



**Health and Human Services
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**MINUTES
COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
TUESDAY, JANUARY, 2010**

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:00 a.m., by Chair J. Robert Curtis. The meeting was publicly noticed, and a quorum was present.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: J. Robert Curtis, DVM; Mary Cupery; Jack Sanderson; Robert Lane; Tim O'Neil, MD; Jan Gardner, RN; Charles Boursier, MD.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Susan Goethel; Tom Jenkins.

HEALTH & HUMAN SERVICE STAFF PRESENT: Erik Pritzl; Susan Lorenz; Chris See; Gretchen Halvorsen.

OTHERS: Representative Fred Clark; Mary Kay Traut; County Board Chair Elect Robert Westby; Cathy Karls, Accounting.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE JANUARY 12, 2010 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Dr. O'Neil, second by Mary Cupery. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE DECEMBER 15, 2009 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD.

Motion by Jack Sanderson, second by Jan Gardner. Motion carried.

DEPARTMENT BUDGET & COMPENSATORY TIME

Health & Human Services Director Erik Pritzl presented the Department's Comp Time Report dated 12/31/09, and the Health & Human Services Financial Reports dated 11/30/09.

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**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health & Human Services Director Erik Pritzl presented eight 2010 contracts, three 2009 addenda and six 2010 addenda to the Board for approval.

**MOTION: TO APPROVE THE CONTRACTS AND ADDENDA AS PRESENTED AND
PLACE THEM AS ATTACHMENTS TO THE MINUTES.**

Motion by Mary Cupery, second by Dr. O'Neil. Motion carried.

**REPRESENTATIVE FRED CLARK – DISCUSSION OF RECENTLY APPROVED
TOBACCO RESOLUTION**

State Assembly Representative Fred Clark was present to discuss the resolution recently passed by the H&HS Board asking the State to legislate and proactively prevent the sale of candy-flavored tobacco products within Wisconsin. Representative Clark listened to a discussion of the topic which included a number of suggestions for regulating the product.

COMMISSION ON AGING/AGING & DISABILITY RESOURCE CENTER

Commission on Aging Director Chris See reported that the new construction in the ADRC is almost completed and when finished will allow for the Foot Clinic to be held in the ADRC instead of the Clinic Room near entrance #4. Chris reported on an increase in phone volume to the ADRC and believes the outreach that the division performs is producing the increase as the community is becoming more aware of the ADRC. Chris also reported that enrollment into Family Care is going very smoothly. Currently, there is no waiting list due to sufficient slots for Columbia County. Chris advised the Board that she is working in partnership with Access to Independence, agreeing to have them based in house once per month to help people with housing and community needs to keep residents living independently. Chris reported that AARP will begin their free tax preparation services next month. Anyone over the age of 18 years is eligible if they file the simple forms, and can call the ADRC to make an appointment. Chair Curtis distributed a letter he received from the State acknowledging the Commission on Aging's Aging Plan which was submitted, reviewed and approved enthusiastically by the State.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz reported on the division's continued priority of holding school based clinics in order to vaccinate county children from the H1N1 flu. Approximately 40% of school aged children have been vaccinated and the Division of Health is now returning to schools to provide the second vaccine shot needed for children ages 5-9 years. The vaccine is now also being offered to teachers because there is sufficient supply of the vaccine for anyone who wants it. Susan reminded the Board members that they have been invited to the last Columbia County Tobacco Free Coalition meeting, which will be held on Tuesday, January 19 at 11:30 a.m. at the Columbia County Law Enforcement Center in Portage. Columbia County will be partnering with Dane County for the 2010 grant period.

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TRAINING REQUESTS

None.

DISCUSSION ON MARSH COUNTRY HEALTH ALLIANCE

Director Pritzl reported on the consortium being created by Dodge County's nursing home to allow surrounding counties, who have residents placed at the Clearview Center, the opportunity to become members of the consortium. In the proposal, Columbia County would pay \$5,000 to become a member of the consortium and then would pay a flat amount for charges to house the current Columbia County residents who live there. The charge would be \$67,946, making the total amount \$73,000 for 2010. Director Pritzl reported that this money was not budgeted for in the 2010 budget so committee approval will be necessary if the Board approves the proposal. Director Pritzl met with the Executive Committee on Monday to begin the discussion. If the H&HS Board approved of the proposal, a presentation would also have to be made to the Finance Committee and a resolution would need to be passed by the County Board in order to allow the Department to participate in the consortium.

MOTION: TO APPROVE FURTHER DISCUSSION OF THE PROPOSAL AND TO REFER THE ISSUE TO THE FINANCE COMMITTEE.

Motion by Bob Lane, second by Jack Sanderson. Motion carried.

DIRECTOR'S REPORT

Health & Human Services Director Erik Pritzl distributed a copy of a memo sent to Division Administrators who have staff with various amounts of comp time saved. Discussion followed about the continued need to address the comp time issue, not only in this Department, but countywide. Director Pritzl also distributed a copy of an email sent to staff outlining the plan for the 4 county furlough days, which begin on Monday, Jan 18. Discussion followed. Director Pritzl announced the federal review for the Division of Children & Families, which will occur in April. The review is performed every 5 years, in which a handful of counties are chosen from the State for the federal review. Sauk and Columbia Counties have been chosen as a joint project for the review, along with LaCrosse and Milwaukee Counties. Director Pritzl announced that he will begin the process of prioritizing mandates and services over the coming year, to help prepare for possible severe drops in State funding for the 2011 budget year. Director Pritzl advised the Board that the Department is continuing to receive complaints about Family Care from clients, specifically clients not receiving clients rights forms, and changes to services without proper notification. Director Pritzl will be following up with Care Wisconsin to attempt to resolve these issues.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT
MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Bob Lane, second by Mary Cupery. Motion carried.

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NEXT MEETING DATE

The Board agreed to not meet in February.

The next Health & Human Services Board meeting is scheduled for Tuesday, March 9, 2010, at 9:30 a.m.

ADJOURNMENT

Chair Curtis reminded the Board members that there is \$100 available for use in the convention and training budget.

Chair Curtis declared the meeting adjourned at 11:05 a.m.

The Columbia County Health & Human Services Board will reconvene on Tuesday, March 9, 2010, in the Brewer's Training Room of the Columbia County Health & Human Services Building, following the Commission on Aging meeting.

Respectfully submitted,

Mary Cupery, Secretary
Col. Co. H & HS Board

Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: Chair Wopat
Vice Chair Westby