

COLUMBIA COUNTY

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MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING TUESDAY, OCTOBER 11, 2011

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:25 a.m., by Chair Timothy O'Neil, MD. The meeting was publicly noticed, and a quorum was present.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: Timothy O'Neil, MD; Mary Cupery; Teresa Sumnicht; Cathy Brunt, RN; Richard Boockmeier; Robert Lane; Robert McClyman; Charles Boursier, MD.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Susan Goethel.

HEALTH & HUMAN SERVICE STAFF PRESENT: Dawn Woodard; Susan Lorenz; Sue Lynch; Gretchen Halvorsen.

OTHERS: Lyn Jerde, Portage Daily Register; Cathy Karls, Accounting.

AGENDA/ADDITIONS/ANNOUNCEMENTS/PUBLIC COMMENT

MOTION: TO APPROVE THE OCTOBER 11, 2011 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Mary Cupery, second by Dick Boockmeier. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE SEPTEMBER 13, 2011 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Robert McClyman, second by Bob Lane. Motion carried.

DEPARTMENT BUDGET & COMPENSATORY TIME

Health & Human Services Director Dawn Woodard presented the Department's Comp Time Report dated 10/7/11. The Expense and Revenue Summary reports, dated 8/31/11 were also presented.

CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES, RESOLUTIONS AND LINE ITEM TRANSFERS

Health & Human Services Director Dawn Woodard presented one contract, one addenda, and

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one appropriation entry to the Board for approval.

MOTION: TO APPROVE THE CONTRACT, ADDENDA , AND APPROPRIATION ENTRY
AND TO PLACE THEM AS ATTACHMENTS TO THE MINUTES.

Motion by Robert McClyman, second by Cathy Brunt. Motion carried.

COMMISSION ON AGING/AGING & DISABILITY RESOURCE CENTER

ADRC/COA Director Sue Lynch reported that there are currently on average 6-10 individuals on the waiting list each month for Family Care services, with an average wait time of 4-6 weeks. Director Lynch updated the Board about the Public Forum on long term support, held on September 12. The forum was moderated by UW-Extension staff and there were 25 participants from the community. Transportation was identified as one of the major concerns within the county for Family Care clients and their families. Sue reported that the ADRC and staff were viewed very favorably by participants. Adult Protective Services referrals have increased sharply in the last several months however no emerging pattern for referrals has been identified. Director Lynch notified the Board that the modernization project through GWAAR, involving the nutrition programs, will begin on November 29 with a community meeting.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz provided handouts regarding the Wisconsin State Health Plan: Healthiest Wisconsin 2020, the statewide health improvement plan. Susan explained that the Division of Health will be holding community meetings at the county level and establishing a list of 3-5 goals from the State's Healthiest Wisconsin 2020 list to focus on in Columbia County.

TRAINING REQUESTS

None.

ACTION ON JOINING INCOME MAINTENANCE CONSORTIUM

Director Woodard presented a revised version of the IM consortium resolution presented last month for the Board to approve and sign. The new edition exchanges the term Columbia County Health & Human Services Department for Columbia County.

MOTION: TO APPROVE THE REVISED RESOLUTION ALLOWING COLUMBIA
COUNTY DHHS TO PARTICIPATE IN THE CAPITAL CONSORTIUM FOR
ADMINISTRATION OF IM SERVICES.

Motion by Robert McClyman, second by Cathy Brunt. Motion carried.

DISCUSSION REGARDING HHS BUILDING NEEDS

Director Woodard lead a tour of the HHS building beginning at 8:30 a.m. In attendance were Adam Field, Dick Boockmeier, Teresa Sumnicht, Bob Lane, Dr. Tim O'Neil, Vern Gove, Mary Cupery, Robert McClyman, Cathy Brunt, RN, John Tramburg, Kirk Konkel, Dr. Charles Boursier, MIS Director John Hartman, Buildings & Grounds Director Cory Wiegel,

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Public Health Officer Susan Lorenz, COA/ADRC Director Sue Lynch, Health & Human Services Director Dawn Woodard, Lyn Jerde, Portage Daily Register, and Division of Support Services Administrator Gretchen Halvorsen. The group toured the parking lot as well as the interior of the HHS building. A floor plan of the building, which was colored coded to identify locations of each of the Divisions within the Department, was distributed to everyone.

The HHS Building Needs agenda item will continue to appear on the HHS agenda each month so that an ongoing discussion regarding the building and future needs of the Department can continue. During their discussion the Board advised HHS Director Woodard to contact the Buildings & Grounds Department to address several issues including expansion of the parking lot, roof repair, an additional card reader for an ADRC door as well as signage for visitors to the building at the ADRC entrance, and additional sound baffles within the building. Director Woodard was also asked to supply at future meetings, documentation on the current amount still owed on the HHS building, results of any air quality testing within the HHS building, and identifying space needs for future consideration.

DIRECTOR'S REPORT

Health & Human Services Director Dawn Woodard advised the Board that all vacancies have been filled within the agency except for the BHLTS Division Administrator's position which is in a second round of recruitment. Director Woodard reported that the Finance Committee has asked that the IM Consortium, that Columbia County is going to be involved in, establish a committee of one County Board member per county for the purposes of keeping all of the counties that are involved in the consortium informed of the consortium's business. Columbia County will convey the request to the other counties for consideration. Director Woodard informed the Board that the Department will not be coordinating the holiday gift program for those in need this year. The program has been in existence for many years however due to the reduction in funding of the Family Resource Center, which has been an instrumental partner in the project, the program cannot be sustained.

Supervisor Boockmeier asked Director Woodard to report on the effect to Columbia County of the Governor's new appointment to the Fraud & Abuse post at the State level in next month's HHS Board meeting.

**ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT
MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.**

Motion by Dick Boockmeier, second by Cathy Brunt. Motion carried.

NEXT MEETING DATE

The next regular monthly meeting of the Columbia County Health & Human Services Board is scheduled for Tuesday, November 8, 2011 at 9:30 a.m.

ADJOURNMENT

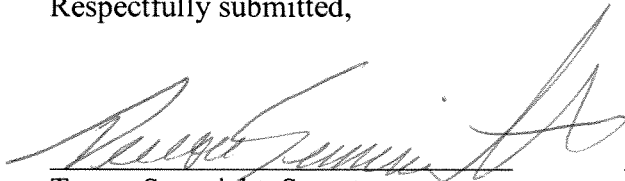
**MOTION: TO ADJOURN THE HEALTH & HUMAN SERVICES BOARD MEETING AT
10:31 A.M.**

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Motion by Dick Boockmeier, second by Bob Lane. Motion carried.

The Columbia County Health & Human Services Board will reconvene at their regular monthly meeting on Tuesday, November 8, 2011, in the Brewer's Training Room of the Columbia County Health & Human Services Building, following the Commission on Aging meeting.

Respectfully submitted,



Teresa Sumnicht, Secretary
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: Chair Westby
Chair Elect Ross

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