



COLUMBIA COUNTY

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MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING TUESDAY, JULY 9, 2013

CONVENE PUBLIC HEARING

The Annual Public Hearing to discuss the 2014 budget was called to order at 9:30 a.m. by Chair Mary Cupery.

HEAR TESTIMONY

An attendance sheet was distributed by Gretchen Halvorsen. No one from the community was present.

ADJOURN PUBLIC HEARING

MOTION: TO ADJOURN THE ANNUAL PUBLIC HEARING AT 9:40 A.M.

Motion by Robert McClyman, second by Jim Bechen. Carried.

RECONVENE REGULAR MONTHLY MEETING AND CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:40 a.m., by Chair Mary Cupery. The meeting was publicly noticed, and a quorum was present.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Mary Cupery; Teresa Sunnicht; Cathy Brunt, RN; Robert McClyman; Richard Boockmeier; Jim Bechen; Brad Basten.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Susan Goethel.

HEALTH & HUMAN SERVICE STAFF PRESENT: Dawn Woodard; Susan Lorenz; Amy Ramsey; Gretchen Halvorsen.

OTHERS: County Board Chair Andy Ross; County Board Chair Elect Vern Gove; Cathy Karls, Accounting.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE JULY 9, 2013 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Dick Boockmeier, second by Jim Bechen. Motion carried.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
JULY 9, 2013 – PAGE 2**

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE JUNE 11, 2013 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD AS WELL AS THE JUNE 11, 2013 MINUTES OF THE COMMISSION ON AGING MEETING.

Motion by Dick Boockmeier, second by Teresa Sumnicht. Motion carried.

DEPARTMENT BUDGET & COMPENSATORY TIME

Health & Human Services Director Dawn Woodard presented the Department's Comp Time Report, as well as the Expense and Revenue reports dated 5/31/13.

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health & Human Services Director Dawn Woodard presented four addenda and one line item transfer, to the Board for approval.

MOTION: TO APPROVE THE ADDENDA AND LINE ITEM TRANSFER AS PRESENTED AND PLACE THEM AS ATTACHMENTS TO THE MINUTES.

Motion by Dick Boockmeier, second by Brad Basten. Motion carried.

ACTION ON PURCHASE OF NEW COA VEHICLE

COA/ADRC Director Amy Ramsey presented a request for the purchase of a new COA Dodge Caravan, from the State Bid Listing, not to exceed \$35,000. Amy reported that she sought two other bids for the vehicle, from Hill Ford and Transit Auto, but both bids were higher. Funding for the new van will come from the 85.21 Transportation Equity fund.

MOTION: TO RECOMMEND APPROVAL OF A NEW DODGE CARAVAN FOR THE COA FLEET, TO BE PAID FOR FROM THE 85.21 TRANSPORTATION GRANT EQUITY ACCOUNT, NOT TO EXCEED \$35,000.

Motion by Dick Boockmeier, second by Teresa Sumnicht. Motion carried.

COMMISSION ON AGING/AGING & DISABILITY RESOURCE CENTER

COA/ADRC Director Amy Ramsey reported on the coordinated transportation plan due to the State by the end of the year. Director Ramsey reported on activities currently being planned including a transportation vendor inventory survey and a public forum with consumers, stake holders and vendors present to discuss needs and gaps of the transportation system in Columbia County. Director Ramsey also reported on the work plan for the All-Inclusive Transportation grant which also includes a transportation vendor inventory survey, educating the public about public transportation in Columbia County, holding public forums to gain input from consumers, creating a voucher system within the County to augment the transportation system and creating a mobility manager position to assist with transportation. The public forums are scheduled for the week of September 9 in Randolph, Wyocena and Poynette and will seek input from consumers,

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
JULY 9, 2013 – PAGE 3**

particularly from the elderly and disabled populations. Director Ramsey also advised the Board that the appointments for the Foot Clinic are increasing from 6 in April to 12 scheduled for 7/18.

HEALTH OFFICER'S REPORT

Public Health Office Susan Lorenz reported that the 2012 Community Health Needs Assessment can now be found on the Department's website. Susan reported that her focus has now turned toward working on the improvement plan from the assessment. The AODA Coalition which came as a result of the assessment has now joined with Columbia County Connects and the group is now known as Columbia County Connects to Prevent Substance Abuse. The group is focusing on adult and children. Susan reported that the Prevent Suicide Coalition has been renamed Prevent Suicide Columbia County and has trained 8 professionals in QPR, a suicide prevention protocol, and the 8 professionals are now reaching out to the community to offer training. So far over 200 individuals in the County have been trained in QPR since January. The Board members offered suggestions to Susan about additional community groups that may be interested in the training. Susan also shared information about a walkathon sponsored by the new Prevent Suicide Columbia County, to be held on Sunday, September 29, 2013 in Portage. There are opportunities for corporate and personal sponsorship for the fundraiser.

TRAINING REQUESTS

None.

DISCUSSION ON MENTAL HEALTH REDESIGN STUDY FROM WHITE PINE CONSULTING

Director Woodard lead the group in a discussion about long term plans for the department and specifically the delivery of mental health services in Columbia County. The Board requested Director Woodard translate the information for them from the study over the next several months as a consistent agenda item. The Board also discussed the need to improve communication with the public about services available in the County and about how to access them.

HHS BUILDING NEEDS PRESENTATION

Director Woodard delivered a Power Point presentation about the current condition of the HHS building and what improvements are needed in the building. Discussion followed. The Board asked that this item appear on next month's agenda.

DIRECTOR'S REPORT

Health & Human Services Director Dawn Woodard reported on research the Department is doing on imaging software to help with controlling the volume of files in the File Room. Director Woodard reported that the Division Administrators are currently working on the 2013 budget which will be presented at the August HHS Board meeting. Director Woodard reported on a leadership series for Division Administrators with the help of Madison College and will be paid for from Public Health preparedness funding. Director Woodard reported on changes in the State budget effecting CCS funding and the State's desired trend to provide the program regionally. Director Woodard also advised the Board about IM funding reduced significantly in the budget.

**COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
JULY 9, 2013 – PAGE 4**

**ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT
MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.**

Motion by Dick Boockmeier, second by Brad Basten. Motion carried.

NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Tuesday, August 13, 2013, at 9:00 a.m.

ADJOURNMENT

**MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT
11:55 A.M.**

Motion by Dick Boockmeier, second by Bob McClyman. Motion carried.

The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Tuesday, August 13, 2013, in the Brewer's Training Room of the Columbia County Health & Human Services Building.

Respectfully submitted,

Brad Basten, Secretary
Col. Co. H & HS Board

Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: Chair Ross
Chair Elect Gove

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