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**MINUTES
COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING
TUESDAY, JANUARY 13, 2009**

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:30 a.m., by Chair J. Robert Curtis, DVM. The meeting was legally advertised, and a quorum was present.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: J. Robert Curtis, DVM; Tim O'Neil, MD; Mary Cupery; Jan Gardner, RN; Jack Sanderson; Susan Goethel; Robert Lane.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Tom Jenkins.

HEALTH & HUMAN SERVICE BOARD MEMBERS ABSENT: Charles Boursier, MD.

HEALTH & HUMAN SERVICE STAFF PRESENT: Erik Pritzl; Susan Lorenz; Chris See; Gretchen Halvorsen.

OTHERS: Debra Wopat, County Board Chair; Mat Schneider, Accounting.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE JANUARY 15, 2009 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Jack Sanderson, second by Susan Goethel. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE DECEMBER 16, 2008 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD AS WELL AS THE MINUTES OF THE NOVEMBER 11, 2008 COMMISSION ON AGING MEETING.

Motion by Jack Sanderson, second by Jan Gardner. Motion carried.

DEPARTMENT BUDGET & COMPENSATORY TIME

Health & Human Services Director Erik Pritzl presented the Department's Comp Time Report dated 12/31/08, as well as the Health & Human Services Financial Reports dated 11/30/08.

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**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Director Pritzl presented six 2008 addenda to the Board for approval.

MOTION: TO APPROVE THE ADDENDA AS PRESENTED AND PLACE THEM AS
ATTACHMENTS TO THE MINUTES.

Motion by Jack Sanderson, second by Susan Goethel. Motion carried.

COMMISSION ON AGING

The Commission on Aging/Aging & Disability Resource Center Director Christine See reported that the Commission on Aging passed the 2009 Transportation Plan earlier in the morning after holding a Public Hearing regarding the Transportation funding. No one from the public was present. Chris reported that the Commission also approved holding the third party meal rate at \$7.13/meal for 2009, which was the same rate for 2008, until the State releases their new meal cost rate calculation tool. Chris also reported on a fall prevention program the division will be starting in 2009.

ACTION ON 2009 TRANSPORTATION PLAN

Chris See provided a brief description of the 2009 Transportation Plan that was approved by the Commission on Aging. The plan is quite similar to last year's plan, however the County match increased by approximately \$550 due to the increase of the grant by the State. The plan also stipulates the creation of a transportation committee designed to study transportation needs for the elderly and disabled within Columbia County.

MOTION: TO APPROVE THE 2009 TRANSPORTATION PLAN AS PRESENTED.

Motion by Mary Cupery, second by Susan Goethel. Motion carried.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz reported on her attendance and testimony at the Village of Poynette's Monday meeting regarding the possibility of restoring fluoride in the villages' drinking water. The Village will make a formal decision at their February 10 meeting. Susan reported that the Columbia County Children's Council has received a \$6,000 planning grant to use over the next 18 months to create programs to decrease the number of obese children within the county. Susan reported on a public meeting, which will be held at the LEC on Friday, January 23, from 1-3:30 p.m. to discuss the idea of creating a free medical clinic in Columbia County. Susan also reported she will be attending a tabletop and functional exercise, sponsored by the Wisconsin River Power Company, on January 29 at Kalahari Resort, to study the possible effects of a failure at the Pettenwell Dam and how it might effect Columbia County. On Friday, January 30, Susan will be attending the Columbia County Tobacco Free Coalition's district meeting with guest, Representative Luther Olson, in attendance. The meeting will also be held at the LEC Building, from 2-3:30 on the 30th.

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Chair Curtis presented information about the National Association of Health Boards, and suggested that the H&HS Board consider joining the organization. The annual fee for board membership is \$150. Public Health Officer Susan Lorenz encouraged the Board to consider membership.

DIVISION ADMINISTRATOR PRESENTATIONS – CHRIS SEE, COMMISSION ON AGING/AGING & DISABILITY RESOURCE CENTER DIRECTOR

Commission on Aging/Aging & Disability Resource Center Director Chris See distributed a pamphlet to all Board members and discussed the division.

TRAINING REQUESTS

There were no training requests.

RESOLUTION – RETIREMENT OF SUE HAWLEY

Health & Human Services Director Erik Pritzl presented a resolution acknowledging the retirement of Sue Hawley from the Department's Economic Support Division.

MOTION: TO APPROVE THE AFOREMENTIONED RESOLUTION AS PRESENTED.

Motion by Bob Lane, second by Dr. O'Neil. Motion carried.

Chair Curtis advised that he will discuss the recognition of County retirees with Human Resources to see what other Departments do.

H&HS BOARD MEETING SCHEDULE

The Board agreed to hold eleven meetings in 2009 and forgo a meeting in February. County Board Chair Wopat announced that most other County committees and boards had agreed to a similar schedule.

MOTION: TO SKIP FEBRUARY AS A MEETING MONTH AND HOLD ELEVEN MEETINGS IN 2009.

Motion by Bob Lane, second by Mary Cupery. Motion carried.

DIRECTOR'S REPORT

Health & Human Services Director Erik Pritzl announced that the reports used in the Board meetings are now available on line at the Board's secure site. The reports will be posted the day prior to each meeting. Director Pritzl asked that suggestions for the Department's Annual Report be forwarded to himself or Gretchen to be incorporated in the report. Director Pritzl announced that there were no new updates regarding the Circles of Support program within the County, however the Department was reviewing, per request, how the program might fit into its programming.

PAYMENT OF VOUCHERS/FINANCIAL REPORT

MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

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Motion by Dr. O’Neil, second by Mary Cupery. Motion carried.

NEXT MEETING DATE

The next Health & Human Services Board meeting is scheduled for Tuesday, March 10, 2009.

ADJOURNMENT

Chair Curtis declared the meeting adjourned at 10:54 a.m.

The Columbia County Health & Human Services Board will reconvene on Tuesday, March 10, 2009, at 9:30 a.m. in the Brewer’s Training Room of the Columbia County Health & Human Services Building, following the Commission on Aging meeting.

Respectfully submitted,

Mary Cupery, Secretary
Col. Co. H & HS Board

Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: Chair Wopat
Vice Chair Westby