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**MINUTES
COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
TUESDAY, JANUARY 11, 2011**

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:00 a.m., by Chair Timothy O'Neil, MD. The meeting was publicly noticed, and a quorum was present.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Timothy O'Neil, MD; Mary Cupery; Teresa Sumnicht; Jan Gardner, RN; Richard Boockmeier; Robert Lane; Charles Boursier, MD.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Susan Goethel.

HEALTH & HUMAN SERVICE STAFF PRESENT: Erik Pritzl; Susan Lorenz; Kathy Koenecke; Sue Lynch; Gretchen Halvorsen.

OTHERS: Patti Herman, Becky Gutzman, UW-Extension; Cathy Karls, Mat Schneider, Accounting.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE JANUARY 22, 2011 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Jan Gardner, second by Teresa Sumnicht. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE DECEMBER 14, 2010 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Dick Boockmeier, second by Mary Cupery. Motion carried.

DEPARTMENT BUDGET & COMPENSATORY TIME

Health & Human Services Director Erik Pritzl presented the Department's Comp Time Report dated 12/31/10 as well as the Expense and Revenue reports dated 11/30/10.

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**PRESENTATION BY UW EXTENSION STAFF – PATTI HERMAN & BECKY
GUTZMAN**

Patti Herman, Family Living Educator and Becky Gutzman, Nutrition Education Program Coordinator introduced themselves to the H&HS Board members and discussed the following programs offered by the UW Extension office: Children In the Middle; Parenting the First/Second/Third Year Newsletters; Farmers Market Vouchers for WIC clients and the Elderly; and the Food Sense Newsletter.

**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health & Human Services Director Erik Pritzl presented twenty two 2011 contracts, three 2010 addenda and one 2011 addenda to the Board for approval. The Accounting staff previewed a draft of a new report to possibly replace the existing list of financial reports for this agenda item each month. The new report provides additional detail. Division of Children & Families Administrator Kathy Koenecke was on hand to answer questions from last month's discussion by the Board about electronic monitoring of juveniles.

**MOTION: TO APPROVE THE CONTRACTS AND ADDENDA AND PLACE THEM AS
ATTACHMENTS TO THE MINUTES.**

Motion by Dick Boockmeier, second by Jan Gardner. Motion carried.

COMMISSION ON AGING/AGING & DISABILITY RESOURCE CENTER

Health & Human Services Director Erik Pritzl introduced the new ADRC/COA Director Sue Lynch to the H&HS Board. Sue provided some background information to the Board about her education and training.

Aging & Disability Resource Center/Commission On Aging Director Sue Lynch reported on the total number of enrollments in 2010 which were 152, up from the 2009 total of 135. Sue also reported that the ADRC will begin scheduling Tax Preparation appointments for the elderly and low income in February. Sue is working on getting acclimated to the ADRC agency and working with her new staff.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz reported on the Women, Infants & Children (WIC) program in Columbia County, which averages approximately 850 cases per month. Currently, WIC clinics are scheduled in Portage, Columbus, and Lodi and will expand to Cambria, starting this month to make it easier for families to access the service, which provides nutrition and health education. Susan reported that the program is funded through the US Department of Agriculture. In 2010, nearly \$500,000 of WIC vouchers were redeemed at grocery stores in Columbia County.

TRAINING REQUESTS

None.

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DIRECTOR'S REPORT

Health & Human Services Director Erik Pritzl reported that the new State Secretary for the Department of Children & Families is Eloise Anderson and the new State Secretary appointed for the Department of Health Services is Dennis Smith. Director Pritzl is optimistic that the two new appointees, with a vast amount of experience, should provide good leadership. Director Pritzl reported that WCHSA is working to obtain mandate relief from the State and is also encouraging the State to support evidence-based programming for future funding decisions. Director Pritzl announced that the FLAG program participants will be visiting the Department tomorrow afternoon. Director Pritzl will be meeting with the group initially and then will be providing handouts to the participants of fictitious client scenarios and asking them to work through the Department's service system to access services regarding the scenarios. Director Pritzl provided a copy of the scenarios to the H&HS Board members.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Mary Cupery, second by Dick Boockmeier. Motion carried.

NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Tuesday, March 8, 2011 at 9:30 a.m., following the Commission on Aging meeting at 8:30.

ADJOURNMENT

MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT 10:36 A.M.

Motion by Bob Lane, second by Dick Boockmeier. Motion carried.

The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Tuesday, March 8, 2011, in the Brewer's Training Room of the Columbia County Health & Human Services Building.

Respectfully submitted,

Teresa Sumnicht, Secretary
Col. Co. H & HS Board

Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: Chair Westby
Chair Elect Ross