

COLUMBIA COUNTY

608-742-9227
FAX: 608-742-9700
TDD: 608-742-9229
E-MAIL: DHHS@co.columbia.wi.us
WEBSITE: www.co.columbia.wi.us

Health and Human Services
2652 Murphy Rd

Mailing Address: P.O. Box 136
Portage, WI 53901-0136

MINUTES COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD MEETING TUESDAY, MARCH 9, 2010

CALL TO ORDER

The regular meeting of the Columbia County Health & Human Services Board was called to order at 9:30 a.m., by Chair J. Robert Curtis. The meeting was publicly noticed, and a quorum was present.

ROLL

An attendance sheet was distributed by Gretchen Halvorsen.

HEALTH & HUMAN SERVICE BOARD MEMBERS PRESENT: J. Robert Curtis, DVM; Mary Cupery; Jack Sanderson; Tim O'Neil, MD; Jan Gardner, RN; Charles Boursier, MD.

HEALTH & HUMAN SERVICE BOARD MEMBERS EXCUSED: Susan Goethel; Tom Jenkins; Robert Lane.

HEALTH & HUMAN SERVICE STAFF PRESENT: Erik Pritzl; Susan Lorenz; Chris See; Gretchen Halvorsen; a majority of the Social Work staff (momentarily).

OTHERS: County Board Chair Deb Wopat; County Board Chair Elect Robert Westby; Cathy Karls, Accounting.

AGENDA/ADDITIONS/ANNOUNCEMENTS

MOTION: TO APPROVE THE MARCH 9, 2010 HEALTH & HUMAN SERVICES BOARD AGENDA.

Motion by Jack Sanderson, second by Dr. Boursier. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE JANUARY 12, 2010 MEETING OF THE COLUMBIA COUNTY HEALTH & HUMAN SERVICES BOARD, AS WELL AS THE MINUTES OF THE JOINT HUMAN RESOURCES COMMITTEE AND THE HEALTH & HUMAN SERVICES BOARD MEETING DATED JANUARY 20, 2010.

Motion by Mary Cupery, second by Jan Gardner. Motion carried.

DEPARTMENT BUDGET & COMPENSATORY TIME

Health & Human Services Director Erik Pritzl presented the Department's Comp Time Report dated 2/28/10. There was no Expense report nor Revenue report presented.

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**CONTRACTS, ADDENDA, BUDGET TRANSFERS, OUTLAY CHANGES,
RESOLUTIONS AND LINE ITEM TRANSFERS**

Health & Human Services Director Erik Pritzl presented seven new contracts, thirty seven 2009 addenda and ten 2010 addenda to the Board for approval.

MOTION: TO APPROVE THE CONTRACTS AND ADDENDA AS PRESENTED AND PLACE THEM AS ATTACHMENTS TO THE MINUTES.

Motion by Jack Sanderson, second by Dr. O'Neil. Motion carried.

COMMISSION ON AGING/AGING & DISABILITY RESOURCE CENTER

Commission on Aging and Aging & Disability Resource Director Christine See reported that the new construction in the ADRC is completed and Foot Clinic is now being held in the ADRC instead of the Clinic Room near entrance #4. Chris reported on a continued increase in phone volume to the ADRC. Chris advised the Board that she is working in partnership with Access to Independence, agreeing to have them based in house once per month to help people with housing and community needs to keep residents living independently. Chris reported that AARP is providing free tax preparation services for anyone over the age of 18 and filing the simple forms. Chris reported that she is working with Dodge and Jefferson counties to find areas of cooperation in providing services to residents, such as a mobility manager to help coordinate transportation in the region.

ACTION ON REQUEST TO INCREASE PUBLIC HEALTH NURSE'S HOURS USING WIC FUNDING

H&HS Director Pritzl made a request to use \$12,217.42 in uncommitted WIC funds to increase the hours of a $\frac{3}{4}$ Public Health Nurse to full time so that she can provide Prenatal Care Coordination services, as well as HealthCheck services to WIC clients for the remainder of the year. Public Health Officer Susan Lorenz advised the Board that the HealthCheck and Prenatal Care Coordination services are eligible for MA reimbursement.

MOTION: TO APPROVE THE INCREASE IN PUBLIC HEALTH HOURS FOR A $\frac{3}{4}$ POSITION TO FULL TIME, USING WIC FUNDING OF \$12,217.42, AND USING THE ADDITIONAL HOURS TO PROVIDE HEALTHCHECK AND PRENATAL CARE COORDINATION SERVICES TO WIC CLIENTS.

Motion by Jack Sanderson, second by Mary Cupery. Motion carried unanimously.

