MOTION: TO RECOMMEND REPLACEMENT OF THE ECONOMIC SUPPORT
DIVISION ADMINISTRATOR'S POSITION.**

Motion by Dick Boockmeier, second by Jim Bechen. Motion carried.

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**MOTION: TO RECOMMEND REPLACEMENT OF THE MEDIATION/GRIEVANCE
OFFICER'S POSITION.**

Motion by Jim Bechen, second by Susan Goethel. Motion carried.

**MOTION: TO RECOMMEND REPLACEMENT OF THE ADRC CLERK TYPIST'S
POSITION.**

Motion by Susan Goethel, second by Cathy Smith. Motion carried.

Director Woodard advised the Board that she is in preliminary discussions to move the Family Court Mediation duties back to the Court House under the supervision of the judges. She will keep the Board abreast of the situation as it develops.

PRESENTATION ON COORDINATED SERVICE TEAMS – SUSANNA BRADLEY

County Board Supervisor Susanna Bradley was present as a CASA volunteer and member of the CST coordinating committee to report to the Board about the progress of the CST program in Columbia County. The program is funded by a 5-year grant from the State and Compass Counseling has been under contract to assist in getting the teams organized so they can meet and coordinate services for clients involved. The teams consist of clients, their families, contract agencies, schools, law enforcement and other supportive members. As a CASA volunteer, Susanna will sign the interagency agreement to facilitate coordination among agencies. The same form was signed on behalf of the Department by Director Woodard.

DIRECTOR'S REPORT

Health & Human Services Director Dawn Woodard reported that the Department will be contracting with an interim Family Court Mediator for the vacancy which will begin September 17. Director Woodard reported that outreach by the Department into the community continues with letters being sent to all school district principals and superintendents offering presentations by HHS staff. Letters have also been sent to all municipalities in Columbia County. Director Woodard notified the Board of the IM allocation decision by the State for next year. It has rejected the WCHSA suggestion and will instead make allocations next year strictly based on case loads. Director Woodard notified the Board of the offer by Flex Foam to purchase a portion of the HHS property to expand their facility. The sale is being worked through the Judiciary & Property, Finance and Executive Committees. The final decision on the offer will need to be made by the County Board. Director Woodard lead the Board through a comparison of Crisis MH & AODA services currently being provided by Northwest Connections to Columbia County versus the previous provider Pauquette Center, after the services were discussed at a recent Public Safety Committee meeting.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Dick Boockmeier, second by Teresa Sunicht. Motion carried.

NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Tuesday, October 9, 2012 at 9:00 a.m., following a special meeting of the Commission on Aging, which begins at 8:30 a.m.

ADJOURNMENT

MOTION: TO ADJOURN THE MEETING.

Motion by Jim Bechen, second by Teresa Sumnicht. Motion carried.

The meeting was adjourned at 11:26 a.m.

The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Tuesday, October 9, 2012, in the Brewer's Training Room of the Columbia County Health & Human Services Building.

Respectfully submitted,

Brad Basten, Secretary
Col. Co. H & HS Board

Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: Chair Ross
Chair Elect Gove