



**Health and Human Services
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**MINUTES
COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
TUESDAY, OCTOBER 12, 2010**

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:30 a.m., by Chair Timothy O'Neil, MD. The meeting was publicly noticed, and a quorum was present.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Timothy O'Neil, MD; Mary Cupery; Teresa Sumnicht; Jan Gardner, RN; Richard Boockmeier (By Skype); Robert Lane; Susan Goethel.

HEALTH & HUMAN SERVICE BOARD MEMBERS ABSENT: Charles Boursier; MD.

HEALTH & HUMAN SERVICE STAFF PRESENT: Erik Pritzl; Susan Lorenz; Gretchen Halvorsen.

OTHERS: Cathy Karls, Accounting.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE OCTOBER 12, 2010 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Teresa Sumnicht, second by Susan Goethel. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE SEPTEMBER 9, 2010 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Dick Boockmeier, second by Mary Cupery. Motion carried.

ACTION ON ELECTION OF VICE CHAIR

Chair O'Neil lead the Board in an official moment of silence for Vice Chair Tom Jenkins who passed away September 30.

MOTION: TO NOMINATE MARY CUPERY AS VICE CHAIR OF THE HEALTH & HUMAN SERVICES BOARD.

Motion by Dick Boockmeier, second by Teresa Sumnicht. Motion carried.

**COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
OCTOBER 12, 2010 – PAGE 2**

MOTION: TO CLOSE NOMINATIONS AND CAST AN UNANIMOUS BALLOT FOR MARY CUPERY TO BE VICE CHAIR OF THE HEALTH & HUMAN SERVICES BOARD.

Motion by Jan Gardner, second by Teresa Sumnicht. Motion carried.

DEPARTMENT BUDGET & COMPENSATORY TIME

Health & Human Services Director Erik Pritzl presented the Department's Comp Time Report dated 9/30/10 as well as the Expense and Revenue reports dated 8/31/10.

CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES, RESOLUTIONS AND LINE ITEM TRANSFERS

Health & Human Services Director Erik Pritzl presented six addenda and six appropriation entries to the Board for approval.

MOTION: TO APPROVE THE ADDENDA AND APPROPRIATION ENTRIES AS PRESENTED AND PLACE THEM AS ATTACHMENTS TO THE MINUTES.

Motion by Susan Goethel, second by Mary Cupery. Motion carried.

COMMISSION ON AGING/AGING & DISABILITY RESOURCE CENTER

Health & Human Services Director Erik Pritzl reported that LeeAnn Perelli, the COA Human Services Aide, will be retiring on Friday, October 15 and Director Pritzl will be asking the Health & Human Services Board to approve a replacement of the position. Director Pritzl updated the Commission on the hiring process for the ADRC/COA Director position. After advertising and interviewing candidates and performing background checks on two possible candidates, the decision was made to begin the recruiting process over again. Applications for the position will be accepted until October 22. Director Pritzl also reported attending the United Funds meeting in Wisconsin Dells to request funding for the rental of the Dells Meal Site, as has been requested and received in years past.

ACTION ON REPLACEMENT OF HUMAN SERVICES AIDE

Director Pritzl presented a Position Replacement Request for the Human Services Aide position being vacated by LeeAnn Perelli due to her retirement from the County. LeeAnn's last day will be Friday, October 15, 2010. Director Pritzl advised the Board that the position would probably be filled from within and that this was the extent of the request at this time.

MOTION: TO RECOMMEND APPROVAL OF THE HUMAN SERVICES AIDE POSITION, SOON TO BE VACATED, FOR INTERNAL POSTING ONLY, WITH NO NEW HIRE AT THIS TIME.