HEALTH OFFICER'S REPORT

Public Health Officer Susan Lorenz distributed editions of the National Association of Local Boards of Health newsletter to Board members. Susan announced a community partnership meeting, which is scheduled on Thursday, March 25, from 9-Noon, at the LEC building to discuss the lessons learned from holding the mass clinics for H1N1 vaccinations in the community. Susan also distributed the County Health rankings for the State and spent time with the Board reviewing and interpreting the results.

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TRAINING REQUESTS

None.

DISCUSSION ON MARSH COUNTRY HEALTH ALLIANCE

Director Pritzl presented a resolution approving the Department's participation in the newly created Marsh Country Health Alliance, formerly Clearview, in Dodge County, which houses developmentally disabled residents. The initial membership fee is \$5,000 and then the county will be billed yearly based on a 5-year rolling average. Director Pritzl reported that the Executive Committee is supporting and presenting the joint resolution, which needs to be approved yet by the Finance Committee and the Health & Human Services Board before it can be submitted to the full County Board for approval.

MOTION: TO APPROVE THE MARSH COUNTRY HEALTH ALLIANCE RESOLUTION AS PRESENTED.

Motion by Dr. O'Neil, second by Jack Sanderson. Motion carried.

ACTION ON 2009 ANNUAL REPORT

Director Pritzl presented the Department's 2009 Annual Report to the Board for approval. The report was reviewed in its entirety.

MOTION: TO APPROVE THE 2009 ANNUAL REPORT AND FORWARD IT TO THE COUNTY BOARD FOR APPROVAL.

Motion by Dr. O'Neil, second by Dr. Boursier. Motion carried.

DISCUSSION ON DEPARTMENT HEAD EVALUATION

County Board Chair Deb Wopat explained that due to feedback after the first round usage of the new procedure to evaluate department heads, it was decided that the form should be used over a 2-year process, establishing goals the first year and then reviewing the results in the second year. The next evaluation process should begin in May or June of this year.

ACTION ON RESOLUTION RECOGNIZING SOCIAL WORKERS

Director Pritzl presented a resolution recognizing March as Professional Social Work month throughout Wisconsin as well as recognizing the social work staff throughout the agency for the great job that they do. The agency's social workers were introduced to the Board after the reading of the resolution by Director Pritzl.

MOTION: TO APPROVE THE SOCIAL WORK RESOLUTION AS PRESENTED.

Motion by Dr. Boursier, second by Dr. O'Neil. Motion carried.

DIRECTOR'S REPORT

Health & Human Services Director Erik Pritzl reported that the LTE social worker position requested and approved by the Board in January was not filled due to a number of issues.

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including the union's disapproval of offering temporary employment when other staff are in lay-off status. Director Pritzl advised the Board of the upcoming Federal child welfare review being conducted in April, which will involve reviewing cases involving children within and out of home placements. Columbia and Sauk counties have been chosen as a combined site, along with LaCrosse and Milwaukee counties. Director Pritzl reported on an Egregious Incident Review process that the State is implementing whenever a severe abuse and neglect case is identified. The review process includes the creation of a public record, minus confidential information, summarizing the results of the review. An Egregious Incident Review will be occurring in Columbia County this week as a result of a recent case. Director Pritzl also notified the Board that the State legislature is reviewing the possible return of 18 year olds to the juvenile court system. Director Pritzl advised that if the change occurs the State needs to return the funding to the department so that the new population can be provided services. Director Pritzl informed the Board that he has been chosen by the Southern Regional Partnership to provide Ethics & Boundaries training for the Columbia County social work staff in April as well as other counties in the region. The training is a 4-hour workshop which will take place at the LEC building.

ACTION ON PAYMENT OF VOUCHERS/FINANCIAL REPORT
MOTION: TO ACCEPT THE H&HS VOUCHERS AS PRESENTED.

Motion by Mary Cupery, second by Jack Sanderson. Motion carried.

NEXT MEETING DATE

The next Health & Human Services Board meeting is scheduled for Tuesday, April 13, 2010, at 9:30 a.m.

ADJOURNMENT


Chair Curtis declared the meeting adjourned at 11:34 a.m.

The Columbia County Health & Human Services Board will reconvene on Tuesday, April 13, 2010, in the Brewer's Training Room of the Columbia County Health & Human Services Building, following the Commission on Aging meeting.

Respectfully submitted,



Mary Cupery, Secretary
Col. Co. H & HS Board



Gretchen Halvorsen, Executive Secretary
Col. Co. Health & Human Services Dept.

cc: Chair Wopat
Vice Chair Westby