Motion by Dick Boockmeier, second by Teresa Sumnicht. Motion carried.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz offered flu shots to the H&HS Board members. Susan reported on the involvement of the Division of Health with the recent flooding in Columbia

**COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
OCTOBER 12, 2010 – PAGE 3**

County. The Division was contacted by Emergency Management and provided tetanus shots and well water test kits to flood victims. Susan reported on a Well Water testing project the Division is working on in collaboration with UW-Extension to map test results from well water testing. So far 616 results have been mapped within the County. Susan advised the Board that a free medical clinic is tentatively scheduled to open on November 3 in Portage, thanks to the services being offered by retiring doctors Slavic and Doyle and in cooperation with St Vincent DePaul. The clinic will not charge or bill for services and will be open every Wednesday from 8-noon. Susan also reported on a dental care collaboration project between Sebert Dental Offices and the Portage School District. Working with dental grants from Seal-a-Smile and a Children's Health Alliance grant, Cindy Sebert will be providing dental hygienist services to approximately 10 children from the Julia Rusch Elementary School each Friday, beginning in March. Some of the money from the grant will be used to purchase mobile dental equipment to make the appointments possible at the school. The project will target low income children in 2nd – 6th grades. Susan reported that Dr. Kevin Blau, a local chiropractor, will be making a presentation hosted by the Children's Council on October 21, from 7-8 p.m. at the Annex Building regarding childhood obesity.

TRAINING REQUESTS

None.

ACTION ON INCREASED HOURS FOR COMMUNITY SERVICE/RESTITUTION COORDINATOR USING BIRTH TO 3 DOLLARS

Director Pritzl presented a request to use \$1473.67 in grant dollars from the Birth to 3 program funding to increase the Community Service/Restitution Coordinator's hours so that she can help with locating and recruiting more children for Birth to 3 services, which is part of the State's plan to increase Birth to 3 services statewide. Director Pritzl reported that he has already approached the Human Resources Committee with this request and it was turned down. There is no County levy involved with this request. Also, the Community Service/Restitution Coordinator's position is not a full time position so her hours could be increased to accommodate this plan.

MOTION: TO RECOMMEND APPROVAL OF THE INCREASE IN HOURS FOR THE COMMUNITY SERVICE/RESTITUTION COORDINATOR AS PRESENTED USING BIRTH TO 3 PROGRAM DOLLARS AND TO FORWARD THE REQUEST BACK TO THE HUMAN RESOURCES COMMITTEE FOR RECONSIDERATION.

Motion by Mary Cupery, second by Teresa Sumnicht. Motion carried. Not unanimous.

DIRECTOR'S REPORT

Health & Human Services Director Erik Pritzl reported that he organized a meeting with Columbia County Emergency Management, the Red Cross, the Community Action Council, the Division of Health and the Salvation Army to help coordinate a response to the recent flooding within the county. All entities except the Community Action Council responded to his request. Director Pritzl reported that he recently attended a Lion's Club meeting in Columbus, after an invitation was extended to him by former County Board Supervisor Jack Sanderson. Director

**COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
OCTOBER 12, 2010 – PAGE 4**

Pritzl reported that the members of the Lions Club were quite upset about the County furlough days this year because County offices were closed. Director Pritzl reported on the positions that were cut for 2011 from the H&HS Department budget by the Finance Committee – 1 Social Worker, 1 Clerk Typist. Director Pritzl expressed concern that these cuts will be extremely hard to manage with a staff that has already been cut in previous years. Director Pritzl distributed his Monthly Program Statistical report and reviewed it in depth with the Board.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Mary Cupery, second by Teresa Sumnicht. Motion carried.

NEXT MEETING DATE

The next regular monthly meeting of the Health & Human Services Board is scheduled for Tuesday, December 14, 2010 at 9:30 a.m. The Board will not meet in November.

ADJOURNMENT

MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT 11:16 A.M.

Motion by Teresa Sumnicht, second by Bob Lane. Motion carried.

The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Tuesday, December 14, 2010, in the Brewer's Training Room of the Columbia County Health & Human Services Building, following the Commission on Aging meeting.

Respectfully submitted,

Teresa Sumnicht, Secretary
Col. Co. H & HS Board

Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: Chair Westby
Chair Elect Ross